



Television Broadcasts Limited 電視廣播有限公司

(Incorporated in Hong Kong with limited liability)
(於香港註冊成立之有限公司)
Stock Code 股份代號: 00511

21 April 2023

Dear Non-registered holders ¹,

**Television Broadcasts Limited (“Company”)
– 2022 Annual Report and 2023 AGM Circular (“Current Corporate Communications”), and 2022 Environmental, Social and Governance Report**

The English and Chinese versions of the Current Corporate Communications are available on the Company's website at <https://corporate.tvb.com> (“Company's website”) and the website of The Stock Exchange of Hong Kong Limited at www.hkexnews.hk (“HKEXnews' website”). You may access the Current Corporate Communications by clicking “Annual Reports”, “Circulars” and “Notice of General Meetings” under “Investor Relations” section on the Company's website.

If you would like to receive the Current Corporate Communications in printed form, please complete and return the Request Form on the reverse side of this letter to the Company c/o the share registrar of the Company, Computershare Hong Kong Investor Services Limited (“Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong, using the mailing label at the bottom of the Request Form, or by email to tvb.ecom@computershare.com.hk.

The 2022 Environmental, Social and Governance Report is published in electronic form under “ESG Report” of “Investor Relations” section on the Company's website, and is also available on the HKEXnews' website. If you wish to receive a printed copy of the 2022 Environmental, Social and Governance Report, you may submit your request to the Share Registrar at the above address by post or by email to tvb.ecom@computershare.com.hk.

If you have any queries relating to any of the above matters, please contact the service hotline of the Share Registrar at (852) 2862 8688 during business hours (9:00 a.m. to 6:00 p.m., Monday to Friday, excluding Hong Kong public holidays).

Yours faithfully,
CHAN Shu Hung
Acting Company Secretary

Notes : 1. This letter is addressed to the Company's non-registered holders. Non-registered holder means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications². If you have sold or transferred your shares in the Company, please disregard this letter and the enclosed Request Form.

2. Corporate communications include but are not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports, and where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.

各位非登記持有人¹：

**電視廣播有限公司（「本公司」）
– 2022 周年報告及 2023 年股東周年大會通函（「是次公司通訊」），以及 2022 環境、社會及管治報告**

是次公司通訊的中、英文版本已載列於本公司網站 <https://corporate.tvb.com>（「本公司網站」）及香港聯合交易所有限公司網站 www.hkexnews.hk（「港交所披露易網站」）。閣下可於本公司網站「投資者關係」項下點擊「周年報告」、「通函」及「股東大會通告」取得是次公司通訊。

如閣下欲收取是次公司通訊之印刷本，請閣下填妥本函背面的申請表格，並使用申請表格底部的郵寄標籤寄回本公司股份過戶登記處，香港中央證券登記有限公司（「股份過戶登記處」），地址為香港灣仔皇后大道東 183 號合和中心 17M 樓或電郵至 tvb.ecom@computershare.com.hk。

2022 環境、社會及管治報告以電子形式載於本公司網站「投資者關係」項下「環境、社會及管治報告」一欄，並於港交所披露易網站登載。若閣下欲索取 2022 環境、社會及管治報告的印刷本，閣下可向股份過戶登記處（郵寄至上述地址或電郵至 tvb.ecom@computershare.com.hk）提出有關要求。

如閣下對本函內容有任何疑問，請於辦公時間內（星期一至星期五上午 9 時正至下午 6 時正，香港公眾假期除外）致電股份過戶登記處熱線（852）2862 8688 查詢。

署理公司秘書
陳樹鴻
謹啟

2023 年 4 月 21 日

附註：1. 此函件乃向本公司之非登記持有人發出。非登記持有人指股份存放於中央結算及交收系統的人士或公司，透過香港中央結算有限公司不時向本公司發出通知，希望收到公司通訊²。如閣下已經出售或轉讓所持有之本公司股份，則無需理會本函件及所附申請表格。

2. 公司通訊包括但不限於本公司的：(a) 周年報告及（如適用）財務摘要報告；(b) 中期報告及（如適用）中期摘要報告；(c) 會議通告；(d) 上市文件；(e) 通函；及(f) 代表委任表格。



Request Form 申請表格

To: Television Broadcasts Limited (the "Company")
c/o Computershare Hong Kong Investor Services Limited
17M Floor, Hopewell Centre
183 Queen's Road East
Wan Chai, Hong Kong

致: 電視廣播有限公司 (「本公司」)
經 香港中央證券登記有限公司
香港灣仔皇后大道東 183 號
合和中心 17M 樓

I/We would like to receive the Company's corporate communications* in the manner as indicated below:

本人/吾等欲以下列方式收取 貴公司之公司通訊*:

(Please mark "✓" in **ONLY ONE** box) (請僅在一個空格內劃上「✓」號)

- in **printed form in English only**; OR
僅收取英文印刷本; 或
- in **printed form in Chinese only**; OR
僅收取中文印刷本; 或
- in **printed form in both English and Chinese**.
同時收取英文及中文印刷本。

Name(s) of Non-registered holder(s)*

非登記持有人姓名*

Signature(s)

簽署

(Please use **ENGLISH BLOCK LETTERS** 請用英文正楷填寫)

Non-registered holder(s) registered address*

非登記持有人的登記地址*

Contact telephone number*

聯絡電話號碼*

Date

日期

* You are required to fill in the details if you download this request form from the Company's website.
假如閣下從本公司網站下載本申請表格, 請必須填上有關資料。

Notes 附註:

- Please complete this form clearly. Any form with no indicated choice, with no signature or otherwise incorrectly completed will be void.
請閣下清楚填寫本表格。表格上若未有作出選擇、或未有簽署、或在其他方面填寫不正確, 即告作廢。
- This letter is addressed to the Company's non-registered holders. Non-registered holder means such person or company whose shares are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive corporate communications.
本函件乃向本公司之非登記持有人發出。非登記持有人指股份存放於中央結算及交收系統的人士或公司, 透過香港中央結算有限公司不時向本公司發出通知, 希望收到公司通訊。
- The above instruction will apply to the corporate communications to be sent to you until you notify to the Company c/o the Share Registrar, Computershare Hong Kong Investor Services Limited to the contrary or unless you have at any time ceased to have holdings in the Company.
上述指示適用於發送予閣下之公司通訊, 直至閣下通知本公司股份過戶登記處 - 「香港中央證券登記有限公司」另外之安排或任何時候停止持有本公司的股份。
- For the avoidance of doubt, we do not accept any other instruction given on this Request Form.
為免存疑, 任何在本申請表格上的額外指示, 本公司將不予處理。

PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

The supply of your personal data is on a voluntary basis for the purpose of verifying and recording your choice of language and means of receipt of the Company's corporate communications and the delivery of those corporate communications. Your personal data may be transferred or disclosed to the Share Registrar and/or other companies or bodies for the purpose stated above, or when it is required to do so by law and will be retained for such period as may be necessary for verification and record purposes. You have the right to request access to and/or correction of your personal data in accordance with the provisions of the Personal Data (Privacy) Ordinance (Chapter 486 of the Laws of Hong Kong). Any such request for access to and/or correction of your personal data should be in writing by either of the following means:
閣下是自願提供閣下的個人資料以用於核實及記錄閣下收取本公司公司通訊的語言版本和收取方式的選擇, 以及傳送公司通訊。閣下的個人資料可就上述用途轉移或披露給股份過戶登記處及/或其他公司或團體, 或按法例規定作出轉移或披露, 並將在適當期間內保留作核實及記錄用途。閣下有權根據香港法例第 486 章《個人資料(私隱)條例》的條文查閱及/或修改閣下的個人資料。任何相關查閱及/或修改個人資料之要求均須以書面方式透過以下途徑提出:

By mail to 郵寄至: Personal Data Privacy Officer 個人資料私隱主任
Computershare Hong Kong Investor Services Limited 香港中央證券登記有限公司
17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong 香港灣仔皇后大道東 183 號合和中心 17M 樓

By email to 電郵至: PrivacyOfficer@computershare.com.hk

* Corporate communications include but not limited to the Company's (a) annual reports and, where applicable, summary financial reports; (b) interim reports and, where applicable, summary interim reports; (c) notices of meeting; (d) listing documents; (e) circulars; and (f) proxy forms.
公司通訊包括但不限於本公司的: (a) 周年報告及(如適用)財務摘要報告; (b) 中期報告及(如適用)中期摘要報告; (c) 會議通告; (d) 上市文件; (e) 通函; 及(f) 代表委任表格。

MAILING LABEL 郵寄標籤

Computershare Hong Kong Investor Services Limited
香港中央證券登記有限公司
Freepost No. 簡便回郵號碼 37
Hong Kong 香港

Please cut the mailing label and stick it on the envelope to return this Request Form to us.

No postage stamp necessary if posted in Hong Kong.

閣下寄回此申請表格時, 請將郵寄標籤剪貼於信封上。
如在本港投寄毋須貼上郵票。

Get in touch with us 與我們聯繫

Send us an enquiry 垂詢
Rate our service 評價
Lodge a complaint 投訴



Contact Us 聯繫我們

www.computershare.com/hk/contact