

English Name(s) and address of Shareholder(s):  
股東英文姓名及地址：

## Request Form 申請表格

To: **Orient Overseas (International) Limited (the “Company”)**  
**(Stock Code: 316)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre  
183 Queen’s Road East  
Wanchai, Hong Kong

致：東方海外(國際)有限公司\* (「本公司」)  
(股份代號：316)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東183號  
合和中心17M樓

**Circular, Notice of Annual General Meeting and Proxy Form of the Company (the “Current Corporate Communication”)**  
本公司通函、股東週年大會通告及委任代表表格 (「本次公司通訊」)

You do **NOT** need to complete this form if you have received the documents in the means of receipt you want.  
倘閣下收到的文件所採用的收取方式符合閣下的意願，則毋須填寫本表格。

I/we would like to receive a printed copy of the bilingual version (English and Chinese) of the Current Corporate Communication.  
本人／我們現希望收取本次公司通訊之雙語印刷本(英文及中文)。

Name(s) of Shareholder(s)

股東姓名

(Please use ENGLISH CAPITAL LETTERS 請用英文正楷填寫)

Signature(s)

簽名

Address

地址

Contact telephone number

聯絡電話號碼

Date

日期

Notes 附註：

- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.  
如屬聯名股東，則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Request Form not signed or incorrectly completed will be void.  
如本申請表格沒有簽署或填寫不正確，則本表格將會作廢。
- Please note that printed copies (English/Chinese version) of all the Company’s Corporate Communication<sup>#</sup> sent to our shareholders in the past 12 months are available from the Company on request. Those are also available on the Company’s website (www.ooilgroup.com) for five years from the date of first publication.  
請注意，本公司股東可向本公司索取過去12個月曾寄發予本公司股東的所有本公司的公司通訊<sup>#</sup>的印刷本(英文／中文版本)。該等通訊文件亦由首次刊載日期起計5年內載於本公司網站(www.ooilgroup.com)。

<sup>#</sup> Corporate Communication includes but not limited to annual reports, interim reports, notices of meeting, listing documents, circulars and proxy forms.  
公司通訊包括但不限於年報、中期報告、會議通告、上市文件、通函及委任代表表格。

\* For identification only  
僅供識別

郵寄標籤MAILING LABEL

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。

To return this Request Form to us,  
please cut the mailing label and stick this on the envelope.  
**No postage stamp is necessary if posted in Hong Kong.**

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼Freepost No. 37  
香港Hong Kong