始於1908》 您的財富管理銀行

交通銀行股份有限公司 Bank of Communications Co., Ltd.

(A joint stock limited company incorporated in the People's Republic of China with limited liability) (Stock Code: 03328, 4605 (Preference Share))

NOTIFICATION LETTER 通知信函

4 May 2018

Dear Shareholders.

Bank of Communications Co., Ltd. (the "Bank")

Publication of the Circular on the 2017 Annual General Meeting and the 2018 First H Shareholders Class Meeting of the Bank to be held on 21 June 2018, the related Proxy Form and Reply Slip (the "Current Corporate Communication")

The English and Chinese versions of the Current Corporate Communication are available on the Bank's website at www.bankcomm.com and the HKEXnews's website at www.hkexnews.hk. You may access the Current Corporate Communication by clicking "Investor Relations" on the homepage of the Bank's website or browsing through the HKEXnews's website. If you have chosen to receive the Corporate Communication (Note) in printed form, the selected language version(s) of the Current Corporate Communication is enclosed.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communication or to receive the Current Corporate Communication by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Bank's H share registrar, Computershare Hong Kong Investor Services Limited (the "H Share Registrar") by using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed Change Request Form to bankcomm.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Bank's website at www.bankcomm.com or the HKEXnews's website at www.hkexnews.hk.

Even if you have chosen (or are deemed to have consented) to read the website version of the Current Corporate Communication posted on the Bank's website but for any reason you have difficulty in receiving or gaining access to such website version, the Bank will promptly upon your request send the Current Corporate Communication in printed form to you free of charge.

For those Shareholders who would like to appoint proxies to attend and vote in their stead at the 2017 Annual General Meeting and the 2018 First H Shareholders Class Meeting of the Bank to be held on 21 June 2018, please download the Proxy Form from the Bank's website, and complete, sign and deposit the Proxy Form at the H Share Registrar following the instructions as provided in the Notes to the Proxy Form.

For those Shareholders who intend to attend the 2017 Annual General Meeting and the 2018 First H Shareholders Class Meeting of the Bank to be held on 21 June 2018 in person or by proxy, please download the Reply Slip from the Bank's website, and complete, sign and return the Reply Slip to the Bank or the H Share Registrar following the instructions as provided in the Notes to the Reply Slip.

Should you have any queries relating to any of the above matters, please call the Bank's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to bankcomm.ecom@computershare.com.hk.

> Yours faithfully, Gu Sheng Company Secretary For and on behalf of Bank of Communications Co., Ltd.

Note: Corporate Communication refers to any document issued or to be issued by the Bank for the information or action of holders of any of the Bank's securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

各位股東:

交通銀行股份有限公司(「本行」)

將於 2018 年 6 月 21 日舉行之 2017 年度股東大會股東及 2018 年第一文 H 股類別股東大會通函、相關代表委任表格及回 執 (「本次公司通訊」) 之發佈通知

本次公司通訊的中、英文版本現已登載於本行網站(<u>www.bankcomm.com</u>)及香港交易所披露易網站(<u>www.hkexnews.hk</u>),歡迎 瀏覽, 閣下可在本行網站主頁按「投資者關係」一項以下載或閱覽本次公司通訊,或在香港交易所披露易網站瀏覽該等文件。如 閣下已選擇收取公司通訊(^{附 =)}印刷本, 本函附有 閣下選定的本次公司通訊語言版本。

敬請注意: 閣下如欲更改今後所有公司通訊之語言版本及收取方式,或欲收取本次公司通訊, 閣下有權在任何時間發出 合理書面通知或簡單透過填寫背面的變更申請表,並使用變更申請表下方的郵寄標籤(如在香港投寄無需貼上郵票),寄回 本行 H 股證券登記處,香港中央證券登記有限公司 (「H 股證券登記處」),地址為香港灣仔皇后大道東 183 號合和中心 17 M 樓。 閣下亦可把已填妥之變 更申請 表的掃描副本電郵到 bankcomm.ecom@computershare.com.hk 。變 更申請 表亦 可於 本 行網 站 (www.bankcomm.com)或香港交易所披露易網站(www.hkexnews.hk)內下載。

閣下如已選擇(或被視為已同意)閱覽在本行網站發佈的本次公司通訊網上版本,但因任何理由以致在收取或接收登載於 本行網站上的本次公司通訊出現困難,本行將應 閣下要求立即向 閣下寄發本次公司通訊的印刷版本,費用全免。

股東如欲委任代表出席本行將於2018年6月21日舉行之2017年度股東大會及2018年第一次H股類別股東大會及於會上代為投 票, 請於本行網站下載代表委任表格, 並根據代表委任表格內附註之指示填寫、簽署, 及將代表委任表格送達本行H股 證券登記處。

股東如欲親身或委任代表出席本行將於2018年6月21日舉行之2017年度股東大會及2018年第一次H股類別股東大會, 請於本 行網站下載回執, 並根據回執內附註之指示填寫、簽署, 及將回執送達本行或H股證券登記處。

倘 閣下對本函內容有任何疑問,請致電本行電話熱線(852)28628688,辦公時間為星期一至五(公眾假期除外)上午9時 正至下午 6 時正或電郵至 <u>bankcomm.ecom@computershare.com.hk</u>。

代表

交通銀行股份有限公司

公司秘書

顧生 謹啟

二零一八年五月四日

附註:公司通訊指根據香港聯合交易所有限公司證券上市規則第1.01 條定義所載, 本行發出或將予發出以供其任何證券持有人参照或採取行動的任何文件, 包括但不 限於: (a)年度報告; (b)任何中期報告; (c)會議通告; (d)上市文件; (e)通函; 及(f)代表委任表格。

Name(s) and Address of Shareholder(s): 股東之姓名及地址:

Change Request Form 變更申請表

Bank of Communications Co., Ltd. (the "Bank") To: (Stock Code: 03328, 4605 (Preference Share)) c/o Computershare Hong Kong Investor Services Limited 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

交通銀行股份有限公司(「本行」或「貴行」) 致: (股份代號:03328,4605(優先股)) 經香港中央證券登記有限公司 香港灣仔皇后大道東 183 號 合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication in Chinese / English or have chosen (or are deemed to have consented) to read the Current Corporate Communication posted on the Bank's website:

本人/我們已收取本次公司通訊之中文/英文印刷本或已選擇(或被視為已同意)閱覽 貴行網站所登載之本次公司通訊:

Part A - 甲 部	1		ner as indicated belo	w:		
(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「X」號)						
	I/We would like to receive a printed copy in Eng 本人/我們希望收取一份英文印刷本。	lish.				
	I/We would like to receive a printed copy in Chi 本人/我們希望收取一份中文印刷本。	nese.				
	I/We would like to receive both the printed Eng 本人/我們希望收取 英文和中文各一份印刷本	•				
Part B - 乙部		後公司通訊之語言版本及	收取途徑:	ication of the Bank a	s indicated below	7:
	read the Website version of all future Corporate Com		=	place of receiving pr	inted copies: and	receive an email
	notification or a notification letter of the publication of	*		0.1	mica copies, una	Toodiyo ali olilar
	閱覽在本行網站刊發之所有日後公司通訊之網上版	*		*	通知/通知信函;	;或
	nail Address [郵地址 (The Bank will send to the email address provided above provided, only a notification letter of the publication of email address is used for notification of release of Corpo (本行日後會在公司通訊於本行網於發佈時發出通知多類進出、以上電郵地僅使用作通知公司通訊已發佈。	the Corporate Communication on the rate Communication only) [以上提供之電郵地址(如有)。如未:	Bank's website will be ser	nt. Please provide the em	ail address in English	Block Letters and the
	to receive the printed English version of all futu 僅收取所有日後公司通訊之 英文印刷本;或		on ONLY; OR			
	to receive the printed Chinese version of all future Corporate Communication ONLY; OR 僅收取所有日後公司通訊之 中文印刷本;或					
to receive both the printed English and Chinese versions of all future Corporate Communication. 同時收取所有日後公司通訊之 英文及中文印刷本 。						
Signatur 簽名		ict telephone number 歐話號碼		Date 日期		
灰仁 Notes 附註:		自由 37C 449		□ <i>9</i> 0		
	· Please complete all your details clearly. Please specify your name and address 唐 朋下法林肯亚氏石容料 。 區芝 朋下從個上下載太總軍由議去,議			this change request form it	f you download this for	rm from the web.

- 請 閣下清楚填吳所有資料。 倘若 閣下從網上下載本變更申請表,請於本表格左上方用英文正體清楚註明 閣下的姓名及地址。
 By electing to read the Website Version of the Corporate Communication in printed form.

 在選擇瀏覽在本行湖站發出之公司通訊網上版本以代替收取印刷本後, 閣下已明示同意放棄收取公司通訊印刷本的權利。
 任選擇瀏覽在本行湖站發出之公司通訊網上版本以代替收取印刷本後, 閣下已明示同意放棄收取公司通訊印刷本的權利。
 If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the joint holding should sign on this Change Request Form in order to be valid. 如屬聯名股東,則本變更申請表須由該名於本行股東名冊上就聯名持有股份其姓名位列首位的股東簽署,方為有效。
 Any form with more than one box marked (X), with no box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.

 如在本表格作出超過一項選擇、或未有作出選擇、或未有後署、或在其他方面填寫不正確,則本表格將會作廢。
 The above instruction will apply to all future Corporate Communication to be sent to shareholders of the Bank until you notify otherwise by reasonable notice in writing or by email to bankcomm.ecom@computershare.com.htm to the Bank c/o Bank's H Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.

- bankcomm.ecom@computershare.com.hk to the Bank c/o Bank's H Share Registrar, Computershare roung Roung investor Services Limited, 11,1000

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong

閣下寄回此變更申請表時,請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Change Request Form to us No postage stamp necessary if posted in Hong Kong.