



國泰君安國際
GUOTAI JUNAN INTERNATIONAL

GUOTAI JUNAN INTERNATIONAL HOLDINGS LIMITED

國泰君安國際控股有限公司

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
(Stock Code 股份代號：1788)

NOTIFICATION LETTER 通知信函

24 April 2017

Dear Registered Shareholder,

Guotai Junan International Holdings Limited (the "Company")

– Notice of Publication of 2016 Annual Report, Circular, Notice of Annual General Meeting and Proxy Form (the "Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communication are available on the Company's website at www.gtja.com.hk and the website of The Stock Exchange of Hong Kong Limited (the "HKEx's website") at www.hkexnews.hk, and, if you have previously chosen to receive Corporate Communications (Note) in printed form, the arranged printed form of the Current Corporate Communication is enclosed.

If you would like to receive a printed version of the Current Corporate Communication in English language version only, or in Chinese language version only or in both English and Chinese language versions, or if you would like to change your choice of language(s) and/or means of receipt of the Company's Corporate Communications, please complete the Change Request Form on the reverse side and sign and return it by post or by hand to the Company c/o the Company's Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited (the "Company's Hong Kong Share Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your reply in Hong Kong, you can use the mailing label in the Change Request Form and do not need to affix a stamp on the envelope. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the Change Request Form to quotaijunan.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company's website at www.gtja.com.hk or the HKExnews's website at www.hkexnews.hk.

If you have chosen (or are deemed to have consented) to read the website version of the Corporate Communications but for any reason you have difficulty in receiving or gaining access to the Current Corporate Communication, the Company will promptly upon your request send the Current Corporate Communication to you in printed form free of charge.

You are entitled at any time by reasonable notice in writing to the Company c/o the Company's Hong Kong Share Registrar or by email to quotaijunan.ecom@computershare.com.hk to change your choice of language(s) and/or means of receipt of future Corporate Communications, notwithstanding any contrary instructions previously conveyed by you to the Company.

If you have any queries in relation to this letter, please call the telephone hotline of the Company's Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding public holidays.

Yours faithfully,
For and on behalf of
Guotai Junan International Holdings Limited
FENG Zheng Yao Helen
Company Secretary

Note: "Corporate Communications" include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form and (g) a reply slip.

各位登記股東：

國泰君安國際控股有限公司（「本公司」）

– 2016 年年報、通函、股東週年大會通告及代表委任表格（「是次公司通訊」）之刊發通知

本公司是次公司通訊的中、英文版本已上載於本公司的網站 www.gtja.com.hk 及香港交易及結算所有限公司（「香港交易所」）網站 www.hkexnews.hk。此外，若閣下曾選擇以印刷本方式收取公司通訊^(附註)，謹亦根據閣下的選擇附上是次公司通訊之印刷本。

如閣下欲收取是次公司通訊的印刷本，請填妥及簽署在本函背面的申請表格，並使用隨附之郵寄標籤寄回本公司香港證券登記處香港中央證券登記有限公司（「本公司香港證券登記處」）（如在香港投寄則無須貼上郵票）。本公司香港證券登記處地址為香港灣仔皇后大道東183號合和中心17M樓。申請表格亦可於本公司的網站 www.gtja.com.hk 或香港交易所網站 www.hkexnews.hk 內下載。

倘閣下填妥及交回申請表格選擇以印刷本方式收取本公司的公司通訊，則閣下將被視為已同意只以印刷本方式收取本公司的所有日後之公司通訊。

如閣下對本函內容有任何疑問，請於星期一至五（香港公眾假期除外）上午9時正至下午6時正的辦公時間內致電本公司香港證券登記處的電話熱線(852) 2862 8688 或電郵至 quotaijunan.ecom@computershare.com.hk。

承董事會命
國泰君安國際控股有限公司
公司秘書
馮正堯

2017年4月24日

附註：「公司通訊」包括但不限於：(a)董事會報告、年度財務報表連同核數師報告及如適用，財務摘要報告；(b)中期報告及如適用，中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；(f)委任代表表格及(g)確認回條。



CCS1145

GTJH

Shareholder Name and Address:
股東之姓名及地址:

Change Request Form 變更申請表格

To: **Guotai Junan International Holdings Limited (the "Company")**
(Stock Code: 1788)
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre, 183 Queen's Road East,
Wan Chai, Hong Kong

致: **國泰君安國際控股有限公司 (「本公司」)**
(股份代號: 1788)
經香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive Corporate Communications[#] of the Company ("Corporate Communications") in the manner as indicated below:

本人/我們希望以下列方式收取本公司通訊 (「公司通訊」)[#]:

(Please mark **ONLY ONE(X)** of the following boxes)

(請從下列選擇中, 僅在其中一個空格內劃上「X」號)

- to read the **website version** of all Corporate Communications published on the Company's website in place of receiving printed copies and to receive a printed notification of the publication of the website version; **OR**
瀏覽在本公司網站發表之所有公司通訊**網上版本**以代替收取印刷本, 並收取公司通訊文件網上版本已刊發的通知信函; **或**
- to receive the **printed English version** of all Corporate Communications ONLY; **OR**
僅收取所有公司通訊之**英文印刷本**; **或**
- to receive the **printed Chinese version** of all Corporate Communications ONLY; **OR**
僅收取所有公司通訊之**中文印刷本**; **或**
- to receive both printed **English and Chinese versions** of all Corporate Communications.
同時收取所有公司通訊之**英文及中文印刷本**。

Signature(s) of Securities Holder(s)
證券持有人簽署

Contact Phone Number
聯絡電話號碼

Date
日期

Notes 附註:

- Please complete all your details clearly.
請閣下清楚填妥所有資料。
 - Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.
如在本回條作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確, 則本回條將會作廢。
 - The above instruction will apply to all Corporate Communications to be sent to you until you notify otherwise by reasonable notice in writing to the Company's Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
上述指示適用於將來發送予閣下之所有公司通訊, 直至閣下發出合理書面通知予本公司之香港證券登記處, 香港中央證券登記有限公司, 地址為香港灣仔皇后大道東 183 號合和中心 17M 樓另作選擇為止。
 - If you have any difficulty in receiving or gaining access to any of the Corporate Communications for any reason, the Company will promptly send the printed version of such Corporate Communications to you according to your notice.
閣下因任何理由以致在收取或接收任何公司通訊出現困難, 本公司將儘快根據閣下的要求寄上有關文件的印刷版本。
 - For the avoidance of doubt, we do not accept any special instruction written on this Change Request Form.
為免存疑, 任何在本變更申請表格上的額外手寫指示, 本公司將不予處理。
- # "Corporate Communications" include but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report, (b) the interim report and, where applicable, summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; (f) a proxy form and (g) a reply slip.
「公司通訊文件」包括但不限於: (a)董事會報告、年度財務報表連同核數師報告及如適用, 財務摘要報告; (b)中期報告及如適用, 中期摘要報告; (c)會議通告; (d)上市文件; (e)通函; (f)委任代表表格及(g)確認回條。

郵寄標籤 MAILING LABEL

閣下寄回此變更申請表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄母須貼上郵票。
Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.
No postage stamp necessary if posted in Hong Kong.

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong

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