



始於1908 您的財富管理銀行

## 交通銀行股份有限公司 Bank of Communications Co., Ltd.

(A joint stock limited company incorporated in the People's Republic of China with limited liability)  
(Stock Code: 03328, 4605 (Preference Share))

### NOTIFICATION LETTER 通知信函

17 September 2018

Dear Shareholders,

**Bank of Communications Co., Ltd. (the "Bank")**  
**- Publication of the 2018 Interim Report (the "Current Corporate Communication")**

The English and Chinese versions of the Current Corporate Communication are available on the Bank's website at [www.bankcomm.com](http://www.bankcomm.com) and the HKEXnews's website at [www.hkexnews.hk](http://www.hkexnews.hk). You may access the Current Corporate Communication by clicking "Investor Relations" on the homepage of the Bank's website or browsing through the HKEXnews's website. If you have chosen to receive the Corporate Communication <sup>(Note)</sup> in printed form, the selected language version(s) of the Current Corporate Communication is enclosed.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communication or to receive the Current Corporate Communication by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side and send it to the Bank's H share registrar, Computershare Hong Kong Investor Services Limited (the "H Share Registrar") by using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of H Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed Change Request Form to [bankcomm.ecom@computershare.com.hk](mailto:bankcomm.ecom@computershare.com.hk). The Change Request Form may also be downloaded from the Bank's website at [www.bankcomm.com](http://www.bankcomm.com) or the HKEXnews's website at [www.hkexnews.hk](http://www.hkexnews.hk).

Even if you have chosen (or are deemed to have consented) to read the website version of the Current Corporate Communication posted on the Bank's website but for any reason you have difficulty in receiving or gaining access to such website version, the Bank will promptly upon your request send the Current Corporate Communication in printed form to you free of charge.

Should you have any queries relating to any of the above matters, please call the Bank's telephone hotline at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. Monday to Friday, excluding public holidays or send an email to [bankcomm.ecom@computershare.com.hk](mailto:bankcomm.ecom@computershare.com.hk).

Yours faithfully,  
Gu Sheng  
Company Secretary  
For and on behalf of  
Bank of Communications Co., Ltd.

*Note: Corporate Communication refers to any document issued or to be issued by the Bank for the information or action of holders of any of the Bank's securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the annual report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位股東：

**交通銀行股份有限公司 (「本行」)**  
**- 2018 年中期報告 (「本次公司通訊」) 之發佈通知**

本次公司通訊的中、英文版本現已登載於本行網站 ([www.bankcomm.com](http://www.bankcomm.com)) 及香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk))，歡迎瀏覽，閣下可在本行網站主頁按「投資者關係」一項以下載或閱覽本次公司通訊，或在香港交易所披露易網站瀏覽該等文件。如閣下已選擇收取公司通訊<sup>(附註)</sup>印刷本，本函附有閣下選定的本次公司通訊語言版本。

敬請注意：閣下如欲更改今後所有公司通訊之語言版本及收取方式，或欲收取本次公司通訊，閣下有權在任何時間發出合理書面通知或簡單透過填寫背面的變更申請表，並使用變更申請表下方的郵寄標籤（如在香港投寄無需貼上郵票），寄回本行 H 股證券登記處，香港中央證券登記有限公司（「H 股證券登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。閣下亦可把已填妥之變更申請表的掃描副本電郵到 [bankcomm.ecom@computershare.com.hk](mailto:bankcomm.ecom@computershare.com.hk)。變更申請表亦可於本行網站 ([www.bankcomm.com](http://www.bankcomm.com)) 或香港交易所披露易網站 ([www.hkexnews.hk](http://www.hkexnews.hk)) 內下載。

閣下如已選擇（或被視為已同意）閱覽在本行網站發佈的本次公司通訊網上版本，但因任何理由以致在收取或接收登載於本行網站上的本次公司通訊出現困難，本行將應閣下要求立即向閣下寄發本次公司通訊的印刷版本，費用全免。

倘閣下對本函內容有任何疑問，請致電本行電話熱線(852) 2862 8688，辦公時間為星期一至五（公眾假期除外）上午 9 時正至下午 6 時正或電郵至 [bankcomm.ecom@computershare.com.hk](mailto:bankcomm.ecom@computershare.com.hk)。

代表  
交通銀行股份有限公司  
公司秘書  
顧生  
謹啟

二零一八年九月十七日

附註：公司通訊指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本行發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，包括但不限於：(a) 年度報告；(b) 任何中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。



Name(s) and Address of Shareholder(s):  
股東之姓名及地址:

Change Request Form 變更申請表

To: Bank of Communications Co., Ltd. (the "Bank")  
(Stock Code: 03328, 4605 (Preference Share))  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen's Road East,  
Wanchai, Hong Kong

致：交通銀行股份有限公司（「本行」或「貴行」）  
（股份代號：03328，4605（優先股））  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communication in Chinese / English or have chosen (or are deemed to have consented) to read the Current Corporate Communication posted on the Bank's website:  
本人/我們已收取本次公司通訊之中文/英文印刷本或已選擇（或被視為已同意）閱覽 貴行網站所登載之本次公司通訊：

Part A - I/We would like to receive the Current Corporate Communication in the manner as indicated below:

甲 部 本人/我們現欲以下述方式收取本次公司通訊：

(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

- Input box 1: I/We would like to receive a printed copy in English. 本人/我們希望收取一份英文印刷本。
Input box 2: I/We would like to receive a printed copy in Chinese. 本人/我們希望收取一份中文印刷本。
Input box 3: I/We would like to receive both the printed English and Chinese copies. 本人/我們希望收取英文和中文各一份印刷本。

Part B - I/We would like to change the choice of language and means of receipt of future Corporate Communication of the Bank as indicated below:

乙 部 本人/我們現欲更改以下列方式收取 貴行日後公司通訊之語言版本及收取途徑：

(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

- Input box 1: read the Website version of all future Corporate Communication published on the Bank's website in place of receiving printed copies; and receive an email notification or a notification letter of the publication of Corporate Communication on the Bank's website; OR 閱覽在本行網站刊發之所有日後公司通訊之網上版本，以代替印刷本，並收取公司通訊已在本行網站刊發之電郵通知/通知信函；或

Email Address 電郵地址

Grid of boxes for email address input

(The Bank will send to the email address provided above (if any) a notification of the availability of the Corporate Communication on the Bank's website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communication on the Bank's website will be sent. Please provide the email address in English Block Letters and the email address is used for notification of release of Corporate Communication only)
(本行日後會在本行網站發佈時發出通知至以上提供之電郵地址(如有)。如未有提供電郵地址，則會發出公司通訊已在本行網站刊發之通知信函予閣下。請以英文正楷填寫電郵地址，以上電郵地址僅供用作通知公司通訊已發佈。)

- Input box 2: to receive the printed English version of all future Corporate Communication ONLY; OR 僅收取所有日後公司通訊之英文印刷本；或
Input box 3: to receive the printed Chinese version of all future Corporate Communication ONLY; OR 僅收取所有日後公司通訊之中文印刷本；或
Input box 4: to receive both the printed English and Chinese versions of all future Corporate Communication. 同時收取所有日後公司通訊之英文及中文印刷本。

Signature(s) 簽名

Contact telephone number 聯絡電話號碼

Date 日期

Notes 附註:

- 1. Please complete all your details clearly. Please specify your name and address clearly in ENGLISH BLOCK LETTER on the top left corner in this change request form if you download this form from the web.
2. By electing to read the Website Version of the Corporate Communication published on the Bank's website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communication in printed form.
3. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Bank in respect of the joint holding should sign on this Change Request Form in order to be valid.
4. Any form with more than one box marked (X), with no signature or otherwise incorrectly completed will be void.
5. The above instruction will apply to all future Corporate Communication to be sent to shareholders of the Bank until you notify otherwise by reasonable notice in writing or by email to bankcomm.ecom@computershare.com.hk to the Bank c/o Bank's H Share Registrar, Computershare Hong Kong Investor Services Limited, 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong.
6. Shareholders are entitled to change the choice of means of receipt and language of the Corporate Communication at any time by reasonable notice in writing or by email to bankcomm.ecom@computershare.com.hk to the Bank c/o the Bank's H Share Registrar.
7. For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.
8. Please note that both printed English and Chinese versions of all the Bank's Corporate Communication which we have sent to our Shareholders in the past 12 months are available from the Bank on request. They are also available on the Bank's website (www.bankcomm.com) for five years from the date of first publication.

本行備有於過去12個月曾寄發予股東的公司通訊的中文、英文印刷本。該等通訊文件亦由首次登載日期起計，持續5年載於本行網站(www.bankcomm.com)上。

郵寄標籤 MAILING LABEL

閣下寄回此變更申請表時，請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。
Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.
No postage stamp necessary if posted in Hong Kong.

香港中央證券登記有限公司
Computershare Hong Kong Investor Services Limited
簡便回郵號碼 Freepost No. 37
香港 Hong Kong

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