



# Alpha Professional Holdings Limited

## 阿爾法企業控股有限公司\*

(Incorporated in Bermuda with limited liability)

(於百慕達註冊成立的有限公司)

(Stock Code 股份代號: 948)

22 August 2025

Dear Non-registered Shareholder(s)<sup>(Note 1)</sup>,

### Notification of Publication of the Circular dated 22 August 2025 (the “Current Corporate Communication”)

Pursuant to Rule 2.07A of the Rules Governing the Listing of Securities (the “Listing Rules”) on The Stock Exchange of Hong Kong Limited (the “Stock Exchange”) and the bye-laws of Alpha Professional Holdings Limited (the “Company”), the Company has adopted arrangements on the dissemination of corporate communication(s) of the Company (“Corporate Communication(s)”) <sup>(Note 2)</sup> to its shareholders (the “Shareholder(s)”) electronically and only send Corporate Communication(s) in printed form to the Shareholder(s) upon request. Please note that both the English and Chinese versions of the Current Corporate Communication is available electronically on the website of the Company at [www.hk-alpha.com](http://www.hk-alpha.com) and the website of the Stock Exchange at [www.hkexnews.hk](http://www.hkexnews.hk) (the “Website Version”) in place of printed copies.

A notification of publication of the Website Version of the Corporate Communication(s), in both English and Chinese, will be sent by the Company to you by email or by post, only if your email address or postal address (as the case may be) are provided to the Company by your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your shares in the Company (“Shares”) are held (collectively, the “Intermediaries”). In support of electronic communication by email, non-registered Shareholders are recommended to provide their functional email addresses to their Intermediaries. If the Company does not receive your functional email address or postal address from your Intermediaries via HKSCC Nominees Limited, no notice of publication of the Website Version of a Corporate Communication will be sent to you.

We encourage you to access Corporate Communication(s) in electronic form on the Company’s website or the Stock Exchange’s website. If you wish to receive printed copies of all future Corporate Communication(s) or if you would like to change your choice of languages or means of receipt of future Corporate Communication(s), please complete, sign and return the request form printed overleaf (the “Request Form”) to the Company’s branch share registrar in Hong Kong (the “Share Registrar”), Tricor Investor Services Limited, at 17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong, using the mailing label at the bottom of the Request Form (no need to affix a stamp if posted in Hong Kong; otherwise, please affix an appropriate stamp), or send an email to [948-ecom@vistra.com](mailto:948-ecom@vistra.com). Please note that the preference in receiving Corporate Communication(s) in printed form will be valid unless being revoked or superseded or until the date of each financial year end of the Company (whichever is earlier). Further request in writing will be required if a non-registered Shareholder prefers to continue receiving printed copies of future Corporate Communication(s).

Should you have any queries relating to any of the above matters, please contact the Share Registrar’s Customer Service Hotline at (852) 2980 1333 between 9:00 a.m. and 6:00 p.m., Monday to Friday (excluding Hong Kong public holidays) or by email to [948-ecom@vistra.com](mailto:948-ecom@vistra.com).

On behalf of the Board  
Alpha Professional Holdings Limited  
Zhao Lei  
Executive Director and Chief Executive Officer

- Notes:
1. This letter is addressed to Non-registered Shareholder(s) whose Shares are held in The Central Clearing and Settlement System (CCASS) and who has/have notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication(s) from the Company. If you have sold or transferred your Shares, please disregard this letter and the enclosed Request Form.
  2. Corporate Communication(s) means any document(s) issued or to be issued by the Company for the information or action of Shareholders, including but not limited to (a) the directors’ report and its annual financial statements together with a copy of the auditors’ report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) a notice of meeting; (d) a listing document; (e) a circular; and (f) a proxy form.

\* For identification purpose only

各位非登記股東<sup>(附註1)</sup>：

日期為二零二五年八月二十二日之通函(「本次公司通訊」)之刊登通知

根據香港聯合交易所有限公司(「聯交所」)證券上市規則(「上市規則」)第2.07A條以及Alpha Professional Holdings Limited 阿爾法企業控股有限公司\*(「本公司」)的細則，本公司已採用以電子方式向其股東(「股東」)發佈本公司的公司通訊(「公司通訊」)<sup>(附註2)</sup>，並僅應股東要求時才向其寄發公司通訊的印刷本。請注意，本次公司通訊之中文及英文版本均透過本公司網站[www.hk-alpha.com](http://www.hk-alpha.com)及聯交所網站[www.hkexnews.hk](http://www.hkexnews.hk)(「網站版本」)以電子方式代替印刷本提供。

本公司將透過電子郵件方式或郵寄方式(僅於閣下持有本公司股份(「股份」)的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介機構」)向本公司提供 閣下的電郵地址或郵寄地址的情況下)向 閣下發送發佈公司通訊網站版本的登載通知(包括英文及中文版本)。為了可透過電郵進行電子通訊，建議非登記股東向其中介機構提供其有效的電郵地址。如本公司沒有收到 閣下的中介機構透過香港中央結算(代理人)有限公司提供 閣下的有效的電郵地址或郵寄地址，本公司將不會向 閣下發送登載通知。

我們鼓勵 閣下於本公司網站或聯交所網站以電子形式瀏覽公司通訊。若 閣下希望收取所有日後公司通訊之印刷本或希望更改收取日後公司通訊的語言版本及收取方式，請填妥及簽署本函背頁之申請表格(「申請表格」)並交回本公司香港股份過戶登記分處(「股份過戶登記處」)卓佳證券登記有限公司，地址為香港夏慤道16號遠東金融中心17樓(使用變更申請表格底部之郵寄標籤(如在香港投寄，毋須貼上郵票；否則，請貼上適當的郵票))或發送電子郵件至[948-ecom@vistra.com](mailto:948-ecom@vistra.com)。請注意，以印刷本形式收取公司通訊的偏好選擇將一直有效，除非被撤銷或取代，或直至本公司每一個財政年度終結日期(以較早者為準)。若非登記股東希望繼續收到日後公司通訊的印刷本，則需要再作書面要求。

如 閣下對上述事宜有任何疑問，請於星期一至星期五(香港公眾假期除外)上午9時正至下午6時正，致電股份過戶登記處客戶服務熱線(852) 2980 1333，或電郵至 [948-ecom@vistra.com](mailto:948-ecom@vistra.com)。

代表董事會  
Alpha Professional Holdings Limited  
阿爾法企業控股有限公司\*  
執行董事兼行政總裁  
趙磊

二零二五年八月二十二日

- 附註：
1. 本函乃向非登記之股東發出，其所持之股份存放於中央結算及交收系統，並透過香港中央結算有限公司不時向本公司發出通知，表示欲收取本公司的公司通訊。如 閣下已經出售或轉讓所持股份，則毋須理會本函件及所附申請表格。
  2. 公司通訊指本公司已刊發或將予刊發以供股東參照或採取行動的任何文件，包括但不限於：(a)董事會報告及其年度財務報表連同核數師報告副本以及(如適用)其財務摘要報告；(b)中期報告及(如適用)其中期摘要報告；(c)會議通告；(d)上市文件；(e)通函；及(f)代表委任表格。

\* 僅供識別

## REQUEST FORM 申請表格

To: **Alpha Professional Holdings Limited**  
(the “Company”) (Stock Code: 948)  
c/o Tricor Investor Services Limited  
17/F., Far East Finance Centre, 16 Harcourt Road, Hong Kong

致: **Alpha Professional Holdings Limited 阿爾法企業控股有限公司\***  
(「本公司」) (股份代號: 948)  
經卓佳證券登記有限公司  
香港夏慤道16號遠東金融中心17樓

### Reminder 提示

As a non-registered Shareholder, if you wish to receive Corporate Communication(s)<sup>(Note 1)</sup> pursuant to the Listing Rules, you should liaise with your bank(s), broker(s), custodian(s), nominee(s) or HKSCC Nominees Limited through which your Shares are held (collectively, the “Intermediaries”) and provide your email address to your Intermediaries.

作為非登記股東，如閣下有意根據《上市規則》收取公司通訊<sup>(附註1)</sup>，閣下應聯絡代閣下持有股份的銀行、經紀、託管商、代理人或香港中央結算(代理人)有限公司(統稱「中介機構」)，並向閣下的中介機構提供閣下的電子郵件地址。

You are NOT required to return this Request Form if you do NOT wish to receive the Corporate Communication(s)<sup>(Note 1)</sup> in printed form.

如閣下不欲收取公司通訊<sup>(附註1)</sup>印刷本，則毋須交回本申請表格。

(Please use **ENGLISH BLOCK LETTERS** 請以英文正楷填寫)

I/We would like to receive the future Corporate Communication(s)<sup>(Note 1)</sup> in printed copy.

本人／吾等要求收取日後公司通訊<sup>(附註1)</sup>之印刷本。

Please mark “✓” in ONLY ONE of the following boxes: 請僅在下列其中一個空格內填上「✓」號：

- ☐ to receive the **printed English version ONLY** for all future Corporate Communication(s); **OR**  
僅收取所有日後公司通訊的**英文印刷本**；或
- ☐ to receive the **printed Chinese version ONLY** for all future Corporate Communication(s); **OR**  
僅收取所有日後公司通訊的**中文印刷本**；或
- ☐ to receive both **printed English and Chinese versions** of all future Corporate Communication(s)<sup>(Note 5)</sup>.  
同時收取所有日後公司通訊<sup>(附註5)</sup>的**英文及中文印刷本**。

Signature  
簽署

Date  
日期

Name  
姓名

Contact Telephone Number  
聯絡電話號碼

Postal Address  
郵寄地址

### Notes 附註：

- Corporate Communication(s) means any document(s) issued or to be issued by the Company for the information or action of holders of any of its securities, including but not limited to (a) the directors' report and its annual financial statements together with a copy of the auditors' report and, where applicable, its summary financial report; (b) the interim report and, where applicable, its summary interim report; (c) the quarterly report, if any; (d) a notice of meeting; (e) a listing document; (f) a circular; and (g) a proxy form.  
公司通訊指本公司已刊發或將予刊發以供其任何證券持有人參照或採取行動的任何文件，包括但不限於：(a)董事會報告及其年度財務報表連同核數師報告副本以及(如適用)其財務摘要報告；(b)中期報告及(如適用)其中期摘要報告；(c)季度報告(如有)；(d)會議通告；(e)上市文件；(f)通函；及(g)代表委任表格。
- “Non-registered Shareholder” means such person or company whose shares in the Company are held in The Central Clearing and Settlement System (CCASS) and who has notified the Company from time to time through Hong Kong Securities Clearing Company Limited to receive Corporate Communication(s).  
「非登記股東」指該等持有本公司股份並存放於中央結算及交收系統的人士或公司，並已透過香港中央結算有限公司不時向本公司發出通知，表示欲收取公司通訊。
- Please complete all your details clearly.  
請閣下清楚填妥所有資料。
- Any Request Form with more than one box marked “✓”, with no box marked “✓”, with no signature or otherwise incorrectly completed will be void.  
如在申請表格超過一個空格填上「✓」、或未有於任何空格填上「✓」、或未有簽署、或填寫不正確，則本申請表格將會作廢。
- If both English and Chinese versions of Corporate Communication(s) are combined into one document, a printed version of the Corporate Communication(s) in both English and Chinese will be sent to the shareholder of the Company (“Shareholder(s)”) requesting for any of the printed versions.  
若公司通訊的英文版本及中文版本合併為一份文件，則一份載有公司通訊的英文及中文印刷本將寄給要求索取任一版本本公司通訊印刷本的本公司股東(「股東」)。
- By completing and returning this Request Form to request for the printed copy of the Corporate Communication(s), you have expressly indicated that you prefer to receive all future Corporate Communication(s) in printed copy.  
當閣下填寫及寄回此申請表格以要求收取公司通訊印刷本後，即表示閣下確認擬收取所有日後公司通訊的印刷本。
- This request will be valid unless being revoked or superseded or until the date of each financial year end of the Company (whichever is earlier). Further request in writing will be required if the Shareholder prefers to continue receiving printed copy of future Corporate Communication(s).  
此要求將一直有效，除非被撤銷或取代，或者直至本公司每一個財政年度終結日期(以較早者為準)。如果股東希望繼續收到日後公司通訊的印刷本，則需要再作進一步書面要求。
- For the avoidance of doubt, we do not accept any special instructions written on this Request Form.  
為免置疑，任何在本申請表格上額外手寫指示，本公司將不予處理。

### PERSONAL INFORMATION COLLECTION STATEMENT 收集個人資料聲明

“Personal Data” in this statement has the same meaning as “personal data” in the Personal Data (Privacy) Ordinance, Cap. 486 (“PDPO”), which includes your name, mailing address, telephone number, email address and/or your choice.

本聲明中所指的「個人資料」相等於《個人資料(私隱)條例》(第四百八十六條) (「**私隱條例**」) 賦予「個人資料」之相同涵義，當中包括閣下的姓名、郵寄地址、電話號碼、電郵地址及／或閣下的選擇。

Your Personal Data provided in this form will be used in connection with processing your request for obtaining printed copy of the relevant Corporate Communication(s) and Actionable Corporate Communication(s). Your supply of Personal Data is on a voluntary basis. However, we may not be able to process your request unless you provide us with your Personal Data.

閣下於本表格所提供的個人資料將用以處理閣下要求索取相關公司通訊及可供採取行動的公司通訊印刷本之指示。閣下乃基於自願性質提供個人資料，惟倘閣下並無提供個人資料，本公司可能無法處理閣下的指示。

Your Personal Data may be disclosed or transferred to the Share Registrar for the purpose stated above, or when it is required to do so by law, for example, in response to a court order or a law enforcement agency's request, and will be retained for such period as may be necessary for our verification and record purpose.

本公司可就上用途將閣下的個人資料披露或轉移給股份過戶登記處，或按法規規定(例如應法庭命令或執法機關的要求)作出披露或轉移，並將在適當期間內保留該等個人資料作核實及記錄用途。

You have the right to request access to and/or correction of your Personal Data in accordance with the provisions of the PDPO. Any such request for access to and/or correction of the Personal Data should be in writing by either of the following means:

閣下有權根據私隱條例分別查閱及／或更正閣下的個人資料。任何查閱及／或更正閣下個人資料的要求，均須透過以下其中一項途徑以書面方式提出：

By mail to: Personal Data Privacy Officer  
Tricor Investor Services Limited  
17/F, Far East Finance Centre, 16 Harcourt Road, Hong Kong

經郵寄：個人資料私隱主任  
卓佳證券登記有限公司  
香港夏慤道16號遠東金融中心17樓

By email to: 948-ecom@vistra.com

經電郵：948-ecom@vistra.com

\* For identification purpose only 僅供識別

### MAILING LABEL 郵寄標籤

Please cut and stick the mailing label on the envelope  
when returning this Request Form to us.

**No postage stamp is required for local mailing**  
當寄回此申請表格時，請將郵寄標籤剪貼於信封上。  
如在本港投寄，毋須貼上郵票

**Tricor Investor Services Limited**  
**卓佳證券登記有限公司**  
**Freepost No.簡便回郵號碼:10 GPO**  
**Hong Kong 香港**  
**Alpha Professional Holdings Limited (948)**