



# VIVA CHINA HOLDINGS LIMITED

## 非凡中國控股有限公司

(incorporated in the Cayman Islands with limited liability)

(於開曼群島註冊成立之有限公司)

(Stock Code 股份代號: 8032)

22 March 2019

Dear Non-Registered Holder <sup>(1)</sup>

**Viva China Holdings Limited (the “Company”)**

**Notification of publication of Annual Report 2018, Circular dated 22 March 2019 containing Notice of the Annual General Meeting and Proxy Form (the “Current Corporate Communications”)**

We hereby notify you that the Current Corporate Communications of the Company, in both English and Chinese versions, are now available on the Company’s website at [www.vivachina.hk](http://www.vivachina.hk).

You may access the Current Corporate Communications by clicking “2019” of “Circular to Shareholders” and “Current Fiscal Year” of “Financial Reports” under the “Investor Relations” Section of the Company’s website.

If you wish to receive the printed versions of the current and future Corporate Communications<sup>(2)</sup>, you can complete the Request Form on the reverse side of this letter and return it to the Company’s share registrar in Hong Kong, Tricor Secretaries Limited, by post using the mailing label provided at the bottom of the Request Form. Printed copies of the Corporate Communications will be sent to you free of charge upon receipt of your request.

Please note that by completing and returning the Request Form to request for the printed versions of the Corporate Communications, you will expressly indicate that you prefer to receive all future Corporate Communications in printed form.

Should you have any queries relating to this notification, please contact Customer Service Hotline of Tricor Secretaries Limited at (852) 2980 1333 from 9:00 a.m. to 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Viva China Holdings Limited**  
**Cheung Chi**  
Company Secretary

Notes:

- (1) This letter is addressed to Non-registered Holders of the Company (“Non-registered Holder” means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form.
- (2) Corporate Communications refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), quarterly report, notice of meeting, listing document, circular and proxy form.

二零一九年三月二十二日

致非登記持有人<sup>(1)</sup>

非凡中國控股有限公司(「本公司」)

2018年報、日期為2019年3月22日之載有股東週年大會通告之通函及代表委任表格(「本次公司通訊」)之發佈通知

吾等謹此通知 閣下, 本次公司通訊的英文及中文版本, 現已登載於本公司網站[www.vivachina.hk](http://www.vivachina.hk)。

請於本公司網站內「投資者關係」一欄選擇「股東通函」欄內的「2019」一欄及「業績報告」欄內的「本財政年度」一欄以閱覽本次公司通訊。

倘 閣下擬收取本次及日後公司通訊<sup>(2)</sup>之印刷本, 可填妥本函件背面的申請表格, 並利用申請表格底部之郵寄標籤寄回本公司之香港股份過戶登記處—卓佳秘書商務有限公司。公司通訊之印刷本將於接獲 閣下申請後免費寄發予 閣下。

請注意, 填妥及寄回索取公司通訊印刷本之申請表格後, 即表示 閣下確認擬收取日後刊發之所有公司通訊印刷本。

倘 閣下對本通知有任何查詢, 請於星期一至星期五(香港公眾假期除外)上午9時正至下午6時正致電卓佳秘書商務有限公司客戶服務熱線(852) 2980 1333。

代表  
非凡中國控股有限公司  
公司秘書  
張智  
謹啟

附註:

- (1) 此函件乃向本公司之非登記持有人(「非登記持有人」指股份存放於中央結算及交收系統的人士或公司, 並透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊)發出。如果 閣下已經出售或轉讓所持有之本公司股份, 則無需理會本函件及申請表格。
- (2) 公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動之任何文件, 包括但不限於年報、財務摘要報告(視適用情況而定)、中期報告、中期摘要報告(視適用情況而定)、季度報告、會議通告、上市文件、通函及代表委任表格。

## Request Form 申請表格

To: **Viva China Holdings Limited (the “Company”)**  
c/o Tricor Secretaries Limited  
Level 22, Hopewell Centre,  
183 Queen’s Road East, Hong Kong

致：非凡中國控股有限公司（「本公司」）  
經卓佳秘書商務有限公司  
香港皇后大道東183號  
合和中心22樓

**I/We would like to receive the printed versions of the current and future Corporate Communications<sup>(1)</sup> of the Company.**  
本人／吾等要求索取本公司之本次及日後的公司通訊<sup>(1)</sup>之印刷本。

Signature:  
簽署：

Date:  
日期：

Name(s) of  
Non-registered Holder(s):  
非登記持有人姓名：

(English 英文)

(Chinese 中文)

(in block letters 以正楷填寫)

Contact Phone  
Number:  
聯絡電話：

### Notes 附註：

- Corporate Communications refer to any document issued or to be issued by the Company for information or action of holders of securities of the Company, including but not limited to annual report, summary financial report (where applicable), interim report, summary interim report (where applicable), quarterly report, notice of meeting, listing document, circular and proxy form.  
公司通訊指由本公司發出或將予發出以供本公司證券持有人參照或採取行動之任何文件，包括但不限於年報、財務摘要報告（視適用情況而定）、中期報告、中期摘要報告（視適用情況而定）、季度報告、會議通告、上市文件、通函及代表委任表格。
- This letter is addressed to Non-registered Holders of the Company (“Non-registered Holder” means such person or company whose shares are held in the Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications).  
此函件乃向本公司之非登記持有人（「非登記持有人」指股份存放於中央結算及交收系統的人士或公司，並透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊）發出。
- By completing and returning this Request Form to request for the printed copy of the Corporate Communications, you have expressly indicated that you prefer to receive all future Corporate Communications in printed form. The above instruction will apply to the Corporate Communications to be sent to you until you notify to the Company c/o Tricor Secretaries Limited to the contrary or unless you have at any time ceased to have holdings in the Company.  
填妥及寄回索取公司通訊印刷本之申請表格後，即表示閣下確認擬收取日後刊發之所有公司通訊之印刷本。上述指示適用於發送予閣下之公司通訊，直至閣下經卓佳秘書商務有限公司通知本公司另外之安排或閣下任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form.  
為免存疑，任何在本申請表格上的額外指示，本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong (“PDPO”). Your supply of your Personal Data is on a voluntary basis for the purpose of receiving current and future Corporation Communications (the “Purposes”). The Company may transfer your Personal Data to its agent, contractor, or third party service provider who provides administrative, computer and other services to the Company for use in connection with the Purposes and to such parties who are authorized by law to request the information or are otherwise relevant for the Purposes and need to receive the information. Your Personal Data will be retained for such period as may be necessary to fulfill the Purposes. Request for access to and/or correction of your Personal Data can be made in accordance with the provisions of the PDPO and any such request should be in writing by mail to the Privacy Compliance Officer of Tricor Secretaries Limited at the above address.

本聲明中所指的「個人資料」具有香港法例第486章《個人資料（私隱）條例》（「《私隱條例》」）中「個人資料」的涵義。閣下是自願提供閣下的個人資料，用以收取現時及日後之公司通訊（「該等用途」）。本公司可能向為本公司提供行政、電腦及其他服務的代理人、承辦商或第三者服務供應商，以及其他獲法例授權而要求取得有關資料的人士或其他與該等用途有關以及需要接收有關資料之人士提供閣下的個人資料。閣下的個人資料將就履行上述該等用途所需的時間內保留。有關存取及／或更正閣下個人資料的要求可按照《私隱條例》提出，而有關要求均須以書面按上述地址郵寄至卓佳秘書商務有限公司的私隱條例事務主任提出。

Please cut this mailing label and stick it on an envelope  
to return the Request Form to us.

**No postage stamp is required for local mailing in Hong Kong**  
當閣下寄回申請表格時，請將此郵寄標籤剪貼於信封上。  
如在本港投寄，閣下毋需貼上郵票

### Mailing Label 郵寄標籤

**Tricor Secretaries Limited**  
卓佳秘書商務有限公司  
Freepost No. 簡便回郵號碼：37  
Hong Kong 香港