



恒基兆業地產有限公司
HENDERSON LAND DEVELOPMENT COMPANY LIMITED
Incorporated in Hong Kong with limited liability
(Stock Code : 12)

20 April 2012

Dear Sir or Madam,

**Henderson Land Development Company Limited (the “Company”)
2011 Annual Report (“AR”), Circular in relation to proposals for general mandates and re-election of retiring directors (“Circular”) and the Proxy Form (collectively “Current Corporate Communications”)**

To those shareholders who have received the English or the Chinese version(s) of the AR and the Circular:

Attached is a copy of the AR and Circular in the language of your choice. In case you would like to have a copy of the AR and Circular in different language, please send your request to the Company’s Registrar, Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong by using the postage-prepaid mailing label provided or by email at HendersonLand.ecom@computershare.com.hk. We will, upon your reasonable notice in writing, send requested printed versions of the AR and Circular to you free of charge.

To those shareholders who have chosen (or are deemed to have consented) to access the Current Corporate Communications on the Company’s website in lieu of printed copies of those documents and to receive by post or by email a notification of the publication of those documents on the Company’s website:

The Current Corporate Communications are now available (in English and Chinese) on the Company’s website at www.hld.com. You may click the link “Investor Information” on the home page of the Company’s website to access (i) the AR under “Interim/Annual Reports” section and (ii) the Circular and the Proxy Form under “Announcements/Circulars” section.

If you have difficulty in gaining access to the Current Corporate Communications on the Company’s website for any reason, we will, upon your reasonable notice in writing, send printed versions of the Current Corporate Communications to you free of charge. The aforesaid request should be sent to the Share Registrar at the above postal address or email address.

To all shareholders:

You may change your choice or means of receipt of future corporate communications at any time, free of charge by giving reasonable prior notice in writing or by completing and returning the Request Form on the reverse side to the Share Registrar at the above postal address by using the postage-prepaid mailing label provided or at the above email address.

If you have any queries about how to obtain copies of the Current Corporate Communications, please call the enquiry hotline at (852) 2862 8555 during business hours (9:00a.m. to 6:00p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
Timon LIU Cheung Yuen
Company Secretary

敬啟者：

恒基兆業地產有限公司(「本公司」)

2011 年年報(「年報」)、有關一般授權及重選退任董事建議之通函(「通函」)及代表委任書(統稱「本次公司通訊文件」)

致收到年報及通函的英文或中文版的股東：

現附上 閣下所選擇語言版本之年報及通函。若 閣下欲收到另一種語言的版本，請把 閣下之要求寄發至本公司之登記及過戶處香港中央證券登記有限公司(「登記及過戶處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或以電郵發送至 HendersonLand.ecom@computershare.com.hk。本公司將於收到 閣下發出合理時間的書面通知後，迅即免費寄發所要求之年報及通函印刷本予 閣下。

致已選擇(或被視為已同意)通過本公司網站閱覽本次公司通訊文件以代替收取該等文件的印刷本，並以郵遞或電郵方式收取該等文件已刊登在本公司網站上之通告的股東：

閣下現可於本公司網站 www.hld.com 閱覽本次公司通訊文件(英文及中文版)。如要閱覽該等文件，請在本公司網站主頁按「投資者資訊」之連結，以閱覽(i)在「中期報告/年報」項下的年報及(ii)「集團公佈/通函」項下的通函及代表委任書。

若 閣下因任何理由在本公司網站閱覽本次公司通訊文件上遇到困難，本公司將於收到 閣下之發出合理時間的書面通知後，迅即免費寄發印刷本予 閣下。請把上述要求寄發至登記及過戶處於上述之郵寄地址或電郵地址。

致所有股東：

閣下可於任何時間免費更改選擇收取日後刊發之公司通訊的收取方式。 閣下可發出合理時間的書面通知或填妥、簽署及交回本函背面的申請表格，並使用提供之已預付郵費之郵寄標籤寄發至登記及過戶處之上述地址或電郵地址。

倘 閣下對於如何取得本次公司通訊文件，請於星期一至星期五(香港公眾假期除外)上午九時正至下午六時正辦公時間內，致電查詢熱線 (852) 2862 8555。

公司秘書
廖祥源 謹啟

二零一二年四月二十日

HLLH-20042012-1(7)

Request Form 申請表格

To: **Henderson Land Development Company Limited (the "Company")**
(Stock Code: 12)
c/o Computershare Hong Kong Investor Services Limited
17M Floor,
Hopewell Centre, 183 Queen's Road East,
Wanchai, Hong Kong

致: 恒基兆業地產有限公司(「本公司」)
(股份代號: 12)
經香港中央證券登記有限公司
香港灣仔皇后大道東183號
合和中心17M樓

I/We would like to receive all future Corporate Communications* of the Company ("Corporate Communications") in the manner as indicated below:
本人/我們希望以下列方式收取本公司日後之所有公司通訊*(「公司通訊」):

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

read the **website version** of Corporate Communications published on the Company's website in place of receiving printed copies; and receive an email notification or a notification letter of the publication of Corporate Communications on website; **OR**
瀏覽在本公司網站發表之公司通訊**網上版本**, 以代替收取印刷本, 並收取公司通訊已在網上刊發之電郵通知/通知信函; **或**

Email Address
電郵地址

(The Company will send to the email address provided above a notification of the availability of the Corporate Communication on the Company's website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communications on website will be sent instead. Please provide the email address in English Capital Letters and the email address is used for notification of release of Corporate Communications only.)

(本公司會在日後發出在本公司網站登載公司通訊的通知至以上提供之電郵地址。如未有提供電郵地址, 則會發出有關公司通訊已在網上刊發的通知信函予閣下。請以英文正楷填寫電郵地址, 而電郵地址僅供用作收取公司通訊網上版本發佈通知。)

to receive the **printed English version** of Corporate Communications **ONLY**; **OR**
僅收取公司通訊之**英文印刷本**; **或**

to receive the **printed Chinese version** of Corporate Communications **ONLY**; **OR**
僅收取公司通訊之**中文印刷本**; **或**

to receive both **printed English and Chinese versions** of Corporate Communications.
同時收取公司通訊之**英文及中文印刷本**。

Signature(s):

簽署: _____

Date:

日期: _____

Name(s) of Shareholder(s) in English (Please use **BLOCK LETTERS**)

股東的英文名稱(請以大楷書寫)

Name(s) of Shareholder(s) in Chinese

股東的中文名稱

Shareholder(s) registered address

股東的登記地址

Contact Telephone Number

聯絡電話

Notes 附註:

- Please complete all your details clearly.
請閣下清楚填寫所有資料。
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Request Form in order to be valid.
如屬聯名股東, 則本申請表格須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署, 方為有效。
- The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing to the Company c/o the Company's Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email (HendersonLand.ecom@computershare.com.hk).
上述指示適用於將來寄發予本公司股東之所有公司通訊, 直至閣下發出合理時間的書面通知予本公司登記及過戶處香港中央證券登記有限公司, 地址為香港灣仔皇后大道東183號合和中心17M樓或以電郵方式(HendersonLand.ecom@computershare.com.hk)另作選擇為止。
- Shareholders are entitled to change the choice of language and means of receipt of the Company's Corporate Communications at any time by reasonable notice in writing to the Company's Registrar or by e-mail (HendersonLand.ecom@computershare.com.hk).
股東有權隨時發出合理時間的書面通知予本公司登記及過戶處或以電郵方式(HendersonLand.ecom@computershare.com.hk), 要求更改收取公司通訊之語言版本及方式。
- If you have any queries relating to the completion of this Request Form, please call the Company's hotline on (852) 2862 8555 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding public holidays).
如閣下對填寫本申請表格有任何疑問, 請於上午九時正至下午六時正(星期一至星期五, 公眾假期除外), 致電本公司熱線 (852) 2862 8555 查詢。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.
為免存疑, 任何在本申請表格上的額外手寫指示, 本公司將不予處理。

* Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and where applicable, its summary financial report; (b) the interim report and where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.
公司通訊文件包括但不限於:(a)董事會報告、年度賬目連同核數師報告及如適用, 財務摘要報告;(b)中期報告及如適用, 中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委任代表書。

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郵寄標籤 MAILING LABEL

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。

如在本港投寄必須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong