

## ORIENT OVERSEAS (INTERNATIONAL) LIMITED

## 東方海外(國際)有限公司\*

(Incorporated in Bermuda with limited liability)

(Stock code: 316)

## NOTIFICATION LETTER 通知信函

13th April 2012

Dear Shareholder,

Orient Overseas (International) Limited (the "Company")

- Circular, Notice of Annual General Meeting and Proxy Form of the Company (the "Current Corporate Communication")

The bilingual version (English and Chinese) of the Current Corporate Communication is available on the Company's website at www.ooilgroup.com and the HKExnews website at www.hkexnews.hk. You may access the Current Corporate Communication by (i) clicking "Newsroom" on the home page of our website and then selecting the Current Corporate Communication under "Information to Shareholders"; viewing it on our website requires Adobe® Reader®, or (ii) browsing through the HKExnews website.

Those Shareholders who have elected to access the Current Corporate Communication posted on the Company's website using electronic means in lieu of receiving printed copies and would now like to receive a printed copy of the documents, please complete and sign the enclosed Request Form and return it by post (using the mailing label in the Request Form) to the Company's Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the "Branch Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

You are entitled at any time by reasonable notice in writing to the Branch Share Registrar or by email to ooil@computershare.com.hk to change your choice of language or means of receiving the Company's Corporate Communication. If you have elected to access the Company's Corporate Communication using electronic means but for any reason have any difficulty in receiving or gaining access to the relevant documents, the Branch Share Registrar will promptly upon request send the printed form of the same to you free of charge.

Should you have any query relating to any of the above matters, please call the Company's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays, or send an email to ooil@computershare.com.hk.

Yours faithfully,
For and on behalf of
Orient Overseas (International) Limited
Lammy LEE
Company Secretary

- \* Corporate Communication includes but not limited to annual reports, interim reports, notices of meeting, listing documents, circulars and proxy forms.
- \* For identification only

各位股東:

東方海外(國際)有限公司\*(「本公司」)

- 本公司通函、股東週年大會通告及委任代表表格(「本次公司通訊」)

本次公司通訊之雙語版本(英文及中文)已上載於本公司網站(www.ooilgroup.com)及香港交易所披露易網站(www.hkexnews.hk)。 閣下可(i)於本公司網站主頁按「公告」一項,然後在「股東通函」項下選擇本次公司通訊;查閱本公司網站之本次公司通訊需使用Adobe® Reader®,或(ii)於香港交易所披露易網站瀏覽。

股東如已選擇以電子方式閱覽登載在本公司網站的本次公司通訊代替收取印刷本,而現欲收取文件之印刷本,請填妥及簽署隨附之申請表格,並使用申請表格內的郵寄標籤寄回本公司之香港股票過戶登記分處香港中央證券登記有限公司(「股份登記分處」),地址為香港灣仔皇后大道東183號合和中心17M樓。

閣下有權隨時向股份登記分處發出合理書面通知或透過電郵(電郵地址:ooil@computershare.com.hk)通知更改 閣下所選擇收取本公司的公司通訊\*之語言版本或收取方式。倘 閣下已選擇以電子方式閱覽本公司的公司通訊,無論因任何理由以致在收取或閱覽有關文件時遇到任何困難,股份登記分處將於接到 閣下通知後,立即向 閣下免費發送該等文件的印刷本。

如對本函內容有任何疑問,請於辦公時間內(星期一至五上午九時正至下午六時正,香港公眾假期除外)致電本公司電話熱線(852) 2862 8688或電郵至ooil@computershare.com.hk。

代表 東方海外 (國際) 有限公司 *公司秘書* 李志芬 謹啟

二零一二年四月十三日

\* 公司通訊包括但不限於年報、中期報告、會議通告、上市文件、通函及委任代表表格。

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\* 僅供識別