



CITIC Limited
中國中信股份有限公司

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立的有限公司)
(Stock Code 股份代號 : 00267)

NOTIFICATION LETTER 通知信函

27 April 2018

Dear Shareholders,

CITIC Limited (the “Company”)

– **Notice of Publication of (1) Annual Report 2017, (2) Circular dated 27 April 2018 including Notice of Annual General Meeting, and (3) Proxy Form (collectively the “Current Corporate Communications”)**

The Annual General Meeting of the Company will be held at Salon 4–6, Level 3, JW Marriott Hong Kong, Pacific Place, 88 Queensway, Hong Kong on Thursday, 14 June 2018 at 11:00 a.m. English and Chinese versions of the Current Corporate Communications are available on, and may be accessed under the Investor Relations section of the Company’s website at www.citic.com and are also available on the website of HKEXnews at www.hkexnews.hk. If you have elected to receive Corporate Communications* in printed form, the printed version of your selected language(s) is/are enclosed.

If you would like to receive the Current Corporate Communications in printed form and/or to change your language choice and means of receipt of future Corporate Communications, please complete the Change Request Form on the reverse side of this letter and sign and return to the Company’s share registrar in Hong Kong (the “Share Registrar”), Tricor Tengis Limited, at Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and need not affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the Change Request Form to citic-ecom@hk.tricorglobal.com. The Change Request Form may also be downloaded under “Announcements & Circulars” in the Investor Relations section of the Company’s website at www.citic.com or the website of HKEXnews at www.hkexnews.hk.

If you have elected (or are deemed to have elected) to receive the Current Corporate Communications in electronic form on the Company’s website and for any reason have difficulty in obtaining access to the Corporate Communications on the Company’s website and HKEXnews website, the Company will promptly upon written request send the Current Corporate Communications to you in printed form free of charge.

You may at any time by reasonable notice (of at least 7 days) in writing to the Company or the Share Registrar at Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong or by email to citic-ecom@hk.tricorglobal.com to change your choice of language and means of receiving Corporate Communications.

Should you have any questions in relation to this letter, please call the telephone hotline of the Share Registrar at (852) 2980 1333 during business hours (9:00 a.m. to 5:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,

For and on behalf of

CITIC Limited

Ricky Choy Wing Kay Wang Kang

Joint Company Secretaries

* *Corporate Communications mean any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, which include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the half-year report and, where applicable, summary half-year report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位股東：

中國中信股份有限公司(「本公司」)

– (1)2017年年度報告、(2)日期為2018年4月27日之通函包括股東週年大會通告，以及(3)代表委任表格(統稱「本次公司通訊」)之發佈通知

本公司之股東週年大會將於2018年6月14日(星期四)上午11時正假座香港金鐘道88號太古廣場香港JW萬豪酒店3樓4–6號宴會廳舉行。本次公司通訊之中、英文版本已上載於本公司網站(www.citic.com)投資者關係一欄中及披露易網站(www.hkexnews.hk)，歡迎查閱。倘若閣下已選擇收取公司通訊*之印刷本，隨本函附奉閣下所選取之語言版本之印刷本。

倘若閣下欲收取本次公司通訊之印刷本及/或更改收取日後公司通訊的語言版本及方式，請閣下填妥在本函背面的更改選擇表格，並在更改選擇表格上簽名，然後把表格交回本公司之香港股份過戶處卓佳登捷時有限公司(「股份過戶處」)，地址為香港皇后大道東183號合和中心22樓。倘若閣下在香港投寄，可使用更改選擇表格內的郵寄標籤寄回，而毋須在信封上貼上郵票；否則，請貼上適當的郵票。閣下亦可把已填妥之更改選擇表格的掃描副本電郵至citic-ecom@hk.tricorglobal.com。更改選擇表格亦可於本公司網站(www.citic.com)投資者關係項下的「公告及通函」欄目或披露易網站(www.hkexnews.hk)內下載。

倘若閣下已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子版本，惟因任何理由以致於接收登載於本公司網站及披露易網站的公司通訊上出現困難，本公司均會因應閣下之書面要求，隨即寄上本次公司通訊的印刷本，費用全免。

閣下可以隨時向本公司或股份過戶處(地址為香港皇后大道東183號合和中心22樓)發出合理時間(不少於7天)的書面或電郵通知(電郵地址為citic-ecom@hk.tricorglobal.com)，要求更改收取公司通訊的語言版本和收取方式。

倘若閣下有任何與本函內容有關的疑問，請於辦公時間內(星期一至星期五(香港公眾假期除外)上午9時正至下午5時正)致電股份過戶處電話熱線(852) 2980 1333查詢。

代表

中國中信股份有限公司

聯席公司秘書

蔡永基 王康

謹啓

2018年4月27日

* 公司通訊指本公司向其證券持有人發出或將予發出以供參照或採取行動的任何文件，包括但不限於：(a)董事會報告、其年度賬目連同核數師報告及(如適用)其財務摘要報告；(b)半年度報告及(如適用)半年度摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

32/F., CITIC Tower, 1 Tim Mei Avenue, Central, Hong Kong 香港中環添美道1號中信大廈32樓
Tel 電話：(852) 2820 2111 Fax 傳真：(852) 2877 2771 Website 網址：www.citic.com Email 電子郵件：contact@citic.com

Name(s) and address of Shareholder(s):
股東之姓名及地址：

Change Request Form 更改選擇表格

To: CITIC Limited (the “Company”)
(Stock Code: 00267)
c/o Tricor Tengis Limited
Level 22, Hopewell Centre, 183 Queen’s Road East,
Hong Kong

致： 中國中信股份有限公司(「本公司」)
(股份代號：00267)
經卓佳登捷時有限公司
香港皇后大道東183號
合和中心22樓

I/We have received the Current Corporate Communications (as defined on the reverse side of this form) in printed English or Chinese version or both printed versions or have elected (or am/are deemed to have elected) to receive the Current Corporate Communications in electronic form on the Company’s website. 本人／吾等已收取本次公司通訊(定義見本表格背面)之英文或中文印刷本或中、英文印刷本或已選擇(或被視為已選擇)收取於本公司網站登載的本次公司通訊電子版本。

Part A I/We would like to receive the Current Corporate Communications in printed form in the manner indicated below:
甲部 本人／吾等現欲以下列方式收取本次公司通訊之印刷本：

(Please mark ✓ in ONLY ONE of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「✓」號)

in printed form in English only; OR
僅收取英文印刷本；或

in printed form in Chinese only; OR
僅收取中文印刷本；或

in printed form in both English and Chinese.
同時收取中、英文印刷本。

Part B I/We would like to change the way in which I/we receive future Corporate Communications* from the Company in the manner indicated below:
乙部 本人／吾等現欲更改以下列方式收取本公司的日後公司通訊*：

(Please mark ✓ in ONLY ONE of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「✓」號)

in electronic form on the Company’s website and by receiving notification by email to the address below when each corporate communication is made available on the Company’s website; OR
收取於本公司網站登載的電子版本，並在每次於本公司網站登載公司通訊時收取發送至以下電郵地址的電郵通知；或

Email Address 電郵地址

(The Company will send to the email address provided above (if any) a notification of the availability of each corporate communication on the Company’s website. If no email address is provided by a shareholder, a letter will be sent to the shareholder notifying the shareholder of the availability of each corporate communication on the Company’s website. Please provide the email address in capital letters in English. The email address will be used only for notification of release of Corporate Communications.)
(每次本公司網站登載公司通訊時，本公司將發送電郵通知至以上提供的電郵地址(如有)。如股東未有提供電郵地址，則將於每次本公司網站登載公司通訊時向該股東發出通知函件。請以英文正楷填寫電郵地址，以上電郵地址僅供用作通知公司通訊的發佈。)

in printed form in English only; OR
僅收取英文印刷本；或

in printed form in Chinese only; OR
僅收取中文印刷本；或

in printed form in both English and Chinese.
同時收取中、英文印刷本。

Contact telephone number
聯絡電話號碼

Signature(s)
簽名

Notes 附註：

1. Please complete all your details clearly. Please specify your name and address clearly in CAPITAL LETTERS IN ENGLISH on the top left hand corner in this Change Request Form if you download this form from the website.

請 閣下清楚填妥所有資料。倘若 閣下從網上下載本更改選擇表格，請於本更改選擇表格左上方用英文正楷清楚註明 閣下的姓名及地址。

2. If your shares are held in joint names, all joint holders should sign this Change Request Form in order for it to be valid.

如屬聯名股東，則本更改選擇表格須由所有聯名持有人簽署，方為有效。

3. Any form with more than one box marked ✓ in Part A or Part B, with no box marked ✓, with no signature or otherwise incorrectly completed will be void.

如在本表格甲部或乙部作出超過一項選擇，或未有作出選擇，或未有簽署，或在其他方面填寫不正確，則本表格將會作廢。

4. For the avoidance of doubt, we do not accept any other special instructions written on this Change Request Form.

為免存疑，本公司概不接受在本更改選擇表格上書寫的任何其他特定指示。

* Corporate Communications mean any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, which include but are not limited to (a) the directors’ report, its annual accounts together with a copy of the auditor’s report and, where applicable, its summary financial report; (b) the half-year report and, where applicable, summary half-year report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

公司通訊指本公司向其證券持有人發出或將予發出以供參照或採取行動的任何文件，包括但不限於：(a)董事會報告、其年度賬目連同核數師報告及(如適用)其財務摘要報告；(b)半年度報告及(如適用)半年度摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Cap 486 (“PDPO”), which includes your name, mailing address and contact telephone number.

本聲明所指的「個人資料」具有《個人資料(私隱)條例》(第486章)「(私隱條例)」賦予「個人資料」之相同涵義，當中包括 閣下的姓名、郵寄地址及聯絡電話號碼。

Your Personal Data provided in this form will be used in connection with processing your request for obtaining printed copy of the relevant Corporate Communication(s). Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data.

閣下於本表格所提供的個人資料將用以處理 閣下要求索取相關公司通訊印刷本之指示。 閣下乃基於自願性質提供個人資料，惟倘 閣下並無提供個人資料，本公司可能無法處理 閣下的指示。

Your Personal Data will be disclosed or transferred to the Company’s Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law, for example, in response to a court order or a law enforcement agency’s request, and will be retained for such period as may be necessary for our verification and record purpose.

本公司可就上列用途將 閣下的個人資料披露或轉移給本公司的股份登記處及/或其他公司或團體，或按法例規定(例如應法庭命令或執法機關的要求)作出披露或轉移，並將在此期間內保留該等個人資料作核實及記錄用途。

You have the right to request access to and/or correction of your Personal Data respectively in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by the following means:

閣下有權根據私隱條例分別查閱及/或更正 閣下的個人資料。任何查閱及/或更正 閣下個人資料的要求，均須透過下列途徑以書面方式提出：

By mail to: Privacy Compliance Officer
Tricor Tengis Limited
Level 22, Hopewell Centre, 183 Queen’s Road East, Hong Kong

郵寄：香港皇后大道東183號合和中心22樓
卓佳登捷時有限公司
私隱條例專務主任

MAILING LABEL 郵寄標籤

Please cut the mailing label and stick it on the envelope
in order to return this Change Request Form to us.
No postage stamp necessary if posted in Hong Kong.

閣下寄回此更改選擇表格時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

Tricor Tengis Limited
卓佳登捷時有限公司
Freeport No. 37 簡便回郵號碼：37
Hong Kong 香港