



**中国建设银行**

China Construction Bank

中國建設銀行股份有限公司

**China Construction Bank Corporation**

(於中華人民共和國註冊成立的股份有限公司)

(A joint stock limited company incorporated in the People's Republic of China with limited liability)

(Stock code / 股份代號 : 939)

30 April 2009

Dear Sir/Madam,

### **Election of Means and Language of Receipt of Corporate Communications**

China Construction Bank Corporation (the "Bank") has published the 2008 Annual Report for the year ended 31 December 2008 and the circular of the 2008 Annual General Meeting (together the "Current Corporate Communications").

Those shareholders of the Bank who (a) have chosen to receive the Bank's corporate communications (the "Corporate Communications") by electing to read the Corporate Communications posted on the Bank's website (the "Website Version") in lieu of the printed copy and would like to receive a printed copy; or (b) have chosen to receive the Bank's Corporate Communications by receiving either English or Chinese printed copies only and would like to receive a printed copy in the other language; or (c) want to change their choice of language and means of receipt of all future Corporate Communications, please complete the enclosed Change Request Form overleaf and send it to the Bank's H share registrar, Computershare Hong Kong Investor Services Limited. The Change Request Form may also be downloaded from the Bank's website at [www.ccb.com](http://www.ccb.com) and the website of The Stock Exchange of Hong Kong Limited at [www.hkex.com.hk](http://www.hkex.com.hk).

For the purpose of environmental protection and cost saving, we encourage you to take advantage of selecting the Website Version. Even if you select the Website Version, you will have the right at any time by reasonable notice in writing to the Bank's H Share Registrar, the address is Room 1806-1807, 18th Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, or by email to the Bank (email address: [ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk)) to change the choice of means and language of Corporate Communications. If you have chosen to receive the Bank's Corporate Communications by means of accessing the Website Version and have any difficulty in receiving or gaining access to the relevant documents for any reason, we will promptly upon reasonable request send the printed form of the same to you free of charge.

Please note that: (a) both the English and Chinese versions of the Corporate Communications are available on the Bank's website and the website of The Stock Exchange of Hong Kong Limited; (b) both the printed English and Chinese versions of the Corporate Communications are available for collection from the Bank or the Bank's H share registrar on request.

If you have any queries about how to obtain copies of the Current Corporate Communications or how to access those documents on the Bank's website, please call the Bank's hotline on (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays).

Yours faithfully

For and on behalf of

**China Construction Bank Corporation**

**Zhang Jianguo**

*Vice Chairman, Executive Director and President*

### **選擇公司通訊之收取方式及語言版本**

中國建設銀行股份有限公司(「本行」)已經公佈截至2008年12月31日止2008年年度報告及2008年度股東大會通函(合稱「本次公司通訊」)。

本行股東如(甲)已選擇瀏覽本行網站提供之網上版本(「網上版本」)的本行公司通訊(「公司通訊」)代替印刷本但欲收取其印刷本;或(乙)僅選擇收取英文或中文之本行公司通訊但欲收取另一語言之印刷本;或(丙)欲更改今後所有公司通訊之語言版本及收取方式,則請填妥背頁的變更申請表,並寄回本行H股股份過戶登記處,香港中央證券登記有限公司。變更申請表亦可於本行網站[www.ccb.com](http://www.ccb.com)及香港聯合交易所有限公司之網站[www.hkex.com.hk](http://www.hkex.com.hk)下載。

為了積極響應環保並節省成本,本行建議閣下選擇收取網上版本。即使選擇網上版本,閣下仍可在任何時間以合理書面通知本行H股股份過戶登記處(地址為香港灣仔皇后大道東183號合和中心18樓1806-1807室)或電郵方式(電郵地址為:[ccb.ecom@computershare.com.hk](mailto:ccb.ecom@computershare.com.hk))更改公司通訊之收取方式及語言版本。倘閣下選擇以網上版本的方式收取本行公司通訊,無論因任何理由以致在收取或閱覽有關文件時遇到困難,我們將於接到閣下的合理通知後,立即向閣下免費發送該等文件的印刷本。

敬請注意:(甲)股東可於本行網站及香港聯合交易所有限公司網站瀏覽公司通訊之英、中文版本;(乙)本行或本行的H股股份過戶登記處備有英、中文印刷本的公司通訊可供索閱。

倘閣下對如何索取本次公司通訊或如何在本行網站瀏覽該等文件有任何疑問,請於營業時間內(上午九時至下午六時,星期一至星期五,公眾假期除外)致電本行熱線(852) 2862 8688。

此致

列位股東

代表

中國建設銀行股份有限公司

副董事長、執行董事及行長

**張建國**

謹啓

2009年4月30日