



中國工商銀行股份有限公司

INDUSTRIAL AND COMMERCIAL BANK OF CHINA LIMITED

(於中華人民共和國註冊成立的股份有限公司)

(a joint stock limited company incorporated in the People's Republic of China with limited liability) (股份代號: Stock Code: 1398)

## NOTIFICATION LETTER 通知信函

26 April 2010

Dear Shareholders,

**Industrial and Commercial Bank of China Limited (the "Bank")**  
**– Publication of 2009 Annual Report (the "Current Corporate Communication")**

The English and Chinese versions of the Current Corporate Communication are available on the Bank's website at [www.icbc-ltd.com](http://www.icbc-ltd.com) and the HKExnews's website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communication by clicking "Investor Relations" on the homepage of the Bank's website then selecting "Name of document" under "Announcements" and viewing the document through Adobe® Reader® or browsing through the HKExnews's website. If you have chosen to receive Corporate Communication <sup>(Note)</sup> in printed form, the selected language version(s) of the Current Corporate Communication is enclosed.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communication or to receive a printed copy of the Current Corporate Communication in your choice of language by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Bank c/o Computershare Hong Kong Investor Services Limited (the "H Share Registrar") by using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the Change Request Form to [icbc.ecom@computershare.com.hk](mailto:icbc.ecom@computershare.com.hk). The Change Request Form may also be downloaded from the Bank's website at [www.icbc-ltd.com](http://www.icbc-ltd.com) or the HKExnews's website at [www.hkexnews.hk](http://www.hkexnews.hk).

Even if you have chosen (or are deemed to have consented) to read the website version of the Current Corporate Communication posted on the Bank's website but for any reason you have difficulty in receiving or gaining access to such website version, the Bank will promptly upon your request send the Current Corporate Communication in printed form to you free of charge.

Should you have any queries relating to any of the above matters, please call the Bank's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays, or send an email to [icbc.ecom@computershare.com.hk](mailto:icbc.ecom@computershare.com.hk).

Yours faithfully,  
For and on behalf of  
**Industrial and Commercial Bank of China Limited**  
Gu Shu  
Company Secretary

Note: Corporate Communication refers to any document issued or to be issued by the Bank for the information or action of holders of any of the Bank's securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but are not limited to (a) the annual report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

**中國工商銀行股份有限公司（「本行」）**  
**– 2009 年度報告（「本次公司通訊」）之發佈通知**

本次公司通訊的中、英文版本現已登載於本行網站 ([www.icbc-ltd.com](http://www.icbc-ltd.com)) 及香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎瀏覽，閣下可在本行網站主頁按「投資者關係」一項，再在「最新公告」項下選擇「通訊文件名稱」並使用 Adobe® Reader® 開啓查閱本次公司通訊，或在香港交易所披露易網站瀏覽該等文件。閣下如已選擇收取公司通訊<sup>(附註)</sup>印刷本，本函附有閣下已選定的本次公司通訊語言版本。

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閣下如對本函內容有任何疑問，請致電本行電話熱線 (852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午 9 時正至下午 6 時正或電郵至 [icbc.ecom@computershare.com.hk](mailto:icbc.ecom@computershare.com.hk)。

代表  
中國工商銀行股份有限公司  
公司秘書  
谷澍  
謹啓

二零一零年四月二十六日

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股東之姓名及地址:

**To: Industrial and Commercial Bank of China Limited**  
**(the “Bank”) (Stock Code: 1398)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor,  
Hopewell Centre, 183 Queen’s Road East,  
Wanchai, Hong Kong

致： 中國工商銀行股份有限公司（「本行」）  
（股份代號：1398）  
經香港中央證券登記有限公司  
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1

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同時收取所有日後公司通訊之英文及中文印刷本。

日期

簽名

Bank on request. They are also available on the Bank's website ([www.icbc-ltd.com](http://www.icbc-ltd.com)) for five years from the date of first publication.  
本行備有於過去12個月曾寄發予股東的公司通訊的中、英文版印刷本。該等通訊文件亦由首次登載日期起計，持續5年載於本行網站([www.icbc-ltd.com](http://www.icbc-ltd.com))上。

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