



恒基兆業地產有限公司  
HENDERSON LAND DEVELOPMENT COMPANY LIMITED  
於香港註冊成立之有限公司  
(股份代號：12)

---

## NOTIFICATION LETTER 通知信函

---

20 April 2012

Dear Non-registered holder(s) *(Note)*

**Henderson Land Development Company Limited (the “Company”)**

– **Publication of 2011 Annual Report (“AR”), Circular in relation to proposals for general mandates and re-election of retiring directors (“Circular”) and the Proxy Form (collectively “Current Corporate Communications”)**

Please be informed that the English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.hld.com](http://www.hld.com) and the HKExnews’s website at [www.hkexnews.hk](http://www.hkexnews.hk). You may click the link “Investor Information” on the home page of the Company’s website to access (i) AR under “Interim/Annual Reports” section and (ii) the Circular and the Proxy Form under “Announcements/Circulars” section or browsing through the HKExnews’s website.

If you want to receive a printed version of the Current Corporate Communications or any future corporate communications, please complete the **Request Form** on the reverse side and return it to the Company’s Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong by using the provided postage-prepaid mailing label of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp).

Yours faithfully,  
**Timon LIU Cheung Yuen**  
Company Secretary

*Note: This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications issued by the Company). If you have sold or transferred your shares in the Company, please disregard this letter and the Request Form on the reverse side.*

---

各位非登記持有人 *(附註)*：

恒基兆業地產有限公司 (「本公司」)

– 發佈 2011 年年報(「年報」)、有關一般授權及重選退任董事之通函(「通函」)及代表委任書(「本次公司通訊文件」)

謹通知 閣下本公司的本次公司通訊文件的中、英文版本已上載於本公司網站([www.hld.com](http://www.hld.com))及香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎瀏覽。閣下可在本公司網站主頁按「投資者資訊」之連結，以閱覽(i)在「中期報告/年報」項下的年報及(ii)「集團公佈/通函」項下的通函及代表委任書或在香港交易所披露易網站瀏覽有關文件。

如 閣下欲收取本次公司通訊文件或日後公司通訊文件之印刷本，請填妥在本函背面的**申請表格**，並使用提供之已預付郵費之郵寄標籤寄回本公司登記及過戶處香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓(如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票)。

公司秘書  
廖祥源 謹啓

二零一二年四月二十日

*附註：此函件乃向本公司之非登記持有人(“非登記持有人”指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊)發出。如果 閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及背面之申請表格。*

HLLH-20042012-1(0)

## Request Form 申請表格

**To: Henderson Land Development Company Limited (the “Company”) 致： 恒基兆業地產有限公司 (「本公司」)**  
(Stock Code: 12) (股份代號：12)  
c/o Computershare Hong Kong Investor Services Limited 經香港中央證券登記有限公司  
17M Floor, Hopewell Centre, 183 Queen’s Road East, 香港灣仔皇后大道東 183 號  
Wanchai, Hong Kong 合和中心 17M 樓

I/We would like to receive the Corporate Communications\* of the Company (“Corporate Communications”) in the manner as indicated below:

本人／我們希望以下列方式收取 貴公司之公司通訊文件\* (「公司通訊文件」):

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

- to receive the **printed English version** of all Corporate Communications **ONLY**; **OR**  
僅收取公司通訊文件之**英文印刷本**；或
- to receive the **printed Chinese version** of all Corporate Communications **ONLY**; **OR**  
僅收取公司通訊文件之**中文印刷本**；或
- to receive both **printed English and Chinese versions** of all Corporate Communications.  
同時收取公司通訊文件之**英文及中文印刷本**。

Signature(s):  
簽署：\_\_\_\_\_

Date:  
日期：\_\_\_\_\_

Name(s) of Non-registered holder(s) in English  
(Please use **BLOCK LETTERS**)  
非登記持有人的英文名稱 (請以**大楷書寫**)

Name(s) of Non-registered holder(s) in Chinese  
非登記持有人的中文名稱

Non-registered holder(s) registered address  
非登記持有人的登記地址

Contact Telephone Number  
聯絡電話

Notes 附註：

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- This letter is addressed to Non-registered holders (“Non-registered holder” means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communications). 此函件乃向本公司之非登記持有人(“非登記持有人”指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊)發出。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- The above instruction will apply to the Corporate Communications to be sent to you until you notify to the Company’s Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at anytime ceased to have holdings in the Company.  
上述指示適用於發送予 閣下之所有公司通訊，直至 閣下通知本公司登記及過戶處香港中央證券登記有限公司另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form.  
為免存疑，任何在本申請表格上的額外指示，本公司將不予處理。

\*Corporate Communications include but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊文件包括但不限於：(a)董事會報告、年度賬目連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委任代表書。

### 郵寄標籤 MAILING LABEL

閣下寄回此申請表格時，請將郵寄標籤剪貼於信封上。

**如在本港投寄母須貼上郵票。**

Please cut the mailing label and stick this on the envelope to return this Request Form to us.

**No postage stamp necessary if posted in Hong Kong.**

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

HLH-20042012-1(0)