

GLOSSARY

Terms

Absentee Rate	Represents the number of absentee days per year. It is calculated as total absentee days, which include sick days and lost days due to injury and occupational diseases, divided by total work days for the year
Average room rate	This reveals the average rate charged per occupied room, calculated based on the following formula: $\frac{\text{Total rooms revenue}}{\text{Rooms occupied}}$
Adjusted net assets	The figure provides an adjusted value assessment of the Group's assets based on current market valuation
Biofuel	Fuel whose energy is derived from biological sources eg biomass or biogases
Back-of-house	Staff-only areas, usually in a hotel
BREEAM	Building Research Establishment Environmental Assessment Method is a UK-based environmental assessment and certification scheme on sustainable building
Carbon dioxide equivalent (CO₂e)	The 'CO ₂ e' measures how much global warming a given type and amount of greenhouse gas may cause, using the equivalent amount or concentration of carbon dioxide (CO ₂) as the reference
Carbon intensity	Amount of carbon dioxide released per unit of energy produced (usually CO ₂ per Mega Joules of energy)
Carbon footprint	The total set of greenhouse gas (GHG) emissions caused by an organisation, not always expressed in spatial terms
Corporate Responsibility	A systematic approach whereby a business monitors and ensures its compliance with the law, ethical standards, and international standards relating to the environment, consumers, employees, communities, and other stakeholders
Sustainable Development	Sustainable Development is development that meets the needs of the present without compromising the ability of future generations to meet their own needs. Source: 'Our Common Future', 1987, World Commission on Environment and Development
Diversion rate	Waste diversion is the process of diverting waste from landfill through recycling, reuse or other means, expressed as a percentage of total waste arising in an organisation, for example
EBITDA	The figure reflects the profitability of the operations of the Group before interest, tax, depreciation and amortisation
Front-of-house	In sight of guests/customers, staff at front-of-house are visible representatives of the Company

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Gearing	<p>This measures the degree of debt financing used by the Group to fund its business, calculated based on the following formula:</p> $\frac{\text{Net borrowings}}{\text{Net borrowings} + \text{Shareholders' equity}}$
Global Reporting Initiative (GRI)	A non-profit organisation that produces one of the world's most prevalent standards for sustainability reporting
Greenhouse Gas (GHG) Emissions	Also referred to as GHG. Emissions of gasses (e.g. carbon dioxide, methane) which have the potential to cause earth warming
HACCP	Hazard Analysis and Critical Control Points (HACCP) is an internationally recognised food safety and hygiene standard for commercial kitchens
Health & Safety	Responsibility to protect the health and welfare of stakeholders, namely employees, customers, contractors and suppliers
Hong Kong Stock Exchange (HKEx) Environmental, Social and Governance Reporting Guide	A reporting guide on environmental, social and governance disclosure standard published by the Hong Kong Stock Exchange for recommended disclosure by listed companies in Hong Kong
Indoor Air Quality (IAQ)	Refers to the air quality within and around buildings and structures, especially as it relates to the health and comfort of building occupants
Interest cover	The ratio reflects the ability of the Group to meet its financing costs expressed as a multiple of its operating profit
ISO 14001	ISO 14001 is an internationally recognised environmental management standard
IUCN Red List	The world's most comprehensive inventory of the global conservation status of biological species (www.iucnredlist.org)
Light-emitting diode (LED)	A semiconductor light source, better than incandescent light sources: lower energy consumption, longer lifetime, improved robustness, smaller size, and faster switching
LEED	Leadership in Energy and Environmental Design: a rating for the design, construction and operation of green buildings
Life cycle	The stages of a product's life from-cradle-to-grave (i.e. from raw material extraction through materials processing, manufacture, distribution, use, repair and maintenance, and disposal or recycling)
Injury Rate	<p>Represents the number of injuries per 100 equivalent employees per year. It is calculated based on the following formula:</p> $\frac{\text{Total injuries}}{\text{Total hours worked}} \times 200,000^*$ <p>* The factor 200,000 is the annual hours worked by 100 employees, based on 40 hours per week for 50 weeks a year</p>

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Lost Day Rate

Represents the number of lost days per 100 equivalent employees per year. It is calculated based on the following formula:

$$\frac{\text{Total lost days}}{\text{Total hours worked}} \times 200,000^*$$

* The factor 200,000 is the annual hours worked by 100 employees, based on 40 hours per week for 50 weeks a year

Marine Stewardship Council (MSC)

An independent non-profit organisation with an ecolabel and fishery certification programme that is internationally recognised. (www.msc.org)

Occupancy percentage

This reveals the extent of rooms being occupied, calculated based on the following formula:

$$\frac{\text{Rooms occupied}}{\text{Rooms available}} \times 100\%$$

OHSAS 18001

Occupational Health & Safety Assessment Series 18001 is an internationally recognised occupational health and safety management standard

Ozone-depleting substance (ODS)

Any substance with an ozone depletion potential (ODP) greater than 0 that can deplete the stratospheric ozone layer. Most ozone-depleting substances are controlled under the Montreal Protocol and its amendments, and include CFCs, HCFCs, halons, and methyl bromide. CFC-11 is a measure used to compare various substances based on their relative ozone depletion potential

PP

Percentage points

RevPAR

The figure reflects the revenue generating ability of the Group's hotels from available rooms, calculated based on the following formula:

$$\frac{\text{Total rooms revenue}}{\text{Rooms available}}$$

Safety management systems

Management system designed to manage health and safety, environmental and general risk of a companies' operations

Stakeholders

Group or individuals that are affected by or can affect a company's activities

Sustainable building

Also known as "Green Building". A building which is environmentally responsible and resource-efficient throughout its life-cycle

Sustainable luxury

Luxury products or services which maintain a level of responsibility to both the environment and society

Sustainable procurement

Considering sustainability in procurement decisions, alongside other factors such as price and quality

Underlying profit attributable to shareholders

The figure reflects the profitability of the Group arising from its operations by excluding non-operating and non-recurring items

Variable Frequency Drive (VFD)

Energy saving devices that match motor speed to output requirement, so only the energy that is needed is produced

Volatile Organic Compound (VOC)

Substances that are typically gas at room temperatures and can cause health issues if inhaled. Paints for example can emit VOCs

Water footprint

Total volume of freshwater used to produce the goods and services consumed by an individual, community or business

Water stress

In general terms, a country or region is said to experience water stress when annual water supplies drop below 1,700 cubic metres per person per year