



GCL-POLY ENERGY HOLDINGS LIMITED

保利協鑫能源控股有限公司

(Incorporated in the Cayman Islands with limited liability)

(Stock code: 3800)

22 September 2014

Dear Shareholder

Notification of publication of Corporate Communications on the Company's website — Interim Report

We hereby notify you that the bilingual version (English and Chinese) of the Interim Report for 2014 (the "2014 Interim Report") of GCL-Poly Energy Holdings Limited (the "Company") is now available on the Company's website at www.gcl-poly.com.hk (the "Company Website") and the HKExnews website at www.hkexnews.hk.

You may access the 2014 Interim Report by clicking the Investors section of the Company Website and then selecting the Interim Report under the Financial Reports section for the 2014 Interim Report.

If you have any difficulty for any reason in receiving or gaining access to the 2014 Interim Report posted on the Company Website, we will promptly send the printed form of the 2014 Interim Report to you free of charge upon receipt of your request. Furthermore, you are entitled at any time to change your choice of the means of receipt (either in printed form or via the Company Website) of corporate communications by notice in writing to the Hong Kong Branch Share Registrar of the Company, Tricor Investor Services Limited at 22/F., Hopewell Centre, 183 Queen's Road East, Hong Kong (the "Registrar") or by sending an email to the Company at gcl@gcl-poly.com.hk. Such request can also be sent to us by completing and returning the enclosed Request for Change Form to the Registrar by post using the mailing label provided.

Should you have any queries relating to this notification, please contact us by calling the Registrar, Tricor Investor Services Limited at (852) 2980 1333 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,

For and on behalf of

GCL-Poly Energy Holdings Limited

Zhu Gongshan

Chairman

Encl.

Request for Change Form

To: GCL-Poly Energy Holdings Limited (the “Company”)
c/o Tricor Investor Services Limited
22/F., Hopewell Centre
183 Queen’s Road East
Hong Kong

Part A — In case the shareholder has selected to receive 2014 Interim Report via the Company’s website (the “Company Website”) and request to receive printed copy of 2014 Interim Report referred to in the notification of publication of Corporate Communications dated 22 September 2014

(Please tick **ONLY ONE** box)

To request for the 2014 Interim Report (in bilingual version (English and Chinese)).

Part B — In case the shareholder would like to change his/her/their choice of the means of receipt and/or language(s) of all future Corporate Communications

(Please tick **ONLY ONE** box.)

- (i) To receive Corporate Communications via the **Company Website** and the **notification of publication of Corporate Communications** (the “Notification”) **through my/our email address.** *(Note 3)*
- (ii) To receive Corporate Communications via the **Company Website** and the **Notification in printed form.**
- (iii) To receive the **printed English version** *(Note 4)* of the Corporate Communications.
- (iv) To receive the **printed Chinese version** *(Note 4)* of the Corporate Communications.
- (v) To receive **both the printed English and Chinese versions** *(Note 4)* of the Corporate Communications.

Signature^(Note 5): _____ Date: _____

Name: _____ (English) _____ (Chinese)
(in block letters)

Registered Address: _____
(in block English)

Email Address^(Note 3): _____

Contact Phone Number: _____

Notes:

- Please complete your choice of the means of receipt and/or language(s) of Corporate Communications and all your details clearly.
- Corporate Communications refer to any documents issued or to be issued by the Company for information or action of shareholders of the Company, including but not limited to annual report, interim report, notice of meeting, listing document, circular and form of proxy.
- Please provide your email address if you wish to receive the Notification via email. If no email address is provided, a printed copy of the Notification will be sent to you by post when Corporate Communication(s) is/are posted on the Company Website.
- The Company will send the selected language version(s) of the Corporate Communication(s) to you unless and until you notify the Company that you wish to receive such Corporate Communication(s) in the other (or both) language(s) or to change your choice of the means of receipt of Corporate Communications.
- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holdings should sign this Request for Change Form in order for it to be valid.
- You are entitled at any time to change your choice of the means of receipt (either in printed form or via the Company Website) and/or language(s) (either English only or Chinese only or both languages) of Corporate Communications by notice in writing to the Hong Kong Branch Share Registrar of the Company, Tricor Investor Services Limited at 22/F., Hopewell Centre, 183 Queen’s Road East, Hong Kong or by sending an email to the Company at gcl@gcl-poly.com.hk.
- This Request for Change Form with no box ticked, with more than one box ticked under Part B, or otherwise incorrectly completed will be voided at the discretion of the Company.

Mailing Label 郵寄標籤

Please cut the mailing label and stick this on an envelope to return the Request for Change Form to us.

No postage stamp is required for local mailing

當閣下寄回此表格時，請將此郵寄標籤剪貼於信封上。

如在本港投寄，閣下無需支付郵費或貼上郵票

Tricor Investor Services Limited
卓佳證券登記有限公司
Freepost No. 簡便回郵號碼: 37
Hong Kong 香港