Incorporated in Hong Kong with limited liability (Stock Code: 12)

13 September 2012

Dear Sir or Madam,

Henderson Land Development Company Limited (the "Company") 2012 Interim Report ("IR") and Scrip Dividend Scheme Circular ("Circular") (collectively "Current Corporate Communications")

To those shareholders who have received the printed version of the IR and the Circular:

We are pleased to enclose the IR and the Circular for your attention.

To those shareholders who have chosen (or are deemed to have consented) to access the Current Corporate Communications on the Company's website in lieu of printed version of those documents and to receive by post or by email a notification of the publication of those documents on the Company's website:

The Current Corporate Communications are now available (in English and Chinese) on the Company's website at www.hld.com. You may click the link "Investor Information" on the home page of the Company's website to access (i) the IR under "Interim/Annual Reports" section and (ii) the Circular under "Announcements/Circulars" section.

If you have difficulty in gaining access to the Current Corporate Communications on the Company's website for any reason, we will, promptly upon your notice in writing, send printed version of the Current Corporate Communications to you free of charge. The aforesaid request should be sent to the Company's Registrar, Computershare Hong Kong Investor Services Limited (the "Share Registrar") at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong by using the postage-prepaid mailing label provided or by email at HendersonLand.ecom@computershare.com.hk.

### To all shareholders:

You may change your choice or means of receipt of future corporate communications at any time, free of charge by giving notice in writing or by completing and returning the Change Request Form on the reverse side to the Share Registrar at the above postal address by using the postage-prepaid mailing label provided or at the above email address.

If you have any queries about how to obtain copies of the Current Corporate Communications, please call the enquiry hotline at (852) 2862 8555 during business hours (9:00a.m. to 6:00p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully, **Timon LIU Cheung Yuen** *Company Secretary* 

### 敬啓者:

恒基兆業地產有限公司(「本公司」) 2012年中期報告(「中期報告」)及以股代息計劃通函(「通函」)(統稱「本次公司通訊文件」)

### 致收到中期報告及通函印刷本之股東:

現附上中期報告及通函以供垂注。

致已選擇(或被視爲已同意)通過本公司網站閱覽本次公司通訊文件以代替收取該等文件印刷本之股東,並以郵遞或電郵方式 通知股東該等文件已刋登在本公司網站:

閣下現可於本公司網站 www.hld.com 閱覽本次公司通訊文件(英文及中文版)。請在本公司網站主頁按「投資者資訊」之連結,以閱覽(i)在「中期報告/年報」項下之中期報告及(ii)「集團公佈/通函」項下之通函。

若 閣下因任何理由在本公司網站閱覽本次公司通訊文件上遇到困難,本公司將於收到 閣下發出之書面要求後,迅即免費寄發印刷本予 閣下。請把上述要求寄發至本公司之登記及過戶處香港中央證券登記有限公司(「登記及過戶處」),地址爲香港灣仔皇后大道東183號合和中心17M 樓或以電郵發送至 HendersonLand.ecom@computershare.com.hk。

## 致所有股東:

閣下可於任何時間免費更改選擇收取日後刊發之公司通訊之收取方式。 閣下可發出書面要求或填妥、簽署及交回本函背面之更改回條,並使用提供之已預付郵費之郵寄標籤寄發至登記及過戶處之上述地址或電郵地址。

倘 閣下對於如何取得本次公司通訊文件有任何疑問,請於星期一至星期五(香港公眾假期除外)上午九時正至下午六時 正辦公時間內,致電查詢熱線(852)2862 8555。

> *公司秘書* **廖祥源** 謹啓

	Change Request F	orm	更改回條
To:	Henderson Land Development Company Limited (the "Company") (Stock Code: 12) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	致:	(股份代號:12) 經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號 合和中心 17M 樓
I/We below	would like to receive all future Corporate Communications* of the or:	Company	y ("Corporate Communications") in the manner as indicate
本人	/我們希望以下列方式收取本公司日後之所有公司通訊* (「 <b>公司</b> 通	<b>通訊</b> 」):	
,	te mark ONLY ONE (X) of the following boxes)		
(請從	下列選擇中,僅在其中 <b>一個空格</b> 內劃上「X」號)		
	read the <b>website version</b> of Corporate Communications published receive an email notification or a notification letter of the publicati 瀏覽在本公司網站發表之公司通訊 <b>網上版本</b> ,以代替收取印刷本,	ion of Co	Corporate Communications on website; <b>OR</b>
	ail Address 節地址		
	(The Company will send to the email address provided above a notification of th no email address is provided, only a notification letter of the publication of th address in English Capital Letters and the email address is used for notification (本公司會在日後發出在本公司網站登載公司通訊的通知至以上提供之 函子 閣下。請以英文正楷填寫電郵地址,而電郵地址僅供用作收取公	e Corporati of release o 電郵地址。 司通訊網」	。如未有提供電郵地址,則會發出有關公司通訊已在網上刊發的通知信  上版本發佈通知。)
	to receive the <b>printed English version</b> of Corporate Communications Of 僅收取公司通訊之 <b>英文印刷本</b> ; <b>或</b>	NLY; <b>OR</b>	3
	to receive the <b>printed Chinese version</b> of Corporate Communications O 僅收取公司通訊之 <b>中文印刷本;或</b>	NLY; OR	R
	to receive both <b>printed English and Chinese versions</b> of Corporate Cor 同時收取公司通訊之 <b>英文及中文印刷本</b> 。	nmunicat	tions.
Signat 簽署	rure(s):		
		me(s) of S 東的中文	Shareholder(s) in Chinese 红名稱

# 聯絡電話 Notes 附註:

股東的登記地址

Please complete all your details clearly.

股東的英文名稱(*請以大楷書寫*)

Shareholder(s) registered address

Contact Telephone Number

- 請 閣下清楚塡妥所有資料。 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.
- Form in order to be valid.
  如屬聯名股東,則本更改回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。
  The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by notice in writing to the Company c/o the Company's Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email (HendersonLand.ecom@computershare.com.hk).
  上迪特尔德用於將來帝竟予本公司財棄之所有公司通訊,直至 閣下發出書面要求予本公司費記及過戶處香港中央證券登記有限公司,地址爲香港灣仔皇后大道東 183 號合和中心 17M 樓或以電郵方式 (HendersonLand.ecom@computershare.com.hk)另作選擇爲止。
- Shareholders are entitled to change the choice of language and means of receipt of the Company's Corporate Communications at any time by notice in writing to the Company's Registrar or by e-mail (HendersonLand.ecom@computershare.com.hk).
  股東有權適時發出書面要求予本公司登記及過戶處或以電郵方式(HendersonLand.ecom@computershare.com.hk),要求更改收取公司通訊之語言版本及方式。
- If you have any queries relating to the completion of this Change Request Form, please call the Company's hotline on (852) 2862 8555 from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding public holidays).
  如 閣下對填寫本更改回條有任何疑問,請於上午九時正至下午六時正(星期一至星期五,公眾假期除外),致電本公司熱線(852) 2862 8555 查詢。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form. 爲冤存疑,任何在本更改回條上的額外手寫指示,本公司將不予處理。
- \* Corporate Communications include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditor's report and where applicable, its summary financial report; (b) the interim report and where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form. 公司通訊文件包括但不限於:(a)董事會報告、年度賬目連同核數師報告及如適用,財務簡要報告;(b)中期報告及如適用,中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)委任代表書。

### 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司

Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong