



## CHUN WO DEVELOPMENT HOLDINGS LIMITED

(俊和發展集團有限公司)\*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立之有限公司)

(Stock Code 股份代號 : 00711)

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### Letter to existing registered holders – Notification of publication of corporate communications 致現有登記持有人之通知信函 - 有關刊發公司通訊之發佈通知

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2 March 2015

Dear registered holder(s),

The circular of Chun Wo Development Holdings Limited (the “Company”) dated 2 March 2015 in relation to (i) proposed change of auditors; (ii) proposed amendment to the bye-laws; and (iii) notice of special general meeting (the “Current Corporate Communication”), prepared in both English and Chinese versions, are now available on the websites of the Company at [www.chunwo.com](http://www.chunwo.com) and Hong Kong Exchanges and Clearing Limited at [www.hkexnews.hk](http://www.hkexnews.hk) respectively.

You may access the Current Corporate Communication by clicking “Circular to Shareholders” under “Investor Relations” on the Company’s website and viewing them through Adobe® Reader® or browsing through the website of Hong Kong Exchanges and Clearing Limited.

**The Company highly recommends you to take advantage of receiving the Company’s corporate communications by electronic means through the above websites in the interests of environmental conservation and more efficient communication with you.**

If you have any difficulty in receiving or gaining access to the Current Corporate Communication posted on the Company’s website for any reason, you may request the Current Corporate Communication in printed form, free of charge, by giving reasonable notice in writing to the Company’s Hong Kong branch share registrar, Tricor Secretaries Limited (the “Branch Share Registrar”), by email to [chunwo-ecom@hk.tricorglobal.com](mailto:chunwo-ecom@hk.tricorglobal.com), by fax to (852) 2861-1465 or by post to Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong. Please also note that you are entitled to change your preferred means of receipt of all future corporate communications at any time, free of charge, by using the change request form on the reverse side.

Should you have any query relating to this letter, please call the dial-up hotline of the Branch Share Registrar at (852) 2980-1333 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,  
For and on behalf of  
**Chun Wo Development Holdings Limited**  
Chan Sau Mui, Juanna  
Company Secretary

\* For identification only

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各位登記持有人：

有關俊和發展集團有限公司(「本公司」)日期為2015年3月2日(i)建議更換核數師；(ii)建議修改公司細則；及(iii)股東特別大會通告之通函(「本次公司通訊」)(備有英文及中文版本)已分別上載於本公司之網站[www.chunwo.com](http://www.chunwo.com)及香港交易及結算有限公司之網站[www.hkexnews.hk](http://www.hkexnews.hk)，歡迎瀏覽。

閣下請於本公司網站按「投資者關係」一欄下的「股東通函」，並使用Adobe® Reader®開啓閱覽本次公司通訊或瀏覽香港交易及結算有限公司之網站。

**為支持環保及更有效與閣下溝通，本公司極力推薦閣下透過上述網站以電子方式收取本公司之公司通訊。**

倘閣下因任何理由，以致在收取或接收載於本公司網站的本次公司通訊時出現任何困難，閣下可隨時透過電郵至[chunwo-ecom@hk.tricorglobal.com](mailto:chunwo-ecom@hk.tricorglobal.com)、傳真至(852) 2861-1465或郵寄至香港皇后大道東183號合和中心22樓，向本公司之股份過戶登記處香港分處「卓佳秘書商務有限公司」(「股份過戶登記分處」)發出適時之書面通知，索取本次公司通訊之印刷本，費用全免。閣下亦可使用背頁之變更申請表格，有權隨時更改閣下收取所有日後發佈之公司通訊的方式，費用全免。

如閣下對本函件有任何疑問，請於辦公時間上午9時至下午6時(星期一至星期五，香港公眾假期除外)致電股份過戶登記分處熱線(852) 2980-1333查詢。

代表  
俊和發展集團有限公司  
公司秘書  
陳秀梅  
謹啟

2015年3月2日

\* 僅供識別

Name(s) and address of registered holder(s) :  
登記持有人的姓名及地址 :

(You are required to fill in the name(s) and address if you download this form from website.)  
(倘若你從網站下載本表格，請必須填上有關姓名及地址。)

## Change Request Form 變更申請表格

(Please return by email, by fax or by post 請以電郵、傳真或郵寄回覆)

To: Tricor Secretaries Limited  
Level 22, Hopewell Centre,  
183 Queen's Road East, Hong Kong  
Fax No : (852) 2861-1465  
Email Address : [chunwo-ecom@hk.tricorglobal.com](mailto:chunwo-ecom@hk.tricorglobal.com)

致: 卓佳秘書商務有限公司  
香港皇后大道東183號  
合和中心22樓  
傳真號碼 : (852) 2861-1465  
電郵地址 : [chunwo-ecom@hk.tricorglobal.com](mailto:chunwo-ecom@hk.tricorglobal.com)

Re : Chun Wo Development Holdings Limited (the "Company") (Stock Code : 00711)  
有關 : 俊和發展集團有限公司(「本公司」)(股份代號 : 00711)

Please mark **ONLY ONE** (✓) of the following boxes:  
請從下列其中一個空格內劃上「✓」號 :

1.  By electronic means 以電子方式收取

I/We would like to receive future corporate communications of the Company by electronic means through the Company's website and receive a written notification by email to the email address below or by post until further notice; or

本人/我們欲透過本公司網站以電子方式收取本公司於日後發佈之公司通訊，並透過電郵至下述電郵地址或以郵遞方式收取通知函件，直至另行通知；或

My/Our email address :

本人/我們之電郵地址 :

(The email address is used for receiving written notifications only. 電郵地址僅用作收取通知函件。)

2.  In printed form 收取印刷本

I/We would like to receive Current Corporate Communication and future corporate communications of the Company in printed form in both English and Chinese (by post) until further notice.

本人/我們欲收取本次公司通訊及本公司於日後發佈之公司通訊中、英文印刷本(以郵遞方式)，直至另行通知。

Signature(s) 簽署

Date 日期

\* Capitalised terms used shall have the same meanings as those defined in the letter to the existing registered holders dated 2 March 2015.  
所用之詞彙應與日期為2015年3月2日的致現有登記持有人的函件中所界定者具有相同涵義。

Notes	附註 :
1.	Please complete this form clearly. Any change request form with no indicated choice, with no signature or otherwise incorrectly completed will be void at the discretion of the Company. 請清楚地填寫此表格。倘若並無填寫選擇、沒有簽署或所填寫之資料不正確，本公司可酌情決定將此變更申請表格作廢。
2.	If any shares are held in joint names, all joint holders OR the joint holder whose name stands first on the register of members of the Company should sign this form in order for it to be valid. 如任何股份以聯名方式持有，則所有聯名持有人或名列本公司股東名冊的首名聯名持有人須於此表格上簽署，方為有效。
3.	For the avoidance of doubt, we do not accept any special instructions written on this form. 為免存疑，任何在此表格上的額外書寫指示，將不予處理。
4.	If you have any difficulty in receiving or gaining access to the Current Corporate Communication posted on the Company's website for any reason, you may request the Current Corporate Communication in printed form, free of charge, by giving reasonable notice in writing to the Branch Share Registrar. 倘閣下因任何理由，以致在收取或接收載於本公司網站的本次公司通訊時出現任何困難，閣下可隨時向股份過戶登記分處發出適時之書面通知，索取本次公司通訊之印刷本，費用全免。
5.	If you have any query for completing this form, please call the dial-up hotline of the Branch Share Registrar at (852) 2980-1333 during business hours from 9:00 a.m. to 6:00 p.m. (Monday to Friday, excluding Hong Kong public holidays). 如閣下對填寫此表格有任何疑問，請於辦公時間上午9時至下午6時(星期一至星期五，香港公眾假期除外)致電股份過戶登記分處熱線(852) 2980-1333查詢。

寄回此變更申請表格時，請將右列郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票，否則請貼上適當的郵票。

Please cut the mailing label on the right and stick it on an envelope to return this change request form to us.

**No postage stamp is necessary if posted in Hong Kong, otherwise, please affix an appropriate stamp.**

郵寄標籤 MAILING LABEL

卓佳秘書商務有限公司  
Tricor Secretaries Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong