



# 新鴻基地產發展有限公司 Sun Hung Kai Properties Limited

(於香港註冊成立之有限公司)  
(Incorporated in Hong Kong with limited liability)  
(股份代號: 16)  
(Stock Code: 16)

## NOTIFICATION LETTER 通知信函

15 October 2012

Dear Registered Shareholder,

**Sun Hung Kai Properties Limited (the “Company”)**  
– **Notice of Publication of (i) 2011/12 Annual Report, (ii) Circular in relation to Proposals for General Mandates to Repurchase Shares and to Issue Shares, Re-election of Directors, Adoption of New Share Option Scheme and Termination of Existing Share Option Scheme by each of the Company and SUNEvision Holdings Ltd. and Notice of Annual General Meeting, and (iii) Form of Proxy (collectively the “Current Corporate Communications”)**

We are pleased to inform you that the English and Chinese versions of the Current Corporate Communications are available on the Company’s website at [www.shkp.com](http://www.shkp.com) and the website of Hong Kong Exchanges and Clearing Limited (“HKEx”) at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communications by clicking “Investor Relations” section on the home page of the Company’s website, then selecting “Annual/Interim Reports” for the 2011/12 Annual Report and “Announcements” for the other Current Corporate Communications or browsing through the HKEx’s website. If you have elected to receive the Corporate Communications<sup>(Note)</sup> in printed form, the printed version of your selected language(s) of the Current Corporate Communications are enclosed herewith.

If you have chosen (or are deemed to have consented) to receive the Corporate Communications by electronic means through the Company’s website instead of in printed form but (i) for any reason have difficulty in receiving or gaining access to the Current Corporate Communications; or (ii) would like to receive printed copies of the Current Corporate Communications, the Company will upon written request send the printed copies of the Current Corporate Communications to you free of charge. Please make your request to the Company c/o Computershare Hong Kong Investor Services Limited (the “Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong or by email at [shkp@computershare.com.hk](mailto:shkp@computershare.com.hk).

If you have received the Current Corporate Communications in either English or Chinese only and would like to receive printed copies in other language free of charge, please send your request to the Company c/o the Share Registrar by post or by email.

With respect to all future Corporate Communications, please note that you are entitled to change your choice of language and/or means of receipt by giving reasonable notice (of not less than 7 days) to the Company c/o the Share Registrar in writing (at the address stated above) or by email (at [shkp@computershare.com.hk](mailto:shkp@computershare.com.hk)) or simply completing the change request form (the “Change Request Form”) on the reverse side and returning it to the Share Registrar by using the mailing label at the bottom of the Change Request Form without the need to affix a stamp if you post it in Hong Kong. Otherwise, please affix an appropriate stamp. The Change Request Form may also be downloaded from the Company’s website at [www.shkp.com](http://www.shkp.com) or the HKEx’s website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any queries relating to this letter, please call the Company’s hotline at (852) 2828 8648 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,  
**Yung Sheung-tat, Sandy**  
Company Secretary

*Note: Corporate Communications mean any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, which include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report, (b) the interim report, (c) a notice of meeting, (d) a listing document, (e) a circular, and (f) a form of proxy.*

敬啟者：

新鴻基地產發展有限公司（「本公司」）

– (i)二〇一一至二〇一二年年報，(ii)建議之購回股份及發行股份之一般授權、重選董事、分別採納本公司及新意網集團有限公司新購股權計劃及終止其現有之購股權計劃及股東週年大會通告之通函，以及(iii)代表委任表格（統稱「本次公司通訊」）之發佈通知

謹此告知，本次公司通訊的中英文版本已登載於本公司網站 [www.shkp.com](http://www.shkp.com) 及香港交易及結算所有限公司（「港交所」）網站 [www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。請在本公司網站主頁選按「投資者關係」一項，再選擇「年報/中期報告」項閱覽二〇一一至二〇一二年年報及選擇「公告」項閱覽本次公司通訊之其他文件，或透過港交所網站瀏覽本次公司通訊。如閣下已選擇收取公司通訊<sup>(附註)</sup>之印刷本，隨函附奉閣下所選擇之語言版本的本次公司通訊之印刷本。

若閣下已選擇（或被視為已同意）透過本公司網站以電子方式收取公司通訊以代替收取印刷本，但(i)因任何理由以致在收取或接收本次公司通訊時遇到困難；或(ii)現欲領取本次公司通訊的印刷本，本公司將應閣下要求寄上本次公司通訊的印刷本，費用全免。請把上述要求經香港中央證券登記有限公司（「股份過戶登記處」）通知本公司，地址為香港灣仔皇后大道東183號合和中心17M樓，或者以電郵送至 [shkp@computershare.com.hk](mailto:shkp@computershare.com.hk)，通知本公司。

閣下如只收取本次公司通訊之中文版本或英文版本，惟希望免費索取另一種語言之印刷本，請以郵寄或電郵方式經股份過戶登記處向本公司索取。

有關日後刊發之公司通訊，閣下有權在合理時間內（為不少於七天）經股份過戶登記處通知本公司，以更改收取之語言版本及/或收取形式之選擇。閣下可發出書面通知（寄送至上述股份過戶登記處之地址）或電郵（至 [shkp@computershare.com.hk](mailto:shkp@computershare.com.hk)）或填妥在本函背面的更改表格（「更改表格」），並使用隨附之郵寄標籤寄回股份過戶登記處，如在香港投寄，毋須貼上郵票，否則，請貼上適當的郵票。更改表格亦可於本公司網站 [www.shkp.com](http://www.shkp.com) 或港交所網站 [www.hkexnews.hk](http://www.hkexnews.hk) 內下載。

如閣下對本函有任何疑問，請於辦公時間內，即星期一至星期五（公眾假期除外）上午九時至下午六時，致電本公司熱線電話(852)2828 8648查詢。

此致  
列位登記股東 台照

公司秘書  
容上達  
謹啟

二〇一二年十月十五日

附註：公司通訊指本公司向其證券持有人發出或將予發出以供參照或採取行動的任何文件，包括但不限於：(a)董事局報告書、年度賬目連同核數師報告書，(b)中期報告，(c)會議通告，(d)上市文件，(e)通函，以及(f)代表委任表格。

SHKH-15102012-1(7)

