



CNOOC Limited (中國海洋石油有限公司)

(Incorporated in Hong Kong with limited liability under the Companies Ordinance)

(根據公司條例於香港註冊成立的有限公司)

Stock Codes: 00883 (HKD Counter) and 80883 (RMB Counter)

股票代號: 00883 (港幣櫃台) 及 80883 (人民幣櫃台)

15 May 2025

Dear registered holder(s) of the Hong Kong Shares (as defined below),

Notice of Publication of the 2024 Annual General Meeting Explanatory Statement and Proposed Amendments to the Articles of Association, Notice and Proxy Form of Annual General Meeting ("Current Corporate Communications")

The English and Chinese versions of Current Corporate Communications of CNOOC Limited (the "Company") are available electronically on the website of The Stock Exchange of Hong Kong Limited (the "Stock Exchange") at www.hkexnews.hk and the Company's website at www.cnoocld.com.

If you have elected (or are deemed to have elected) to receive the Current Corporate Communication electronically instead of in printed form, but for any reason you have difficulty in accessing the Current Corporate Communication electronically or wish to receive printed version(s), the Company will, upon your request in writing specifying your name and address by post or by email to the Company's Hong Kong share registrar, send the printed version(s) of the Current Corporate Communication to you free of charge. If you have received either the English or the Chinese version of the Current Corporate Communication, you may also request a printed copy in the other language.

If you wish to change the means or the language in which you will receive future Corporate Communications*, please (i) scan your personalized QR code printed on the Reply Form overleaf or (ii) complete the Reply Form overleaf and return it by post or by email to the Company's Hong Kong share registrar.

Contact details of the Share Registrar:

Postal address : 17M Floor, Hopewell Centre, 183 Queen's Road East, Wanchai, Hong Kong

Email address : cnooc.ecom@computershare.com.hk

Should you have any queries relating to this letter, please contact the Share Registrar at (852)2862 8688 during business hours from 9:00 a.m. to 6:00 p.m. (Hong Kong time), Mondays to Fridays, excluding Hong Kong public holidays.

Yours faithfully,
By order of the Board
CNOOC Limited
Mr. Xu Yugao
Joint Company Secretary

* "Corporate Communications" means any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report, its annual accounts together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

香港股份（定義如下）登記持有人：

2024年度股東周年大會說明函件及建議修訂組織章程細則、股東周年大會通告及委任表格（「本次公司通訊文件」）之發佈通知

中國海洋石油有限公司（「本公司」）之本次公司通訊的英文版和中文版已在香港聯合交易所有限公司（「聯交所」）網站www.hkexnews.hk和本公司網站www.cnoocld.com上提供。

若閣下已選擇（或被視作已選擇）以電子方式收取本次公司通訊文件代替收取印刷本，但因任何理由以致在使用電子方式閱覽本次公司通訊文件時遇到困難或希望收取印刷本，本公司將在收到閣下書面並註明閣下的姓名、地址之要求（郵寄或電郵至本公司之香港股份過戶登記處）後，免費發送本次公司通訊文件的印刷本予閣下。若閣下已收取中文或英文版的本次公司通訊文件，閣下亦可要求索取另一種語言版本的印刷本。

若閣下希望更改日後收取公司通訊*之方式或語言版本，請掃描本函背面的回條上列印的閣下專屬二維碼，或填妥本函背面的回條並郵寄或電郵至本公司之香港股份過戶登記處。

股份過戶處聯絡資料

郵寄地址：香港灣仔皇后大道東183號合和中心17M樓

電郵地址：cnooc.ecom@computershare.com.hk

如閣下對本函件有任何疑問，請於辦公時間星期一至五（香港公眾假期除外）上午9時正至下午6時正（香港時間）其間致電股份過戶處(852)2862 8688查詢。

承董事會命
中國海洋石油有限公司
聯席公司秘書
徐玉高
謹啟

* 「公司通訊」是指本公司發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，包括但不限於(a)董事會報告、年度帳目以及核數師報告副本以及（如適用）財務摘要報告；(b)中期報告及其中期報告摘要（如適用）；(c)會議通知；(d)上市文件；(e)通函；和(f)代表委任表格。

2025年5月15日

