(股份代號: 11)

各位股東:

致新登記股東之函件—選擇收取公司通訊之方式及語言版本

隨函附上恒生銀行有限公司(「本行」) 2013 年中期報告之中、英文版本。該文件之中、英文版本亦已載列於本行網站 www.hangseng.com 及香港交易及結算所有限公司網站 www.hkexnews.hk,歡迎瀏覽。

根據香港聯合交易所有限公司證券上市規則及本行註冊章程,本行現向 閣下提供下列方案,以供 閣下選擇日後收取本行公司通訊(如隨附回條所說明之文件)之方式及語言版本:

- (1) 於本行網站 www.hangseng.com 瀏覽日後所有公司通訊(「網上版本」),以代替收取印刷本,並透過電郵或郵寄方式收取關於公司通訊已於本行網站發佈之通知;或
- (2) 日後只收取所有公司通訊之英文印刷本;或
- (3) 日後只收取所有公司通訊之中文印刷本;或
- (4) 日後同時收取所有公司通訊之英文及中文印刷本。

本行期望各股東能踴躍選擇網上版本,因為此舉有助減少本行印刷公司通訊數量,從而減輕對環境造成之影響,同時,亦是與股東更便捷之通訊方式。

須採取之行動

請 閣下於本函隨附回條上,選擇在適當之空格內劃上「X」號,並請簽署後將回條郵寄或交回本行之股份登記處香港中央證券登記有限公司(「股份登記處」)(地址為香港灣仔皇后大道東183號合和中心17M樓),或以電郵(hangseng@computershare.com.hk)遞交回條。倘若 閣下在香港投寄,可使用回條內郵寄標籤寄回而毋須貼上郵票,否則,請貼上適當之郵票。

倘若本行於 <u>2013 年 9 月 23 日</u>尚未收到 閣下之回條或提出反對, 閣下將被視為已同意選擇網上版本,直至 閣下透過股份登記處向本行發出合理書面通知為止。在此情況下,本行將會就有關公司通訊已在本行網站發佈之事宜,以郵寄方式通知 閣下。

閣下可隨時以書面或電郵(hangseng@computershare.com.hk)經由股份登記處向本行發出合理通知,更改 閣下關於收取公司通訊方式或語言版本之選擇,費用全免。即使 閣下已選擇(或被視為已同意選擇)收取網上版本,但因任何理由以致 閣下於本行網站收取或瀏覽公司通訊時遇到困難,本行會應 閣下之要求,盡快向 閣下免費寄發公司通訊之印刷本。

謹請注意:(a) 閣下可向本行或股份登記處索取日後所有公司通訊之英文及中文印刷本;而(b)該等公司通訊亦會上載於本行網站 www.hangseng.com 及香港交易及結算所有限公司網站 www.hkexnews.hk。

> 公司秘書 李志忠 謹啟 2013 年 8 月 22 日



NAME(S) AND ADDRESS OF THE REGISTERED SHAREHOLDER 登記股東之英文姓名及地址

Reply Form 回條			
Го:	Hang Seng Bank Limited (the "Bank") (Stock Code: 11) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	致:	恒生銀行有限公司(「恒生」)(股份代號:11) 經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號 合和中心 17M 樓
/We ¹	would like to receive the Corporate Communications* of the Bank	in the manne	r as indicated below:
本人	(吾等)希望以下列方式收取恒生之公司通訊*:		
Plea	ase mark (X) in ONLY ONE of the following boxes)		
請於	仒下列 其中一個空格 內劃上「Ⅹ」號)		
	to acad all fature Communications from the Bank		. the place of execution pointed exercise and to execute
	to read all future Corporate Communications from the Bank notification of the publication of the Corporate Communication		
	於恒生網站瀏覽日後所有公司通訊,以代替收取印刷本,		5 ,
	通知; 或	3E 22 22 PE 21	79.25日727亿亿国际公司是10.15日日日上周日及市之
Em	nail Address		
#	郵地址 []]]]]]]]] [] [] [] [] [availability of the Corporate Communications on the Bank's website in the
	future. If no email address is provided, the aforesaid notification w email address will only be used for notification of release of Corpora	rill be sent to you te Communicatio	by post. Please provide the email address in English capital letters. The
	to receive the printed English version ONLY of all future (日後只收取所有公司通訊之 英文印刷本;或	Corporate Co	ommunications; OR
	to receive the printed Chinese version ONLY of all future 日後只收取所有公司通訊之 中文印刷本;或	Corporate C	ommunications; OR
	to receive both the printed English and Chinese versions 日後同時收取所有公司通訊之 英文及中文印刷本 。	s of all future	Corporate Communications.
	ne(s) of Shareholder(s) [#] 姓名 [#]		Signature 簽署
Add 地址	(Please use ENGLISH CAPITAL LETTERS 請用 Iress [#] #	英文正楷填寫)	
	(Please use ENGLISH CAPITAL LETTERS 請用	英文正楷填寫)	
	ntact telephone number		Date
咿船	肾電話號碼		口棚

You are required to fill in the details if you download this reply form from the Bank's website

如從恒生網站下載本回條,必須填上有關資料。

Notes 附註:

- 1. Please complete all your details clearly.
- 請清楚塡妥所有資料。 If the Bank does not receive this reply form or receive a response indicating the objection from you by **23 September 2013**, you are deemed to have consented to read all the Bank's future Corporate Communications from the Bank's website only, and we will send you a letter by post notifying you of the publication of the Corporate Communications on
 - 個者恒上於 2013 年 9 月 23 日仍未收到 關下之回條或提出反對, 關下將被視為已同意於恒生網站瀏覽日後所有公司通訊,而恒生將就有關公司通訊已在恒生網站發佈之事宜,向 閣下郵寄有關通知。

 By electing to read all the Bank's future Corporate Communications on the Bank's website in the place of receiving printed copies, you have expressly consented to waive

日期

- He right to receive the Corporate Communications in printed form.

 一經選擇在恒生網站瀏覽恒生日後所有公司通訊以代替收取印刷本, 閣下已明示同意放棄收取公司通訊印刷本之權利。
 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the joint holding should sign on this
- If your shares are feel in Joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the Joint holding should sign on this reply form in order to be valid.
 如屬聯名股東,則本回條須由在恒生股東名冊上就聯名持有股份而其姓名位列首位之股東簽署,方爲有效。
 The above instruction will apply to all future Corporate Communications to be sent to the Bank's shareholders until you notify the Bank otherwise by giving the Bank c/o the Bank's share registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong, reasonable notice in writing either by post or via email at hangseng@computershare.com.hk.

 上述指示適用於日後所有寄發予恒生股東之公司通訊,直至 閣下以朝寄或電郵方式(hangseng@computershare.com.hk)經由恒生股份登記處香港中央證券登記有限公司(地址爲香港灣仔皇后大道東 183 號合和中心 17M 樓)向恒生發出合理書面通知爲止。
 For the avoidance of doubt, we do not accept any special instructions written on this reply form.
- For the avoidance of doubt, we do not accept any special instructions written on this reply form. 爲発存疑,任何在本回條上手寫之額外指示,將不予處理。

*Corporate Communications include but are not limited to (a) the directors' report and annual accounts together with a copy of the auditor's report and, where applicable, a summary financial report; (b) the interim report and, where applicable, a summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a form of proxy.

公司通訊包括但不限於:(a) 董事會報告書及年度賬目,連同核數師報告書副本及(倘適用)財務報告摘要:(b) 中期報告為要:(b) 中期報告為要:(c) 會議通告:(d) 上市文件:(e) 通函: 及(f)投票委託書。

MAILING LABEL 郵寄標籤

香港中央證券登記有限公司

Computershare Hong Kong Investor Services Limited 簡便回郵號碼37 Freepost No. 37 香港 Hong Kong

Please cut and stick the mailing label on the envelope to return this reply form to us.

No postage stamp is necessary if posted in Hong Kong. 閣下寄回此回條時,請將郵寄標籤剪貼於信封上。

如在本港投寄,則毋須貼上郵票。