



**中国重汽**  
**SINOTRUK**

**Sinotruk (Hong Kong) Limited**  
**中國重汽(香港)有限公司**  
(Incorporated in Hong Kong with limited liability)  
(於香港註冊成立之有限公司)  
(Stock Code 股份代號:3808)

## ELECTION OF MEANS OF RECEIPT AND LANGUAGE OF CORPORATE COMMUNICATION

9 September 2016

Dear Shareholder,

### INTRODUCTION

Pursuant to the section 833 of the Companies Ordinance (Chapter 622 of the Laws of Hong Kong), Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited and articles of association of Sinotruk (Hong Kong) Limited (the "Company"), the Company is permitted to supply the Corporate Communication<sup>(Note)</sup> to Shareholders either (i) in print form, in English and/or Chinese ("Print Version") or (ii) by reading through browsing the Company's website at [www.sinotruk.com](http://www.sinotruk.com) ("Website Means"). We write to ascertain your preference in receiving future Corporate Communication.

### ELECTION OF THE MEANS OF RECEIPT OF THE CORPORATE COMMUNICATION

You may elect to obtain the Corporate Communication of the Company in Print Version or by Website Means.

**If you wish to obtain the Corporate Communication by Website Means in the future, you do not need to take any action in response to this letter.**

If you wish to receive Corporate Communication in Print Version, please complete the enclosed reply form in reverse side and sign and return it by post (using the mailing label at the bottom of the reply form) to the Company's Hong Kong share registrar – Computershare Hong Kong Investor Services Limited.

**If the Company or its Hong Kong share registrar does not receive the enclosed duly signed reply form by 9 October 2016, you are deemed to consent to receive Corporate Communication by Website Means only, and a notification letter of the publication of the Corporate Communication on the Company's website will be mailed to you.**

You have the right at any time to send notice to change the election of means of receipt and language of the Corporate Communication by email to [printrequest2shk@sinotrukhk.com](mailto:printrequest2shk@sinotrukhk.com) to the Company or in writing to the Company's Hong Kong share registrar at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. Even if you have chosen (or are deemed to have consented) to receive all Corporate Communication by Website Means, the Company will promptly, upon your request, send the Corporate Communication to you in your selected Print Version free of charge.

Should you have any queries in relation to this letter, please call the Company's telephone hotline at (852) 3102 3810 during business hours from 10:00 a.m. to 5:00 p.m. from Monday to Friday, excluding public holidays or send email to [printrequest2shk@sinotrukhk.com](mailto:printrequest2shk@sinotrukhk.com).

Yours faithfully,

Sinotruk (Hong Kong) Limited

*Note: "Corporate Communication" means any document(s) issued or to be issued by the Company for the information or action of any holders of its securities, including but not limited to (a) the directors' report, its annual reports together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.*

## 選擇收取公司通訊之途徑及語言版本

各位股東：

### 緒言

根據公司條例(香港法例第622章)第833條、香港聯合交易所有限公司的《證券上市規則》及中國重汽(香港)有限公司(「本公司」)的《公司章程細則》，本公司可(i)以中文及/或英文製備的印刷本(「印刷本」)或(ii)透過本公司網站[www.sinotruk.com](http://www.sinotruk.com)以供瀏覽(「網站方式」)向股東提供公司通訊(附註)。現特來函以確定閣下對收取日後公司通訊的意向選擇。

### 對收取公司通訊途徑的選擇

閣下可以選擇以印刷本或網站方式獲得本公司的公司通訊。

倘閣下選擇通過以網站方式獲得本公司的公司通訊，則閣下無需對此信函採取任何行動。

倘閣下希望收取印刷本，則閣下須填妥本信函背面的回條，簽署並使用回條下方的郵寄標籤將回條寄回本公司香港股份過戶登記處—香港中央證券登記有限公司。

倘若本公司或本公司香港股份過戶登記處於2016年10月9日之前未收到閣下對本信函的回條，則閣下將被視為已同意只以網站方式收取本公司的公司通訊，本公司以郵寄通知閣下有關於公司通訊已刊登在本公司網站。

閣下可隨時以電郵方式發送至[printrequest2shk@sinotrukhk.com](mailto:printrequest2shk@sinotrukhk.com)或信函給予本公司香港股份登記處，地址為香港灣仔皇后大道東183號合和中心17M樓以通知改變有關公司通訊的收取途徑及語言版本。即使閣下已選擇或被視為已同意以網站方式獲得本公司的公司通訊，本公司將於收到閣下要求後迅即免費寄發閣下所選擇的印刷本。

閣下如有任何與本信函有關的疑問，請致電本公司電話熱線(852) 3102 3810，辦公時間為星期一至五(公眾假期除外)上午10時正至下午5時正或以電郵發送至[printrequest2shk@sinotrukhk.com](mailto:printrequest2shk@sinotrukhk.com)。

中國重汽(香港)有限公司  
謹啟

二零一六年九月九日

附註：「公司通訊」即本公司刊發或將予刊發以供其任何證券持有人參照或採取行動之任何文件，包括但不限於：(a)董事報告、年報連同核數師報告及財務報告摘要如適用；(b)中期報告及中期報告摘要如適用；(c)會議通告；(d)上市文件；(e)通函及(f)委任代表表格。

Name(s) of Shareholder(s):

股東姓名：

Address:

地址：

(Please use ENGLISH BLOCK LETTERS 請用英文正楷填寫)

## Reply Form 回條

To: **Sinotruk (Hong Kong) Limited (the "Company")**

(Stock Code: 3808)

c/o Computershare Hong Kong Investor Services Limited

17M Floor, Hopewell Centre,

183 Queen's Road East,

Wanchai, Hong Kong

致：中國重汽(香港)有限公司(「公司」)

(股份代號:3808)

經香港中央證券登記有限公司

香港灣仔皇后大道東183號

合和中心17M樓

I/We would like to receive the print version of the Corporate Communication of the Company in the manner as indicated below until further notice:

本人/我們希望以下列方式收取 貴公司之公司通訊之印刷本直至另行通知：

(Please mark **ONLY ONE (X)** of the following boxes)

(請從下列選擇中，僅在其中一個空格內劃上「X」號)

to receive the **print English version** of all future Corporate Communication ONLY;

僅收取公司通訊之英文印刷本；

to receive the **print Chinese version** of all future Corporate Communication ONLY; **OR**

僅收取公司通訊之中文印刷本；或

to receive both **print English and Chinese versions** of all future Corporate Communication.

同時收取公司通訊之英文及中文印刷本。

Signature

簽名

Contact telephone number

聯絡電話號碼

Date

日期

Notes 附註：

- If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Reply Form in order to be valid.  
如屬聯名股東，則本回條須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- Shareholders are entitled to change the election of means of receipt and language of the Company's Corporate Communication at any time by email to [printrequest2shk@sinotruk.com](mailto:printrequest2shk@sinotruk.com) or in writing to the Company's Hong Kong share registrar - Computershare Hong Kong Investor Services Limited at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.  
股東有權隨時以電郵方式發送至 [printrequest2shk@sinotruk.com](mailto:printrequest2shk@sinotruk.com) 或信函給予本公司之香港股份過戶登記處—香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓要求更改收取公司通訊之收取途徑及語言版本。
- Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
- For the avoidance of doubt, we do not accept any other instruction given on this Reply Form.  
為免存疑，任何在本回條上的額外指示，本公司將不予處理。



閣下寄回此回條時，請將郵寄標籤剪貼於信封上。  
如在本港投寄毋須貼上郵票。  
Please cut the mailing label and stick this on the envelope  
to return this Reply Form to us.  
**No postage is necessary if posted in Hong Kong.**



### 郵寄標籤 MAILING LABEL

香港中央證券登記有限公司  
Computershare Hong Kong Investor Services  
Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong