

FIRST PACIFIC COMPANY LIMITED

第一太平有限公司

(Stock Code 股份代號: 00142)

NOTIFICATION LETTER 通知信函

20 September 2019

Dear Shareholder(s).

First Pacific Company Limited (the "Company")

— Notice of Publication of 2019 Interim Report ("Current Corporate Communications")

The English and Chinese versions of the Company's Current Corporate Communications are available on the Company's website at www.hkexnews.hk. If you have chosen to receive the Corporate Communications in printed form(s), the arranged printed form(s) of the Current Corporate Communications are enclosed.

If you would like to receive printed version of the Current Corporate Communications in English or in Chinese or in both English and Chinese language versions, or if you would like to change your choice of language(s) and/or means of receipt of the Company's future Corporate Communications, please complete the Change Request Form on the reverse side. Thereafter, please sign and return the Change Request Form by post or by hand to the Company c/o Computershare Hong Kong Investor Services Limited (the "Hong Kong Branch Registrar"), at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong. If you post your reply in Hong Kong, you may use the mailing label in the Change Request Form and you do not need to affix a stamp on the envelope when returning your Change Request Form. Otherwise, please affix an appropriate stamp. You may also send an email with a scanned copy of the Change Request Form to firstpacific.ecom@computershare.com.hk. The Change Request Form may also be downloaded from the Company's website at www.hkc.news.hk. The Change Request Form may also be downloaded from the Company's website at www.firstpacific.com or the HKExnews website at www.firstpacific.com or the HKExnews

If you have chosen (or are deemed to have consented) to read the website version of the Corporate Communications but for any reason have difficulty in receiving or gaining access to the Current Corporate Communications, the Company will promptly upon your request send the Current Corporate Communications to you in printed form free of charge.

You may at any time by giving at least 7 days' prior written notice to the Company c/o the Hong Kong Branch Registrar (at the address stated above) or by email to firstpacific.ecom@computershare.com.hk to change your choice of language(s) and/or means of receipt of future Corporate Communications, notwithstanding any previous instructions given to the Company.

Should you have any query in relation to this letter, please call the telephone hotline of the Hong Kong Branch Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of
First Pacific Company Limited
Nancy L.M. Li
Company Secretary

** Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, as defined in Listing Rule 1.01, including but not limited to (a) the directors' report, the annual accounts together with a copy of the auditor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) circulars; and (f) proxy forms.

敬啟者

第一太平有限公司(「本公司」) — 2019年中期報告(「本次公司通訊文件」)之發佈通知

本公司的本次公司通訊文件之中、英文版本已上載於本公司網站<u>www.firstpacific.com</u>及香港交易所披露易網站<u>www.hkexnews.hk</u>,歡迎查閱。如 閣下已選擇收取公司通訊 文件#之印刷本,本次公司通訊文件已按 閣下所選定的公司通訊文件語言版本隨本函附上。

如 閣下欲僅收取本次公司通訊文件之英文、或中文、或同時收取英文及中文印刷本,或欲選擇有別於 閣下所選擇的公司通訊文件語言版本及/或收取方式,以更改收取本公司日後公司通訊文件之語言版本及/或收取方式之選擇,請 閣下填妥在本函背面的變更申請表,並在變更申請表上簽名,然後把變更申請表寄回或親身交回本公司之香港中央證券登記有限公司(「股份過戶登記處香港分處」),地址為香港灣仔皇后大道東183號合和中心17M樓。倘若 閣下在香港投寄,可使用變更申請表內的郵寄標籤寄回,而毋須在信封上貼上郵票;否則,請貼上適當的郵票。 閣下亦可把已填妥之變更申請表的掃描副本電郵至 firstpacific.ecom@computershare.com.hk。變更申請表可於本公司網站www.firstpacific.com或香港交易所披露易網站www.hkexnews.hk內下載。

如 閣下已選擇(或被視為已同意)以電子形式收取公司通訊文件,惟因任何理由以致收取或接收本次公司通訊文件上出現困難,只要 閣下提出要求,本公司將儘快寄上所要 求的本次公司通訊文件的印刷本,費用全免。

閣下可隨時透過股份過戶登記處香港分處(於上述之地址)向本公司發出不少於7天時間的事先書面通知或透過電郵至 firstpacific.ecom@computershare.com.hk 通知本公司,更改日後收取本公司通訊文件之語言版本及/或收取方式的選擇,儘管 閣下早前曾向本公司作出任何其他指示。

閣下如有任何與本函內容有關的疑問,請致電股份過戶登記處香港分處電話熱線(852)28628688,辦公時間為星期一至星期五(香港公眾假期除外)上午9時正至下午6時正。

此致

列位股東 台照

代表 第一太平有限公司 公司秘書 李麗雯 謹啟

二零一九年九月二十日

根據上市規則第1,01條之定義,公司通訊文件指本公司發出或將予發出以供其任何證券持有人參照或採取行動的任何文件,其中包括但不限於:(a)董事會報告、其年度賬目連同核數師報告以及(如適用)其財務摘要報告;(b)中期報告及(如適用)中期摘要報告;(c)會議通告;(d)上市文件;(e)通函;及(f)代表委任表格。

Name(s) and address of Shareholder(s): 股東之姓名及地址:

變更申請表 **Change Request Form**

To: First Pacific Company Limited (the "Company") (Stock Code: 00142)

c/o Computershare Hong Kong Investor Services Limited

第一太平有限公司(「本公司」) (股份代號:00142) 經香港中央證券登記有限公司

17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong										香港灣仔皇后大道東183號 合和中心17M樓																			
Ćor	porate Comm	y received a prin nunications poste 以本次公司通訊文	d on the	Compa	ny's w	ebsite	:					_							,	e dee	med	to ha	ve co	nsen	ted) t	o read	the	Curr	ent
Part A I/We would like to receive a printed version of the Current Corporate Communications of the Company in the manner as indicated below: 甲 部 本人/我們現欲以下列方式收取 貴公司本次公司通訊文件之語言印刷本:																													
(Please mark ONLY ONE of the following boxes with (X) 請從下列選擇中,僅在其中一個空格內劃上「X」號)																													
	本人/引 I/We w	ould like to recei 我們現欲收取一份 ould like to recei	英文印刷 ive a print	本。 ed cop																									
本人/我們現欲收取一份中文印刷本。 I/We would like to receive both printed English and Chinese copies . 本人/我們現欲收取英文和中文各一份印刷本。																													
Part B 1/We would like to change the choice of language(s) and/or means of receipt of future Corporate Communications [#] of the Company as indicated below: 乙 部 木人/我們現欲更改以下列方式收取 賞公司日後公司通訊文件 [#] 之語言版本及/或收取方式:																													
(Please mark ONLY ONE (X) of the following boxes 請從下列選擇中,僅在其中一個空格內劃上「X」號) to read the Website Version of all future Corporate Communications published on the Company's website at www.firstpacific.com in place of receiving printed copies; and to																													
	receive	the Website Vers an email notifica 本公司網站 (<u>www</u>	ition or a	notific	ation l	etter o	of the	oublic	ation	of ea	ch C	orpo	rate C	omm	unic	ations	on the	he Co	ompa	ny's v	vebsi	ite; O	R				-		
	ail Address 邓地址																												
	僅收取 to recei 僅收取	(The Company future. If no en the email addr (本公司日後會子 閱下。讀以 ve printed English 所有日後公司通訊 ve printed Chines 所有日後公司通訊 ve printed Chines 所有日後公司通訊	mail addre ress in Eng 在公司通記 英文正楷 h version 人文件之英 se version 人文件之中	ss is proglish C 別文件が 質寫電 of all f of all f 文印刷 of all f	ovided apital 冷本公司 郵地址 uture (本;或 future 本;或	l, only Letter 司網站 ,以上 Corpo Corpo	a noting and the second secon	icatio he em 發出差 址僅伊 ommu	n lett ail a 類知至 共用作 nicat	ter of iddress 以上 通知/ ions (public g is us 提供之 可通 ONLY	catio sed fi 定電垂 i訊文 '; Ol	n of C for no 水地址 件已 R R	Corpoi tificat (如有 登載。	rate (ion ()。如	Comr. of rela	nunica ease o	tion:	s on t rpora	he Co te Co	mpa mmu	ny's inicai	websi tions	te wi only.	11 be s)	ent. P.	lease	prov	<u>ride</u>
	to recei 同時收取	ve both printed I 权所有日後公司通	English an 刮訊文件之	d Chin 英文及	ese ver 中文印	sions。	of all f	ıture	Corp	orate	Com	muni	icatio	ns.															
Contact telephone number 聯絡電話號碼									Signature(s) 簽名													_							
Note	es 附註:																												
1.	Please complete all your details clearly. Please specify your name and address clearly in ENGLISH BLOCK LETTERS on the top left hand corner in this Change Request Form if you downloaded this form from the web. ii 関下音差填另所有資料。倘若 関下從網上下載本變更申請表,請於本表左上方用 英文正楷 清楚註明 関下的姓名及地址。												ded																
2.	間 (明た男女)(日以行)(明古) (明古) (明古) (明古) (明古) (明古) (明古) (明古)												rm																
3.													vaive	the ri	ght														
4.	4. Any form with more than one box marked (X), with no box marked (X), with no signature or otherwise incorrectly completed will be void. 如在本表格作出超過一項選擇、或未有作出選擇、或未有簽署、或在其他方面填寫不正確,則本表格將會作廢。																												
5.	 For the avoidance of doubt, we do not accept any special instructions written on this Change Re 為免存疑,任何在本變更申請表上的額外手寫指示,本公司將不予處理。 											Req	uest F	orm.															
6.	 Please note that both printed English and Chinese versions of all the Company's Corporate Communications which we Company on request. They are also available on the Company's website (<u>www.firstpacific.com</u>) for five years from the 																					the							

- 本公司備有於過去12個月曾寄發予股東的公司通訊文件的中、英文版印刷本,可供索取。該等通訊文件亦由首次登載日期起計,持續5年載於本公司網站(<u>www.firstpacific.com</u>)上
- 本公司順刊派送公に適力資司被上が採出の公司通訊人下的す。英人版中的年、可以承承。安守通訊人下が出自し、電視力能用、方理の上電影中なる司利(<u>www.inspacinc.com</u>)」。 Corporate Communications refer to any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities as defined in Listing Rule 1.01, including but not limited to (a) the directors' report, (c) notices of meetings; (d) listing documents; (e) eire additor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) eire additor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (c) notices of meetings; (d) listing documents; (e) eire additor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary interim report; (e) bit is still play financial report; (d) listing documents; (e) eire additor's report and, where applicable, its summary financial report; (b) the interim report and, where applicable, summary financial report; (d) listing documents; (e) eire applicable, summary interim report; (e) the interim report and, where applicable, summary financial report; (d) the interim report and, where applicable, its summary financial report; (e) the interim report and, where applicable, summary interim report; (e) the interim report and, where applicable, summary financial report; (e) the interim report and, where applicable, summary financial report; (e) the interim report and, where applicable, its summary financial report; (e) the interim report and, where applicable, summary financial report; (e) the interim report and, where applicable, summary financial report; (e) the interim report and, where applicable, its summary financial report; (e) the interim report and, where applicable, its summary financial report; (d) the interim report and, where applicable, its summary financial report; (d) the interim report and

PERSONAL INFORMATION COLLECTION STATEMENT 個人資料收集費明
Your supply of Personal Data is on a voluntary basis for the purpose of receiving Corporate Communications in the manner chosen. "Personal Data" in these statements has the same meaning as "personal data" in the Personal Data (Privacy) Ordinance, Chapter 486 of the Laws of Hong Kong ("PDPO"), which may include but is not limited to your telephone number and e-mail address. Your Personal Data will be retained for such period as may be necessary for our record and verification purposes.
You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of your Personal Data should be in writing by either of the following means:

閣下是自顯提供個人資料,以便按 閣下選擇的方式收取公司通訊文件。「個人資料」一詞在本聲明內的涵義與香港法例第486章《個人資料(私態)條例》「私隱條例」)中「個人資料」的涵義相同,可包括(但不限於) 閣下的電話號碼及電郵地址。 閣下的個人資料將在本公司為記錄及核實目的所需的期間內予以保留。 閣下有權根據《私隱條例》的條文要求查閱及/或改正 閣下的個人資料。任何有關查閱及/或改正 閣下個人資料的要求,應接以下其中一種方式以書面提出:

郵寄至:

By mail to: Personal Data Privacy Officer

Personal Data Privacy Officer
Computershare Hong Kong Investor Services Limited
ITM Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong
電郵至:

hkinfo@computershare.com.hk

香港灣仔皇后大道東183號合和中心17M樓 香港中央證券登記有限公司 個人資料私隱主任

hkinfo@computershare.com.hk

閣下寄回此變更申請表時,請將郵寄標籤剪貼於信封上。

如在本港投寄毋須貼上郵票。

Please cut the mailing label and stick this on the envelope to return this Change Request Form to us.

No postage stamp necessary if posted in Hong Kong.

郵寄標籤 MAILING LABEL

香港中央證券登記有限公司 Computershare Hong Kong Investor Services Limited 簡便回郵號碼 Freepost No. 37 香港 Hong Kong