

# L'OCCITANE

EN PROVENCE

## L'OCCITANE INTERNATIONAL S.A.

49, Boulevard Prince Henri L-1724 Luxembourg

R.C.S. Luxembourg: B80359

(根據盧森堡法律註冊成立的有限公司)

(Incorporated under the laws of Luxembourg with limited liability)

(股份代號: 973)

(Stock Code: 973)

29 July 2016

Dear Shareholder(s),

### L'OCCITANE INTERNATIONAL S.A. (the "Company")

#### Letter to Existing Registered Shareholders and Change Request Form - Election of Language and Means of Receipt of Corporate Communications FY 2016 Annual Report, AGM Circular and AGM Proxy Form (the "Current Corporate Communication")

The Current Corporate Communication of the Company has been published in English and Chinese languages. If you wish to receive the Current Corporate Communication in the other language, we will upon your notice send the Current Corporate Communication of your choice of language in printed form to you free of charge as soon as possible. The Current Corporate Communication are also available (in English and Chinese) on the Company website at [group.loccitane.com](http://group.loccitane.com) under "Investor Relations – Reports, Presentations & Press releases and Announcements" and the HKExnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communication <sup>(Note)</sup> by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Company's Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of Computershare Hong Kong Investor Services Limited is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the Change Request Form to [loccitane@computershare.com.hk](mailto:loccitane@computershare.com.hk). The Change Request Form may also be downloaded from the Company website at [group.loccitane.com](http://group.loccitane.com) or the HKExnews website at [www.hkexnews.hk](http://www.hkexnews.hk).

Should you have any query in relation to this letter, please contact the Company's Hong Kong Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

For and on behalf of  
L'OCCITANE INTERNATIONAL S.A.

Note: Corporate Communication includes but is not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東：

### L'OCCITANE INTERNATIONAL S.A. (「本公司」)

#### 致現有登記股東的第二封信及變更申請表 - 選擇收取公司通訊文件之語言版本及途徑 2016 財政年度報告、股東週年大會通函及股東週年大會委任表格 (「本次公司通訊文件」)

本公司本次公司通訊文件備有中、英文版本。如閣下欲收取另一語言版本的本次公司通訊文件，我們會在收到閣下的要求後，盡快向閣下提供所要求的本次公司通訊文件的印刷版本，費用全免。閣下亦可在本公司網站 ([group.loccitane.com](http://group.loccitane.com)) 中「投資者關係 - 報告、簡報和新聞稿及通告」一欄內或香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 閱覽本次公司通訊文件 (英文及中文版本)。

敬請注意：閣下如欲更改今後所有公司通訊 <sup>(附註)</sup> 之語言版本及收取方式，閣下有權在任何時間發出合理書面通知或簡單透過填寫背面的變更申請表，並使用變更申請表下方的郵寄標籤 (如在香港投寄則無須貼上郵票)，寄回本公司香港股份過戶登記處，香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。閣下亦可把已填妥之變更申請表的掃描副本電郵到 [loccitane@computershare.com.hk](mailto:loccitane@computershare.com.hk)。變更申請表亦可於本公司網站 ([group.loccitane.com](http://group.loccitane.com)) 或香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 下載。

閣下如有任何與本函有關的疑問，請致電本公司香港股份過戶登記處電話熱線(852)2862 8688，辦公時間為星期一至五上午 9 時正至下午 6 時正 (公眾假期除外)。

L'OCCITANE INTERNATIONAL S.A.  
謹啟

二零一六年七月二十九日

附註：公司通訊文件包括但不限於：(a) 董事局報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b) 中期報告及如適用，中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 委任代表表格。

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## Change Request Form 變更申請表

To: L'OCCITANE INTERNATIONAL S.A.  
(the "Company") (Stock Code: 973)  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East,  
Wanchai, Hong Kong

致: L'OCCITANE INTERNATIONAL S.A.  
(「本公司」) (股份代號: 973)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We would like to change the choice of language and means of receipt of future Corporate Communication of the Company as indicated below:  
本人/我們現在希望更改以下列方式收取本公司日後公司通訊之語言版本及收取途徑:

(Please mark **ONLY ONE (X)** of the following boxes)  
(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- read the **Website Version** of all future Corporate Communication published on the Company's website in place of receiving printed copies; and receive a printed notification letter of the publication of Corporate Communication on website; **OR**  
瀏覽在公司網站發表之公司通訊文件**網上版本**, 以代替印刷本, 並收取公司通訊文件已在網上刊發之通知信函印刷本; **或**
- to receive the **printed English version** of all future Corporate Communication **ONLY**; **OR**  
僅收取本公司通訊之**英文印刷本**; **或**
- to receive the **printed Chinese version** of all future Corporate Communication **ONLY**; **OR**  
僅收取本公司通訊之**中文印刷本**; **或**
- to receive both **printed English and Chinese versions** of all future Corporate Communication.  
同時收取本公司通訊之**英文及中文印刷本**。

Contact telephone number  
聯絡電話號碼

\_\_\_\_\_

Signature  
簽名

\_\_\_\_\_

Date  
日期

\_\_\_\_\_

### Notes 附註:

- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本表格將會作廢。
- For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.  
為免疑, 任何在本變更申請表上的額外手寫指示, 本公司將不予處理。

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### 郵寄標籤 MAILING LABEL

閣下寄回此變更申請表時, 請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。  
Please cut the mailing label and stick this on the envelope  
to return this Change Request Form to us.  
**No postage stamp necessary if posted in Hong Kong.**

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong