



Bama Tea Co., Ltd.
八馬茶業股份有限公司

(A joint stock company incorporated in the People's Republic of China with limited liability)

**Terms of Reference of the Nomination Committee of the
Board of Directors (H Shares)**

Chapter 1 General Provisions

Article 1 To regulate the appointment of management members of Bama Tea Co., Ltd. (the “**Company**”), optimize the composition of the board of directors (the “**Board**”), and improve the corporate governance structure, these terms of reference for the Nomination Committee (the “**Rules**”) are formulated in accordance with laws, regulations and normative documents including the Company Law of the People's Republic of China (the “**Company Law**”) and the Rules Governing the Listing of Securities on The Stock Exchange of Hong Kong Limited (the “**Hong Kong Listing Rules**”), the Articles of Association of Bama Tea Co., Ltd. (Applicable upon the Issuance of H Shares) (the “**Articles of Association**”), and the Terms of Reference of the Board of Bama Tea Co., Ltd. (H Shares) (the “**Terms of Reference of the Board**”).

Article 2 The Nomination Committee (the “**Committee**”) is a special working body established by the Board. The Nomination Committee is primarily responsible for formulating the selection criteria and procedures for candidates for Company's directors and senior management and making recommendations to the Board. The Committee holds responsibility for and reports to the Board.

Article 3 The directors mentioned in these Rules refer to all the directors of the Company. Senior management refers to the general manager, co-general managers, deputy general managers, secretary to the Board and chief financial officer of the Company.

Article 4 These Rules shall be applicable to the Committee and the relevant personnel and departments of the Company mentioned in these Rules.

Chapter 2 Composition of the Committee

Article 5 The Committee shall consist of no less than three directors, with the majority of its members being independent directors. In addition, there must be at least one director of different genders among the members of the Committee.

Article 6 The members of the Committee shall be elected by more than half of all the directors under the Board.

Article 7 The Committee shall have a chairman, and shall be assumed by an independent director or the Chairman of the Board, who is responsible for presiding over the work of the Committee and is elected by the Board.

Article 8 The term of office of the Committee shall be the same as that of the Board, and the terms of office of the Committee members shall be the same as that of the directors. Members may be re-elected when their terms of office expire. The Board will conduct regular assessments on the independence and duty performance of the Committee members, and members who are not suitable to continue acting as members may be replaced, if necessary.

In the event of a Committee member ceased to be a director of the Company during his/her term of office, or if a member who should be in the capacity of an independent director has ceased to be independent as required under the Hong Kong Listing Rules, he/she will lose his/her eligibility to be a member, and the Board will re-elect a member to fill the vacancy in accordance with the requirements under the Hong Kong Listing Rules. The term of office of the re-elected member shall continue until the end of the session of directorship of such member.

Article 9 A member of the Committee may tender his/her resignation to the Board before the expiration of his/her term of office, and he/she should state his/her reason for resignation in the resignation report and shall give necessary explanation on matters that require attention from the Board. When the number of members of the Committee is less than the minimum number as stipulated in these Rules, the resigned members shall continue to perform his/her relevant duties until commencement of duties by the newly appointed members.

Article 10 The Committee members may be changed during their terms of office if such change is proposed by the Chairman of the Board and approved by the Board after discussion.

Article 11 A member of the Committee may concurrently act as a member of another special committee under the Board provided that he/she has sufficient capabilities to perform these duties.

Article 12 When the number of members or the composition of the Committee fails to meet the requirements under these Rules, the Board shall make adjustments in accordance with the requirements of these Rules or the Articles of Association.

Article 13 The Nomination Committee may, according to the requirements of its work, designate relevant departments and personnel to assist with its work as needed.

Chapter 3 Duties and Authorities

Article 14 The main duties and authorities of the Committee are as follows:

- (I) to consider and formulate the criteria and procedures for selecting directors and senior management and make recommendations thereon to the Board. Factors to be considered include but are not limited to culture, education background and occupational experience;
- (II) to look for directors with suitable qualifications to serve as directors, make nominations and recommendations to the Board, to review and make recommendations on candidates for directors of the Company. When monitoring the size and composition of the Board and searching for and recommending candidates for directors, board diversity shall be considered from a number of aspects in accordance with the business model and specific needs of the Company, including but not limited to gender, age, cultural and educational background, ethnicity, professional experience, qualification, skills, experience, knowledge, length of service and any other factors that the Board would consider relevant and applicable from time to time;

- (III) to look for qualified candidates for senior management, review and make recommendations on candidates for senior management of the Company;
- (IV) to review the independence of independent directors;
- (V) to review the structure, size and composition (including the skills, knowledge and experience) of the Board at least once a year, assisting the Board in compiling the Board Skills List, taking into account all factors and benefits related to diversity, and make recommendations to the Board on any proposed changes to the Board to complement the Company's strategies, to assess the structure of the committees under the Board, recommend directors to serve on the relevant committees, and submit them to the Board for approval;
- (VI) to evaluate the diversity profile of the Company at least once a year, including gender balance of the Board, senior management and their direct reports, and its progress in achieving its diversity objectives;
- (VII) to establish a talent reserve program for the Company and update it in a timely manner, including ensuring that the recruitment and selection of personnel at all levels are conducted according to appropriate structured procedures in order to attract candidates from diverse backgrounds;
- (VIII) to evaluate the performance of directors and senior management, and provide advice or recommendations on the replacement, re-appointment or succession of directors and senior management (in particular, the chairman and general manager) based on the evaluation results;
- (IX) to formulate, and, where appropriate, review and implement the Board diversity policy adopted by the Board from time to time, review the progress of achieving objectives, and disclose the relevant reviewed policies or their summary in the Company's annual report;
- (X) to support the Company in assessing the Board's performance on a regular basis;
- (XI) other matters prescribed by relevant laws, administrative regulations, the Hong Kong Listing Rules and the Articles of Association and as authorized by the Board.

The Committee shall be accountable to the Board. The recommendations provided by the Committee shall be submitted to the Board for consideration and approval, among which, resolutions on the nomination of candidates for directors shall, upon approval by the Board, be submitted to shareholders' meeting for consideration and approval prior to implementation.

The Committee shall make its terms of reference publicly available on the websites of The Stock Exchange of Hong Kong Limited and the Company, explaining its role and the authority delegated to it by the Board.

Article 15 The Committee is responsible for formulating the selection criteria and procedures for directors and senior management, selecting and reviewing the candidates for directors and senior management and their qualifications, and making recommendations to the Board on the following matters:

- (I) to nominate or appoint or dismiss directors;
- (II) to appoint or dismiss senior management;
- (III) other matters as required by laws, administrative regulations, the provisions of securities regulatory authorities such as the CSRC and the Articles of Association.

Article 16 The functions and powers of the chairman of the Committee are as follows:

- (I) to convene and preside over regular and extraordinary meetings of the Committee;
- (II) to supervise and inspect the work of the Committee and the implementation of its resolutions;
- (III) to sign relevant documents of the Committee;
- (IV) to report the work of the Committee to the Board;
- (V) to attend the annual general meeting (in the absence of such attendance, by another member of the Committee or, if such member is unable to attend, his/her duly appointed proxy), and to answer questions (if any) relating to the work and responsibilities of the Committee at the meeting;
- (VI) other matters as stipulated by laws, regulations, and the securities regulatory authorities where the shares of the Company are listed, and as authorized by the Articles of Association and the Board.

Article 17 The main duties and powers of the members are as follows:

- (I) to attend meetings of the Committee on time, provide advice and vote on the matters discussed at the meetings;
- (II) to propose matters for discussion at the meetings of the Committee;
- (III) to attend relevant meetings of the Company as observers, conduct investigations and research, and obtain necessary reports, documents and materials for the performance of their duties;
- (IV) to familiarize themselves with the Company's operations and management, business activities and development in relation to their duties;
- (V) to devote adequate working time and energy to performing their duties;
- (VI) to perform other duties as conferred by laws, regulations, normative documents, Hong Kong Listing Rules and the Articles of Association and Terms of Reference of the Board.

Chapter 4 Meetings of the Committee

Article 18 Meetings of the Committee can be classified as regular meetings and extraordinary meetings.

The Committee shall hold at least one regular meeting every year by issuing a 3 days' prior notice (excluding the day of the meeting) to all members.

Article 19 The Committee may convene extraordinary meetings when necessary. In any of the following circumstances, within 3 days (excluding the day of the meeting) of the occurrence of the relevant facts, the chairman of the Committee shall issue a notice to convene a meeting:

- (I) in circumstances as deemed necessary by the Board;
- (II) in circumstances as deemed necessary by the chairman of the Committee;
- (III) when proposed by two or more members of the Committee.

Article 20 Notice of the meeting shall be delivered in writing to each Committee member and relevant person invited to attend the meeting 3 days prior to the date of the meeting (excluding the day of the meeting). The obligation to give advance notice may be waived in special circumstances, but the chairman of the meeting shall provide an explanation at the meeting.

The notice of the meeting shall contain information on the method, time and venue, agenda of the meeting, time of issuance of the notice, contact person of the meeting and their contact information.

Article 21 Upon receipt of the notice, each Committee member shall provide confirmation and any relevant feedback in a timely manner, such as confirmation of attendance or absence and any other arrangements.

Article 22 The members of the Committee shall attend the meeting in person. If a member is unable to attend the meeting in person, such member shall, by signing and submitting a letter of proxy, authorize another member of the Committee to attend and express opinion at the meeting on his/her behalf. Such letter of proxy shall expressly state the scope and term of the authorization.

A member may only authorize one other member to vote on his/her behalf. If two or more members are authorized to vote on his/her behalf, the proxy shall be invalid. No member shall accept any such authorization from two or more other members concurrently. The member attending meeting on behalf of another member shall exercise the rights within the scope of authorization.

A member who is unable to attend a meeting in person may also exercise his/her rights by submitting in writing his/her opinion with respect to any matter on the meeting agenda. Such written opinion shall be submitted to the secretariat of the Board before the meeting.

A member who fails to attend a meeting of the Committee in person or to authorize other members of the Committee to exercise his/her rights on his/her behalf, or does not submit written opinions before the meeting shall be deemed to have waived his/her rights.

Article 23 If any member of the Committee does not attend a meeting in person or submit any opinion in writing prior to the meeting, nor does he/she authorize another member to exercise his/her rights on behalf of the Committee on two consecutive occasions, the member shall be deemed incapable of performing the duties of the Committee, and the Board may change members of the Committee in accordance with these Rules.

Article 24 A meeting of the Committee shall be held only when more than two-thirds of the members are present, and at least one member must be an independent director. The meeting shall be presided over by the chairman of the committee, who may appoint another member to do so on his/her behalf when he/she is unable to attend the meeting.

Article 25 When the chairman of the Committee neither performs his/her duties nor authorizes another member to exercise the duties on his/her behalf, any member may report the specific situation to the Board, and the Board shall designate another member who is an independent director to perform his/her duties.

Chapter 5 Procedure for Conducting Business

Article 26 Each member shall have one vote, and voting is divided into three categories: “for”, “against” and “abstaining from voting”. In the event of votes for and against is equal, the chairman of the Committee shall have the right to cast one additional vote. More than half of the votes of all members are required to pass a resolution.

When members vote on opinions, those members who are connected with the issues to be voted on shall abstain from voting. If a valid resolution cannot be reached due to the abstention of members, the relevant matters shall be directly considered by the Board.

If necessary, the Committee may invite the Company’s directors, senior management and external consultants to attend the meeting. Personnel present at the meeting may explain or clarify the matters discussed at the meeting, and non-members have no right to vote.

Article 27 In general, the Committee shall physically meet on site to hold a meeting. Method of voting shall be either by a show of hands or by poll.

Under special circumstances, on the premise that the members of the Committee are able to sufficiently express their opinion, with the consent of the chairman of the Committee, meetings may be held by means of remote communication. Where a meeting is conducted by means of remote communication, the Committee members shall submit to the Board their written opinions with respect to the matters to be discussed within the period prescribed by the notice of the meeting.

Article 28 The agenda items shall be discussed during the meeting of the Committee. The members of the Committee shall explicitly, independently and fully express their opinion. In the case of any different opinion, such different opinion shall be stated in the meeting minutes.

Article 29 The Committee may invite directors, senior management and relevant experts of the Company, external experts, scholars and intermediary agencies to attend the meeting. Such personnel invited to attend the meeting shall give explanations and elaborations on any issues as required by any Committee member.

The Company shall provide the Committee with sufficient resources to perform its duties. Upon the approval of the Board, the Committee may engage external professionals or institutions to provide professional opinions, and reasonable expenses shall be borne by the Company.

Article 30 All personnel attending the meeting shall have the obligation to keep all matters discussed by the Committee at the meeting confidential and shall not disclose any information relating thereto without authorization.

Chapter 6 Minutes of the Committee Meetings

Article 31 Minutes shall be kept for meetings of the Committee. Minutes shall contain the following information:

- (I) form, date, venue and name of the chairman of the meeting;
- (II) attendance and absence of members in person and by proxy;
- (III) name and title of each attendee;
- (IV) agenda of the meeting;
- (V) main points raised by the members and attendees;
- (VI) abstention of any member (if any);
- (VII) name and signature of the person taking minutes.

Article 32 The minutes shall be circulated to all Committee members within a reasonable time for their comments. If there is no comment, the members present at the meeting shall sign the minutes.

Article 33 Meeting minutes, written opinions of the members of the Committee, letters of proxy and other materials of the meeting of the Committee shall be submitted to the Board and retained by the secretary of the Board.

Chapter 7 Supplementary Provisions

Article 34 In these Rules, the terms “not less than”, “at least” and “more than” include the figure itself.

Article 35 Unless otherwise stated, terms used in these Rules shall have the same meanings ascribed to them in the Articles of Association.

Article 36 For any matter not covered in these Rules, or in the event of any contradiction with any relevant laws, regulations, departmental provisions, Hong Kong Listing Rules, other normative documents or the Articles of Association as amended under lawful procedures promulgated or amended after these Rules become effective, such laws, regulations, departmental provisions, Hong Kong Listing Rules, other normative documents or the Articles of Association shall prevail.

Article 37 These Rules have been considered and approved by the Board, and shall become effective and applicable from the date on which the H Share certificates publicly issued by the Company are listed on the Main Board of The Stock Exchange of Hong Kong Limited.

Article 38 These Rules shall be interpreted and amended by the Board of the Company.

Article 39 These Rules are available in both Chinese and English. In case of any discrepancy, the Chinese version shall prevail.