



HENG TAI CONSUMABLES GROUP LIMITED

亨泰消費品集團有限公司

INCORPORATED IN THE CAYMAN ISLANDS WITH LIMITED LIABILITY 於開曼群島註冊成立的有限公司  
STOCK CODE 股份代號: 00197

21 November 2016

Dear Registered Shareholders,

**Heng Tai Consumables Group Limited (the “Company”)**

**Letter to Existing Registered Shareholders - Notice of Publication of the Circular dated 21 November 2016 regarding (1) re-election of directors; (2) general mandates to issue and repurchase shares; and (3) notice of annual general meeting to be held on 21 December 2016 and proxy form (the “Current Corporate Communication”)**

We are pleased to inform you that the Current Corporate Communication of both English and Chinese versions are available on the Company’s website at [www.hengtai.com.hk](http://www.hengtai.com.hk) and the website of Hong Kong Exchanges and Clearing Limited (“HKEx”) at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communication on the Company’s website or the HKEx’s website.

If you wish to change your elected means of receiving future corporate communications<sup>(Note)</sup>, please complete and sign the change request form (the “**Change Request Form**”) at the back of this letter, and return it to the Company’s branch share registrar in Hong Kong, Union Registrars Limited (the “**Branch Share Registrar**”) at Suites 3301-04, 33/F., Two Chinachem Exchange Square, 338 King’s Road, North Point, Hong Kong. If you send the Change Request Form by post in Hong Kong, please cut the mailing label at the bottom of the Change Request Form and attach it to an envelope (no postage is then necessary). Otherwise, please affix appropriate postage. You may also send your request by email to the email address at [hengtai@unionregistrars.com.hk](mailto:hengtai@unionregistrars.com.hk).

Should you have any queries in relation to this letter, please contact the Branch Share Registrar at (852) 2849-3399 from 9:00 a.m. to 5:00 p.m., Monday to Friday (excluding public holidays).

Yours faithfully,  
For and on behalf of  
**Heng Tai Consumables Group Limited**  
**Lam Kwok Hing**  
Chairman

*Note: Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of the Company’s securities, including but not limited to (a) the directors’ report, its annual accounts together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

致登記股東：

亨泰消費品集團有限公司（「本公司」）

致現有登記股東的函件 - 刊發日期為 2016 年 11 月 21 日之通函，有關（一）董事重選連任；（二）發行及購回股份的一般授權；及（三）將於 2016 年 12 月 21 日舉行股東週年大會之通告及代表委任表格（「本次公司通訊」）的發佈通知

本公司欣然通知 閣下本次公司通訊的英文及中文版已上載於本公司網站 [www.hengtai.com.hk](http://www.hengtai.com.hk) 及香港交易及結算所有限公司（「香港交易所」）之網站 [www.hkexnews.hk](http://www.hkexnews.hk)。閣下可於本公司網站或香港交易所網站瀏覽本次公司通訊。

如 閣下欲更改公司通訊<sup>(附註)</sup>日後的收取方式，請填妥並簽署本函背面的變更申請表格（「**變更申請表格**」），然後寄回本公司位於香港的股份過戶登記分處聯合證券登記有限公司（「**股份過戶登記分處**」），地址為香港北角英皇道 338 號華懋交易廣場 2 期 33 樓 3301-04 室。倘 閣下在本港投寄變更申請表格，請將變更申請表底部的郵寄標籤剪貼於信封上（毋須貼上郵票）；否則，請貼上適當的郵票。閣下亦可透過電郵提出要求，電郵地址為 [hengtai@unionregistrars.com.hk](mailto:hengtai@unionregistrars.com.hk)。

倘 閣下對本函有任何疑問，請於星期一至星期五上午九時正至下午五時正（公眾假期除外），聯絡股份過戶登記分處查詢，電話號碼為（852）2849-3399。

代表  
亨泰消費品集團有限公司  
主席  
林國興

2016年11月21日

附註：公司通訊指由本公司發出或將予發出以供本公司任何證券的持有人參照或採取行動的任何文件，包括（但不限於）：(a) 董事會報告、年度賬目連同核數師報告及（倘適用）財務摘要報告；(b) 中期報告及（倘適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 委派代表書。

Name(s) and Address of Registered Shareholder  
登記股東姓名及地址

## Change Request Form 變更申請表格

To: **Heng Tai Consumables Group Limited (the "Company")**  
(Stock Code: 00197)  
c/o Union Registrars Limited  
Suites 3301-04, 33/F.  
Two Chinachem Exchange Square, 338 King's Road  
North Point, Hong Kong

致：亨泰消費品集團有限公司（「本公司」）  
（股份代號：00197）  
經聯合證券登記有限公司  
香港北角英皇道338號  
華懋交易廣場2期33樓3301-04室

I/We would like to receive corporate communications\* of the Company in the manner as indicated below:  
本人/吾等希望以下列方式收取 貴公司的公司通訊\*：

(Please mark a "✓" in **ONLY ONE** of the following boxes)  
(請在下列選擇中的**其中一個**空格內劃上「✓」號)

- to read future corporate communications\* published on the Company's website at [www.hengtai.com.hk](http://www.hengtai.com.hk) (the "Website Version") in place of receiving printed copies, and receive the Company's printed notification letter of the publication of corporate communications\* on the Company's website; **OR**  
瀏覽 貴公司網站 [www.hengtai.com.hk](http://www.hengtai.com.hk) 刊載日後由 貴公司發出的公司通訊\*（「網上版本」），以代替印刷本，並收取公司通訊\*已在 貴公司網站發佈的 貴公司通知書印刷本；**或**
- to receive printed copies of both English and Chinese versions of all future corporate communications\*.  
收取日後所有公司通訊\*英文及中文版的印刷本。

Signature 簽名	Contact telephone number 聯絡電話號碼	Date 日期
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Notes 附註:

- Please complete all your details clearly.  
請 閣下清楚填妥所有資料。
- By selecting to read the Website Version of corporate communications\* published on the Company's website in place of receiving printed copies, you have expressly consented to waive the right to receive corporate communications\* in printed form.  
選擇在本公司網站瀏覽網上版本的公司通訊\*以代替收取印刷本後，閣下已明示同意放棄收取公司通訊\*印刷本的權利。
- If your shares in the Company are held by joint holders, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本變更申請表格須由該名於本公司名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
- The above instructions will apply to all future corporate communications\* to be sent to the shareholders of the Company until you, at any time, notify otherwise by giving reasonable notice in writing to the Company's branch share registrar in Hong Kong, Union Registrars Limited at Suites 3301-04, 33/F., Two Chinachem Exchange Square, 338 King's Road, North Point, Hong Kong by post or by email to [hengtai@unionregistrars.com.hk](mailto:hengtai@unionregistrars.com.hk) to change means of receiving corporate communications\*.  
上述指示適用於將寄發予本公司股東的所有公司通訊\*，直至 閣下在任何時間以郵遞發出合理時間的書面通知予本公司位於香港的股份過戶登記分處聯合證券登記有限公司，地址為香港北角英皇道338號華懋交易廣場2期33樓3301-04室，或以電郵發送至電郵地址 [hengtai@unionregistrars.com.hk](mailto:hengtai@unionregistrars.com.hk)，以變更收取公司通訊\*的方法。
- For the avoidance of doubt, the Company does not accept any additional instructions written on this Change Request Form.  
為免存疑，任何在此變更申請表格上的額外指示，公司將不予處理。

\* Corporate communications refer to any documents issued or to be issued by the Company for the information and action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.  
公司通訊乃指公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，包括(但不限於)：(a)董事會報告、年度賬目連同核數師報告及(倘適用)財務摘要報告；(b)中期報告及(倘適用)中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)委派代表書。

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### MAILING LABEL 郵寄標籤

Please cut the mailing label and attach it to the envelope  
to return this Change Request Form to us.

**No postage is necessary if posted in Hong Kong.**

寄回此變更申請表格時，請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

聯合證券登記有限公司  
Union Registrars Limited  
簡便回郵號碼 Freepost No. 20 EDO  
香港 Hong Kong