ELECTION OF LANGUAGE AND MEANS OF RECEIPT OF CORPORATE COMMUNICATIONS



FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Incorporated with limited liability under the laws of Bermuda) Website: http://www.firstpacific.com

(Stock Code: 00142)

27 April 2018

Dear New Shareholder,

Election of Language and Means of Receipt of Corporate Communications

We are writing to ascertain your preference in relation to the language and means of receipt of our future corporate communications ("Corporate Communications"), which refer to any document(s) issued or to be issued by us for information or action of any holders of our securities, as defined in Rule 1.01 of the Rules Governing the Listing of Securities on the Stock Exchange of Hong Kong Limited (the "Listing Rules"), including but not limited to (a) our directors' report, our annual accounts and the auditor's report and, where applicable, our summary financial report; (b) our interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

Pursuant to the Listing Rules and/or the Bye-laws of First Pacific Company Limited (the "Company"), the Company will make available the following options for you to elect for receipt of future Corporate Communications of the Company:

- (1) to read all future Corporate Communications published on the Company's website at <u>www.firstpacific.com</u> (the "Website Version") in place of receiving printed copies, and to receive email notification or a notification letter of the publication of each relevant Corporate Communication on the Company's website; or
- (2) to receive printed English version of all future Corporate Communications only; or
- (3) to receive printed Chinese version of all future Corporate Communications only; or
- (4) to receive both printed English and Chinese versions of all future Corporate Communications.

In support of environmental protection and for the purpose of saving printing and mailing costs, the Company recommends you to select the Website Version. In order to make your election, please complete and sign the Reply Form enclosed with this letter and send it to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Registrar"). Please use the mailing label and, if posted in Hong Kong, you do not need to affix a stamp when returning. Otherwise, please affix an appropriate stamp. The address of the Hong Kong Branch Registrar is at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may alternatively reply by email with a scanned copy of the Reply Form, to firstpacific.ecom@computershare.com.hk.

If the Company does not receive the enclosed Reply Form duly completed and signed or does not receive a response indicating your objection to accessing Corporate Communications by electronic means through the Company's website by 28 May 2018, you will be deemed to have elected website communication only, instead of receiving the printed version of Corporate Communications, unless and until you inform the Company by at least 7 days' prior written notice (sent to the Hong Kong Branch Registrar (at the address stated above) or by email to <u>firstpacific.ecom@computershare.com.hk</u>) that you wish to receive the printed version of future Corporate Communications.

If you have elected (or are deemed to have elected) website communication, we will send you an email notification (if your email address has been provided to us) or a letter by post notifying you of the publication of each Corporate Communication on the Company's website.

You have the right at any time by at least 7 days' prior written notice to the Company c/o the Hong Kong Branch Registrar (at the address stated above) or by email to <u>firstpacific.ecom@computershare.com.hk</u> to change the choice of language and/or means of receipt of future Corporate Communications. Even if you have elected (or are deemed to have elected) to receive all future Corporate Communications using electronic means but for any reason have difficulty in receiving or gaining access to the Website Version of a Corporate Communication, the Company will promptly upon your request send the Corporate Communication in printed form to you free of charge.

Please note that (a) printed copies of the English and/or Chinese versions of all future Corporate Communications will be available from the Company or the Hong Kong Branch Registrar on request; and (b) the same will also be available on the Company's website at <u>www.firstpacific.com</u> and the HKExnews website at <u>www.hkexnews.hk</u>.

Should you have any query in relation to this letter, please call the telephone hotline of the Company's Hong Kong Branch Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays.

Thank you in advance for your prompt attention to this matter.

Yours faithfully, For and on behalf of First Pacific Company Limited Nancy L.M. Li Company Secretary

REPLY FORM	1 回條
To: First Pacific Company Limited (the "Company") (Stock Code : 00142) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong	致: 第一太平有限公司(「本公司」) (股份代號:00142) 經香港中央證券登記有限公司 香港灣行皇后大道東183號 合和中心17M樓
 I/We would like to receive future Corporate Communications* of the Company ("Corporate Con本人/我們希望以下列方式收取 貴公司日後之公司通訊文件*(「公司通訊文件」): (Please mark ONLY ONE (X) of the following boxes) (請從下列選擇中,僅在其中一個空格內創上「X」號) Lo read the Website Version of all future Corporate Communications published on the Corporate an email notification or a notification letter of the publication of each Corporat 瀏覽在本公司網站(<u>www.firstpacific.com</u>)登載的所有日後公司通訊文件劃上版本,以代替 	ompany's website at <u>www.firstpacific.com</u> in place of receiving printed copies; and to te Communication on the Company's website; OR
Kensil Address 信募地址	
future. If no email address is provided, only a notification letter of publication of the email address in <u>English Capital Letters</u> and the email address is used for (本公司日後會在公司通訊文件於本公司網站登載時發出通知至以上提供之電郵 予 關下。 <u>請以英文正楷填寫電郵地址</u> ,以上電郵地址僅供用作通知公司通訊文	'地址(如有)。如未有提供電郵地址,則會發出公司通訊文件已在網上登載的通知信函
to receive printed English version of all future Corporate Communications ONLY; OR 僅收取所有日後公司通訊文件之英文印刷本;或 位 to receive printed Chinese version of all future Corporate Communications ONLY; OR 僅收取所有日後公司通訊文件之中文印刷本;或 to receive both printed English and Chinese versions of all future Corporate Communica 同時收取所有日後公司通訊文件之英文及中文印刷本。	
Name: 姓名:	Signature: 簽名:
Contact telephone number: 聯絡電話號碼:	Date: 日期:
Address: 地址:	
 (備若本公司於2018年5月28日仍未代到) 面下已填寫及簽署約回條或表示。面下反對的回應、周下將被視為已費 本公司之類於各藥通訊文件而向 間下提供所有日後公司通訊之件第上版本以代替收取印刷本後, 面下各要電驗如如成通加成件 。 By electing to read the Website Version of future Corporate Communications published on the Company's web Corporate Communications in printed form. 在選擇着党在六公司請於登載之目後公司違訊之件第上版本以代替收取印刷本後, 面下已明示同意放棄收取公司通 1. If your shares are held in joint names, the shareholder whose name stands first on the Register of Members of t 如屬總名敗來, 周本目條交前面之, ComputerShare Rob(stret 2004)首位的服束簽署, 方為有效。 5. The above election will apply to all future Corporate Communications to be given to shareholders of the Comp Company's Hong Kong Branch Registrar, ComputerShare Hong Kong Investor Services Limited, 17N <u>firstpacific coom@computershare.com.hk</u>. 上邊選擇通算於者方之可以要定及:所有日後之间做消入作者違定。 For the avoidance of doubt, we do not accept any other instructions given on this Reply Form. 為免疫症, 任何在年周離上的额件形式, 本公司第不予考違理。 Shareholders are entitled to change the choice of means of receipt and/or language of the Company's Kong Rong Branch Registrar, or by email to <u>firstpacific coom@computershare.com.hk</u>. Wz 和欄幅時透極公司之股份過戶登記處香港/分處尚由人公司發出<i>不少於大時間的時先書面通知或電影至「firstpacific.com@computershare.com.hk</i>. Wz 有欄幅時透極之句之股份過戶登記處香港/分慮前上公司發出<i>低少於大時間的時先書面通知或電影至「firstpacific.com@computershare.com.hk</i>. Wz 有欄幅時透極公司之股份過戶登記處香港/分還的進入之可發出<i>低少於大時間的時先書面通知或電影至「firstpacific.com@computershare.com.hk</i>. Wz fat幅 幅透極公司之股份過戶登記處香港/分園前」公司發出<i>不少於天時間的時先書面通知或電影至「firstpacific.com@computershare.com.hk</i>. Wz fat annual accounts together with a copy of the audior's neport and, where applicable, its summar meetings; (d) listing documents; (e) circulars; and (f) proxy forms. K<u>#</u> <i>Lind</i><u>Minthy <i>Lind</i><u>A</u></u> Yiet annual accounts to the the thermoticabies in the ras may be necessary for our record and verification purposes. Presonal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the refere	F. 通知 閣下有關公司通訊文件已在永公司之網站登載。 Site in place of receiving printed copies, you have expressly agreed to waive the right to receive the 量訊文件印刷本的權利。 he Company in respect of the joint holding should sign on this Reply Form in order to be valid. any until you notify otherwise by giving at least 7 days' prior written notice to the Company c/o the A Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong or by email to 中央邀券登記有限公司(地址為香港灣仔皇后大道東183號合和中心17M樓)向本公司發出不少於7天時間 e Communications at any time by giving at least 7 days' prior written notice to the Company c/o the com@computershare.com.hk, 要求更改取本公司之公司通訊文件的收取方式及/或語言版本之選擇。 ion of holders of any of its securities as defined in Listing Rule 1.01, including but not limited to (a) the ry financial report; (b) the interim report and, where applicable, summary interim report; (c) notices of <i>何文件,其中包括但不限於</i> : (a)董事會報告,其年度戰目述同核戴師報告以及(加速用)其財務請要報 TLEENENT 個人餐料收集劈明 manner chosen, "Personal Data" in the set statements has the same meaning as "personal data" in the inde to your telephone number and e-mail address. Your Personal Data will be retained for such period PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by \$486.@x(机人資料(私聽)條例)(「私聽條例」)中「個人資料」的涵義相同,可包括(但不限於) 關下的電話號
閣下寄回此回條時,請將郵寄標籤剪貼於信封上。 如在本港投寄毋須貼上郵票。 Please cut the mailing label and stick this on the envelope to return this Reply Form to us. No postage stamp necessary if posted in Hong Kong.	郵寄標籤 MAILING LABEL 香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong

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