



BOCOM INTERNATIONAL HOLDINGS COMPANY LIMITED

交銀國際控股有限公司

(incorporated in Hong Kong with limited liability)

(於香港註冊成立的有限公司)

(Stock Code: 3329)

(股份代號: 3329)

## NOTIFICATION LETTER 通知信函

24 April 2019

Dear Shareholders,

**BOCOM International Holdings Company Limited (the "Company")**  
**– Publication of the 2018 Annual Report, and Circular dated 24 April 2019 containing Notice of Annual General Meeting together with Proxy Form (the "Current Corporate Communications")**

The English and Chinese versions of the Current Corporate Communications are available on the Company's website at [www.bocomgroup.com](http://www.bocomgroup.com) and the HKEXnews's website at [www.hkxnews.hk](http://www.hkxnews.hk). You may access the Current Corporate Communications by clicking "Investor Relations" on the homepage of the Company's website or browsing through the HKEXnews's website. If you have chosen to receive the Corporate Communications<sup>(Note)</sup> in printed form, the printed version of the Current Corporate Communications in your selected language(s) are enclosed.

Please note that you are entitled at any time to change your choice of language and means of receipt of all future Corporate Communications or to receive the Current Corporate Communications by giving reasonable notice in writing or simply completing the Change Request Form on the reverse side of this letter and send it to the Company's share registrar in Hong Kong, Computershare Hong Kong Investor Services Limited (the "Hong Kong Share Registrar"), by using the mailing label at the bottom of the Change Request Form (a stamp is not needed if posted in Hong Kong). The address of Hong Kong Share Registrar is 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. You may also send an email with a scanned copy of the completed Change Request Form to [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk). The Change Request Form may also be downloaded from the Company's website at [www.bocomgroup.com](http://www.bocomgroup.com) or the HKEXnews's website at [www.hkxnews.hk](http://www.hkxnews.hk).

Even if you have chosen (or are deemed to have consented) to read the website version of the Current Corporate Communications posted on the Company's website but for any reason you have difficulty in receiving or gaining access to such website version, the Company will promptly upon your request send the Current Corporate Communications in printed form to you free of charge.

Please be reminded that the Annual General Meeting of the Company will be held at Harcourt Room, Lower Lobby, Conrad Hong Kong, Pacific Place, 88 Queensway, Hong Kong on 14 June 2019 at 3:00 p.m. If you would like to appoint proxies to attend and vote in your stead at the Annual General Meeting, please download the Proxy Form from the Company's website, complete, sign and deposit the Proxy Form at the Hong Kong Share Registrar following the instructions as provided in the Notes to the Proxy Form.

Should you have any queries relating to any of the above matters, please call the telephone hotline of the Company's Hong Kong Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. from Monday to Friday, excluding Hong Kong public holidays, or send an email to [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk).

Yours faithfully,  
By order of the Board of Directors  
**BOCOM International Holdings Company Limited**  
YI Li  
Joint Company Secretary

*Note: Corporate Communication refers to any document issued or to be issued by the Company for the information or action of holders of any of the Company's securities as defined in Rule 1.01 of the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report; (b) any interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.*

各位股東：

**交銀國際控股有限公司 (「本公司」)**

**- 2018 年年度報告、及載有股東週年大會通告的 2019 年 4 月 24 日刊發之通函連同代表委任表格 (「本次公司通訊」) 之發佈通知**

本次公司通訊的中、英文版本現已登載於本公司網站 ([www.bocomgroup.com](http://www.bocomgroup.com)) 及香港交易所披露易網站 ([www.hkxnews.hk](http://www.hkxnews.hk))，歡迎瀏覽，閣下可在本公司網站主頁按「投資者關係」一項以下載或閱覽本次公司通訊，或在香港交易所披露易網站瀏覽該等文件。如閣下已選擇收取公司通訊<sup>(附註)</sup>印刷本，本函附有閣下選定之語言版本的本次公司通訊的印刷本。

敬請注意：閣下如欲更改今後所有公司通訊之語言版本及收取方式，或欲收取本次公司通訊，閣下有權在任何時間發出合理書面通知或簡單透過填寫本函背面的變更申請表，並使用變更申請表下方的郵寄標籤 (如在香港投寄無需貼上郵票)，寄回本公司香港證券登記處，香港中央證券登記有限公司 (「香港證券登記處」)，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。閣下亦可把已填妥之變更申請表的掃描副本電郵到 [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk)。變更申請表亦可於本公司網站 ([www.bocomgroup.com](http://www.bocomgroup.com)) 或香港交易所披露易網站 ([www.hkxnews.hk](http://www.hkxnews.hk)) 內下載。

閣下如已選擇 (或被視為已同意) 閱覽在本公司網站發佈的本次公司通訊網上版本，但因任何理由以致在收取或接收登載於本公司網站上的本次公司通訊出現困難，本公司將應閣下要求立即向閣下寄發本次公司通訊的印刷版本，費用全免。

請注意，公司將於 2019 年 6 月 14 日下午三時正假座香港金鐘道 88 號太古廣場港麗酒店大堂低座夏慤廳舉行股東週年大會。如閣下欲委任代表出席股東週年大會及於會上代為投票，請於公司網站下載代表委任表格，並根據代表委任表格內附註之指示填寫、簽署，及將代表委任表格送達香港證券登記處。

如閣下對本函內容有任何疑問，請在辦公時間內致電本公司香港證券登記處電話熱線 (852) 2862 8688，辦公時間為星期一至五 (香港公眾假期除外) 上午 9 時正至下午 6 時正或電郵至 [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk)。

承董事會命  
**交銀國際控股有限公司**  
聯席公司秘書  
伊莉  
謹啟

二零一九年四月二十四日

附註：公司通訊指根據香港聯合交易所有限公司證券上市規則第 1.01 條定義所載，本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件，包括但不限於：(a) 董事會報告、年度財務報表連同核數師報告；(b) 任何中期報告；(c) 會議通告；(d) 上市文件；(e) 通函；及 (f) 代表委任表格。



Name(s) and Address of Shareholder(s):  
股東之姓名及地址:

CCS5202

BOIH

### Change Request Form 變更申請表

**To: BOCOM International Holdings Company Limited (the “Company”)**  
c/o Computershare Hong Kong Investor Services Limited  
17M Floor, Hopewell Centre,  
183 Queen’s Road East,  
Wanchai, Hong Kong

**致： 交銀國際控股有限公司（「本公司」或「貴公司」）**  
(股份代號：3329)  
經香港中央證券登記有限公司  
香港灣仔皇后大道東 183 號  
合和中心 17M 樓

I/We have already received a printed copy of the Current Corporate Communications in Chinese / English or have chosen (or are deemed to have consented) to read the Current Corporate Communications posted on the Company’s website:  
本人/我們已收取本次公司通訊之中文/英文印刷本或已選擇（或被視為已同意）閱覽 貴公司網站所登載之本次公司通訊：

**Part A - I/We would like to receive the Current Corporate Communications in the manner as indicated below:**

**甲 部 本人/我們現欲以下述方式收取本次公司通訊：**

(Please mark **ONLY ONE (X)** of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

- I/We would like to receive a **printed copy in English**.  
本人/我們希望收取一份英文印刷本。
- I/We would like to receive a **printed copy in Chinese**.  
本人/我們希望收取一份中文印刷本。
- I/We would like to receive **both the printed English and Chinese copies**.  
本人/我們希望收取英文和中文各一份印刷本。

**Part B - I/We would like to change the choice of language and means of receipt of future Corporate Communications of the Company as indicated below:**

**乙 部 本人/我們現欲更改以下列方式收取 貴公司日後公司通訊之語言版本及收取途徑：**

(Please mark **ONLY ONE (X)** of the following boxes 請從下列選擇中，僅在其中一個空格內劃上「X」號)

- read the **Website version** of all future Corporate Communications published on the Company’s website in place of receiving printed copies; and receive **email notification** of the publication of Corporate Communications on the Company’s website; **OR**  
閱覽在本公司網站刊發之所有日後公司通訊之**網上版本**，以代替印刷本，並收取公司通訊已在本公司網站刊發之電郵通知；或

Email Address  
電郵地址

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(The Company will send to the email address provided above (if any) a notification of the availability of the Corporate Communications on the Company’s website in the future. If no email address is provided, only a notification letter of the publication of the Corporate Communications on the Company’s website will be sent. *Please provide the email address in English Block Letters and the email address is used for notification of release of Corporate Communications only.*  
(本公司日後會在公司通訊於本公司網站發佈時發出通知至以上提供之電郵地址(如有)。如未有提供電郵地址，則會發出公司通訊已在網上刊發的通知信函予閣下。請以英文正體填寫電郵地址，以上電郵地址僅供用作通知公司通訊已發佈。)

- read the **Website version** of all future Corporate Communications published on the Company’s website in place of receiving printed copies; and receive a notification letter of the publication of Corporate Communications on the Company’s website; **OR**  
閱覽在本公司網站刊發之所有日後公司通訊之**網上版本**，以代替印刷本，並收取公司通訊已在本公司網站刊發之通知信函；或
- to receive the **printed English version** of all future Corporate Communications **ONLY**; **OR**  
僅收取所有日後公司通訊之**英文印刷本**；或
- to receive the **printed Chinese version** of all future Corporate Communications **ONLY**; **OR**  
僅收取所有日後公司通訊之**中文印刷本**；或
- to receive **both the printed English and Chinese versions** of all future Corporate Communications.  
同時收取所有日後公司通訊之**英文及中文印刷本**。

Date  
日期

Signature(s)  
簽名

**Notes 附註：**

1. Please complete all your details clearly. Please specify your name and address clearly in ENGLISH BLOCK LETTER on the top left corner in this change request form if you download this form from the web.  
請 閣下清楚填寫所有資料。倘若 閣下從網上下載本變更申請表，請於本表格左上方用英文正楷清楚註明 閣下的姓名及地址。
2. By electing to read the Website Version of the Corporate Communications published on the Company’s website in place of receiving printed copies, you have expressly consented to waive the right to receive the Corporate Communications in printed form.  
在選擇瀏覽在本公司網站發行之公司通訊網上版本以代替收取印刷本後，閣下已明示同意放棄收取公司通訊印刷本的權利。
3. If your shares are held in joint names, the shareholder whose name stands first on the register of members of the Company in respect of the joint holding should sign on this Change Request Form in order to be valid.  
如屬聯名股東，則本變更申請表須由該名於本公司股東名冊上就聯名持有股份其姓名位列首位的股東簽署，方為有效。
4. Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void.  
如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確，則本表格將會作廢。
5. The above instruction will apply to all future Corporate Communications to be sent to shareholders of the Company until you notify otherwise by reasonable notice in writing or by email to [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk) to the Company c/o the Company’s Hong Kong Share Registrar, Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wanchai, Hong Kong.  
上述指示適用於將來寄發予本公司股東之所有公司通訊，直至 閣下發出合理時間的書面通知或以電郵方式到 [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk) 予本公司之香港證券登記處香港中央證券登記有限公司，地址為香港灣仔皇后大道東183號合和中心17M樓另作選擇為止。
6. Shareholders are entitled to change the choice of means of receipt and language of the Corporate Communications at any time by reasonable notice in writing or by email to [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk) to the Company c/o the Company’s Hong Kong Share Registrar.  
股東有權隨時發出合理時間的書面通知或以電郵方式到 [bocomintl.ecom@computershare.com.hk](mailto:bocomintl.ecom@computershare.com.hk) 予本公司之香港證券登記處，要求更改公司通訊之收取方式及語言版本。
7. For the avoidance of doubt, we do not accept any special instructions written on this Change Request Form.  
為免存疑，任何在本變更申請表上的額外手寫指示，本公司將不予處理。
8. Please note that both printed English and Chinese versions of all the Company’s Corporate Communications which we have sent to our Shareholders in the past 12 months are available from the Company on request. They are also available on the Company’s website ([www.bocomgroup.com](http://www.bocomgroup.com)) for five years from the date of first publication.  
本公司備有於過去12個月曾寄發予股東的公司通訊的中、英文印刷本。該等通訊文件亦由首次登載日期起計，持續5年載於本公司網站([www.bocomgroup.com](http://www.bocomgroup.com))上。

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閣下寄回此變更申請表時，請將郵寄標籤剪貼於信封上。  
**如在本港投寄毋須貼上郵票。**  
Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.  
No postage stamp necessary if posted in Hong Kong.

**郵寄標籤 MAILING LABEL**  
香港中央證券登記有限公司  
Computershare Hong Kong Investor Services Limited  
簡便回郵號碼 Freepost No. 37  
香港 Hong Kong

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