



九龍建業有限公司 KOWLOON DEVELOPMENT COMPANY LIMITED

(Incorporated in Hong Kong with limited liability)

(於香港註冊成立之有限公司)

(Stock Code 股份代號: 34)

NOTIFICATION LETTER 通知信函

26 April 2024

Dear registered shareholder(s),

Kowloon Development Company Limited (the "Company")

– Notice of Publication of (1) Annual Report 2023; (2) Circular dated 26 April 2024 together with Notice of Annual General Meeting; (3) Proxy Form (collectively the "Current Corporate Communications"); and (4) Environmental, Social and Governance Report 2023 (the "ESG Report 2023")

Notice of publication of Current Corporate Communications

The Company's Annual General Meeting will be held at 9th Floor, Pioneer Centre, 750 Nathan Road, Kowloon, Hong Kong on Wednesday, 5 June 2024 at 10:00 a.m. (Hong Kong time). The Current Corporate Communications of the Company have been published in English and Chinese languages and are available on the website of The Stock Exchange of Hong Kong Limited ("HKEXnews") at www.hkexnews.hk and the website of the Company at www.kdc.com.hk. You may access the Current Corporate Communications from the Company's website by clicking the relevant subjects under the "Investor Relations" section.

Request for Current Corporate Communications in printed form

If you have any difficulty in receiving or gaining access to the Current Corporate Communications posted on the Company's website for any reason, please send your request (specifying your name, address and request) by email at kowloondevelopment.ecom@computershare.com.hk or by notice in writing by post or by completing, signing and returning the Reply Form printed on the reverse side (the "Reply Form") to the Company's Hong Kong share registrar (the "Share Registrar"), Computershare Hong Kong Investor Services Limited, at 17M Floor, Hopewell Centre, 183 Queen's Road East, Wan Chai, Hong Kong. The Company will promptly upon receipt of your request send the Current Corporate Communications to you in printed form free of charge.

Solicitation of electronic contact details

To ensure timely receipt of the latest Corporate Communications ^(Note 1), the Company recommends that you can provide your functional email address by completing, signing and returning the Reply Form to the Share Registrar. If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Share Registrar, you will (i) be unable to receive any email notifications regarding the publication of Corporate Communications; (ii) need to proactively check the website of the Company and the website "HKEXnews" to keep up with the publication of Corporate Communications; and (iii) the Company will send the notification of publication and Actionable Corporate Communications ^(Note 2) by post in printed form in the future.

If you wish to receive the future Corporate Communications in printed form, please send your request (specifying your name, address and request) by email at kowloondevelopment.ecom@computershare.com.hk or by notice in writing by post or by completing, signing and returning the Reply Form to the Share Registrar. Please note that such instruction of receiving future Corporate Communications in printed form shall be valid for one year only starting from the receipt date of your instruction and will expire thereafter.

Notice of publication of ESG Report 2023

The Company's ESG Report 2023 has been published in English and Chinese languages and in electronic form only on the website of the Company and the website "HKEXnews". You may access the Report from the Company's website by clicking the relevant subject of "Environmental, Social and Governance" under the "Investor Relations" section.

Should you have any queries relating to this letter, please contact the Share Registrar at (852) 2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
For and on behalf of the Board
Kowloon Development Company Limited
Tse Wah Ting, Wendy
Company Secretary

Notes:

1. Corporate Communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular and (f) a proxy form.

2. Actionable Corporate Communications are any corporate communications that seek instructions from issuer's securities holders on how they wish to exercise their rights or make an election as the issuer's securities holder.

各位登記股東：

九龍建業有限公司（「本公司」）

– (1) 2023 年報；(2) 刊發日期為二零二四年四月二十六日之通函連同股東週年大會之通告；(3) 代表委任表格（統稱「本次公司通訊文件」）及 (4) 2023 環境、社會及管治報告之發布通知

本次公司通訊文件之發布通知

本公司將於 2024 年 6 月 5 日（星期三）上午十時正（香港時間）假座香港九龍彌敦道 750 號始創中心 9 樓舉行股東週年大會。本公司的本次公司通訊文件備有中、英文版本，均已上載於香港聯合交易所有限公司（「披露易」）網站 www.hkexnews.hk 及本公司網站 www.kdc.com.hk。閣下可於本公司網站「投資者關係」項下相關的標題閱覽本次公司通訊文件。

要求本次公司通訊文件之印刷本

閣下若因任何理由以致在收取或接收載於本公司網址上的本次公司通訊文件出現困難，閣下可將要求（請註明閣下的姓名、地址及要求）以電郵方式發送到本公司之電郵地址 kowloondevelopment.ecom@computershare.com.hk，或以書面方式郵寄，或透過填妥、簽署及交回本函背頁之回條（「回條」）致本公司的香港股份過戶登記處（「股份過戶處」）香港中央證券登記有限公司，地址為香港灣仔皇后大道東 183 號合和中心 17M 樓。本公司在收到閣下要求後，將盡快向閣下免費發送有關本次公司通訊文件的印刷本。

徵集電子聯絡資料

為確保及時收到最新的公司通訊 ^(Note 1)，本公司建議閣下透過填妥及簽署回條以提供閣下有效的電郵地址，並交回股份過戶處。如果本公司沒有收到閣下的有效電郵地址，直至有效的電郵地址被提供予股份過戶處前，閣下將(i)無法收到任何有關發布公司通訊的電郵通知；(ii)需要主動查看本公司網站和「披露易」網站以掌握公司通訊的發布；及(iii)本公司未來將以印刷本形式發送發布通知和可供採取行動的公司通訊 ^(Note 2)。

若閣下希望收取未來公司通訊之印刷本，請閣下將要求（請註明閣下的姓名、地址及要求）以電郵方式發送到本公司之電郵地址 kowloondevelopment.ecom@computershare.com.hk，或以書面方式郵寄，或透過填妥、簽署及交回回條予股份過戶處。請注意，收取未來公司通訊印刷本之指示由收悉閣下指示當日起計僅一年內有效，此後將告失效。

2023 環境、社會及管治報告之發布通知

本公司 2023 環境、社會及管治報告備有中、英文版本及僅以電子形式已上載於本公司網站及「披露易」網站。閣下如欲查閱該報告，可於本公司網站「投資者關係」項下「環境、社會及管治」相關的標題下閱覽。

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午 9 時正至下午 6 時正（香港時間）期間致電股份過戶處(852) 2862 8688 查詢。

二零二四年四月二十六日

附註：

- 公司通訊是指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於(a)董事會報告、本公司的年度賬目連同核數師報告以及（如適用）財務摘要報告；(b)中期報告及（如適用）中期摘要報告；(c)會議通告；(d)上市文件；(e)通函及(f)代表委任表格。
- 可供採取行動的公司通訊指任何涉及及要求發行人的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的公司通訊。

代表董事會
九龍建業有限公司
公司秘書
謝華婷
謹啟

