



**NOTIFICATION LETTER 通知信函**

14 August 2025

Dear Registered Shareholder,

**Fairwood Holdings Limited (the “Company”)**

**- Notice of Publication of Circular, Notice of the Special General Meeting and Proxy Form (the “Current Corporate Communications”)**

English and Chinese versions of the Company’s Current Corporate Communications are available on the Company’s website at [www.fairwoodholdings.com.hk](http://www.fairwoodholdings.com.hk) (the “Company’s website”) and the website of The Stock Exchange of Hong Kong Limited at [www.hkexnews.hk](http://www.hkexnews.hk) (the “HKEXnews website”). If you have selected to receive the Corporate Communications<sup>(Note)</sup> in printed version, enclosed are the Current Corporate Communications.

To ensure timely receipt of the latest Corporate Communications (including Actionable Corporate Communications<sup>(Note)</sup>) by email, the Company recommends you to provide your email address by scanning your personalized QR code printed on the enclosed reply form (the “Reply Form”). Alternatively, you may sign and return the Reply Form to the Company’s Hong Kong branch share registrar, Computershare Hong Kong Investor Services Limited (the “Branch Share Registrar”) at 17M Floor, Hopewell Centre, 183 Queen’s Road East, Wan Chai, Hong Kong.

If the Company does not receive a functional email address in your reply, until such time that the functional email address is provided to the Branch Share Registrar, you may (i) be unable to receive any notifications regarding the publication of Corporate Communications; (ii) need to proactively check the Company’s website and the HKEXnews website to keep up with the publication of Corporate Communications; and (iii) the Company will send the Actionable Corporate Communications in printed version in the future.

If you want to receive future Corporate Communications in printed version, please complete the enclosed Reply Form and send it to the Branch Share Registrar or send your request (specifying your name, address and request) by email at [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk). Please note that such instruction shall be valid for one year starting from the receipt date of your instruction and will expire thereafter.

Should you have any queries relating to any of the above matters, please contact the Branch Share Registrar’s telephone hotline at (852) 2862 8688 during business hours from 9 a.m. to 6 p.m., from Monday to Friday, (excluding Hong Kong public holidays) or send an email to [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk).

By Order of the Board  
**Fairwood Holdings Limited**  
**Chan Kang Tung**  
Company Secretary

**Notes:**

1. Corporate communications refer to any documents issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to the annual report, interim report, notice of meeting, circular and proxy form.
2. Actionable corporate communications are any corporate communication that seeks instructions from the Company’s securities holders on how they wish to exercise their rights or make an election as the Company’s securities holder. For the avoidance of doubt, actionable corporate communications do not include notices of general meetings and proxy forms.

各位登記股東：

**大快活集團有限公司（「本公司」）**

**- 通函、股東特別大會通告及代表委任表格（「本次企業通訊」）之發佈通知**

本公司的本次企業通訊備有中、英文版本，並已登載於本公司網站 [www.fairwoodholdings.com.hk](http://www.fairwoodholdings.com.hk)（「本公司網站」）及香港聯合交易所有限公司之網站 [www.hkexnews.hk](http://www.hkexnews.hk)（「披露易網站」）。如閣下已選擇收取企業通訊<sup>(附註)</sup>之印刷版本，現向閣下奉上本次企業通訊。

為確保及時以電郵收到最新的企業通訊(包括可供採取行動的企業通訊<sup>(附註)</sup>)，本公司建議閣下透過掃描本函隨附之回條（「回條」）上列印的閣下專屬二維碼來提供閣下的電郵地址。或者，閣下也可以簽署回條並交回本公司的香港股份過戶登記分處香港中央證券登記有限公司（「股份過戶登記分處」），地址為香港灣仔皇后大道東183號合和中心17M樓。

如果本公司沒有收到閣下的有效電郵地址，直至股份過戶登記分處收到閣下有效的電郵地址前，閣下或將(i)無法收到任何有關企業通訊發佈的通知；(ii)需要主動查看本公司網站和披露易網站以留意企業通訊的發佈；及(iii)本公司日後將以印刷版本形式發送可供採取行動的企業通訊。

若閣下希望收取日後企業通訊之印刷版本，請填妥隨附之回條並寄回股份過戶登記分處或將要求（註明閣下的姓名、地址及要求）以電郵方式發送到 [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk)。請注意，收取日後企業通訊印刷版本之指示由收悉閣下指示當日起計一年內有效，此後將失效。

如對本信函內容有任何疑問，請致電股份過戶登記分處電話熱線(852) 2862 8688，辦公時間為星期一至五（香港公眾假期除外）上午九時正至下午六時正或發送電郵至 [fairwoodholdings.ecom@computershare.com.hk](mailto:fairwoodholdings.ecom@computershare.com.hk)。

承董事會命  
**大快活集團有限公司**  
公司秘書  
**陳鏡東**

二零二五年八月十四日

**附註：**

1. 企業通訊乃指本公司已發出或將予發出以供其任何證券的持有人參照或採取行動的任何文件，其中包括但不限於年報、中期報告、會議通告、通函及代表委任表格。
2. 可供採取行動的企業通訊指任何涉及要求本公司的證券持有人指示其擬如何行使其有關證券持有人的權利或作出選擇的企業通訊。為免生疑問，可供採取行動的企業通訊不包括股東大會通告及代表委任表格。

