

**(Stock Code 股份代碼 : 02006) Change request form 變更申請表格**

To: **Shanghai Jin Jiang International Hotels (Group) Company Limited*** 致：上海錦江國際酒店(集團)股份有限公司(「本公司」)
 (the “Company”)
 c/o Computershare Hong Kong Investor Services Limited 經香港中央證券登記有限公司
 17M Floor, Hopewell Centre, 183 Queen’s Road East, 香港灣仔皇后大道東183號
 Wanchai, Hong Kong 合和中心17M樓

Part A — To receive another printed version of the current Corporate Communications: 甲部 — 收取現行公司通訊的另一印刷本：2018 Interim Report 二零一八年中期報告(Please tick **ONLY ONE** box) (下列僅可選擇其一)

- I have already received a printed copy of the current Corporate Communications in Chinese but I would now like to receive a printed copy in English.
 本人已收取現行公司通訊的中文印刷本，惟現擬收取英文印刷本。
- I have already received a printed copy of the current Corporate Communications in English but I would now like to receive a printed copy in Chinese.
 本人已收取現行公司通訊的英文印刷本，惟現擬收取中文印刷本。

Part B — To change your choice: 乙部 — 變更閣下的選擇：

I would like to change my previous choice and request to receive all future Corporate Communications to be issued not less than 10 business days after the date hereof in the following manner:

本人擬變更先前的選擇，要求於本函日期後不少於10個工作天，以下列方式收取今後將發表的所有公司通訊：

(Please tick **ONLY ONE** box) (下列僅可選擇其一)

- to receive the **printed English version** only; or
 僅收取英文印刷本；或
- to receive the **printed Chinese version** only; or
 僅收取中文印刷本；或
- to receive **BOTH** the printed English and Chinese versions; or
 同時收取公司通訊之英文印刷本及中文印刷本；或
- to read the Corporate Communications posted on the Company’s website in lieu of the printed copy and to receive **email notification** to my email address following the publication of the Corporate Communications on the Company’s website. (If you do not provide your email address above, you will **NOT** be expressly notified as and when each Corporate Communication is published.)
 瀏覽在本公司網站發表之公司通訊，以代替印刷本，並於公司通訊在本公司網站發表後，以本人之電郵地址 收取電郵通知。(倘閣下未能提供電郵地址，閣下將不會在每次發表公司通訊時都獲得明確通知。)

Signature:

簽名：_____

Contact telephone number:

聯絡電話號碼：_____

Date:

日期：_____

Notes:
附註：

- You are entitled to change your election of language and means of receipt of the Company’s Corporate Communications at any time by reasonable notice in writing to the Company’s H share registrar. Such notice may also be sent via email to shanghaijinjiang.ecom@computershare.com.hk, specifying your name, address and request.
 閣下有權隨時發出合理書面通知本公司H股股份過戶登記處，要求更改選擇公司通訊的語言版本及收取方式。閣下亦可透過電郵發出以上通知，註明閣下的姓名、地址及要求，電郵地址為：shanghaijinjiang.ecom@computershare.com.hk。
- For the avoidance of doubt, no additional instructions (other than those imprinted herein) written on this form will be processed.
 為免存疑，任何在本回條寫上的額外指示（本回條上所印列之指示除外）將不予處理。

* The Company is registered as a non-Hong Kong company as defined in the Companies Ordinance (Chapter 622 of the Laws of Hong Kong) under its Chinese name and the English name “Shanghai Jin Jiang International Hotels (Group) Company Limited”.
 本公司根據香港法例第622章公司條例的定義以其中文名稱和英文名稱「Shanghai Jin Jiang International Hotels (Group) Company Limited」登記為一家非香港公司。